



## MEMORANUM

To: Dr. Xiaoxia Newton, President  
UNC Charlotte Faculty

From: Dr. Concepcion Godev, Chair of Graduate Council

Cc: Mr. Matt Wyse, Faculty Governance Assistant

Date: April 25, 2025

RE: Report on Graduate Council Activities for 2024-2025

**Graduate Council Voting Members:** David Gall (COAA), Monica Johar (COB), Liz Cooper (CCI), Kyle Cox (COED), Terry Xu (COE), Dace Brown (CHHS), Erika Montanaro (CHESS), Craig Allan (CHESS), Jay Troutman (COS), Ashley O'Bruba (Graduate Student, MA in Business Administration)

**Graduate Council Ex-Officio Non-Voting Members:** Garrison Libby (Library), Bill Tolone (Dean of the Graduate School)

**Graduate Council Secretary:** Dan Jones (Graduate School Staff)

The Graduate Council held one organizational meeting and nine business meetings for the 2024-2025 academic year. During the academic year, the Council accomplished the following tasks:

1. approved Graduate School's Revision of Graduate Faculty Policy: Optional Departmental Nominations of Non-Tenure, Full-Time faculty to Regular Graduate Faculty Status.
2. reviewed and approved Graduate Faculty Criteria for the following five (5) departments/units: Dance, English, Health Management and Policy, Nursing, and Theatre.
3. revised Bylaws of the Graduate Faculty; the revisions were voted and approved by the graduate faculty in Spring 2025.
4. reviewed 259 proposals: 199 proposals (reviewed only by the Graduate Council Chair) were revisions of existing programs or courses; 60 were new proposals (reviewed by the Graduate Council). Additionally, 62 courses, one MA program, and one graduate certificate were expeditiously reviewed by the Graduate Council Chair outside Curriculog via an ad-hoc process established by Academic Affairs to ensure that titles and descriptions of those graduate courses and programs would be revised per the policy described in the February 5<sup>th</sup>, 2025 memo from the UNC System Office and ready to be entered in the 2025-2026 Graduate Catalog.



5. the Graduate Council Chair, who is rotating out of her role at the end of June 2025, worked with the Graduate Council Secretary and the Fall 2025 in-coming Graduate Council Chair to hand over tasks and information.

The minutes for all meetings of the Graduate Council are available on the Faculty Governance website ([Graduate Council](#)). These minutes give complete accounts of the Graduate Council's proceedings.