

# Standing Committee Reports

## Academic Year 2024-2025

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## 1. Competitive Grants Committee (CGC)

### **Report for Academic Year 2024-2025:**

The Competitive Grants Committee considered two grant programs this year, the National Endowment for the Humanities (NEH) summer stipend program and the Oak Ridge Associated Universities (ORAU) Ralph E. Powe Junior Faculty Enhancement Award Program.

There were only two nominees for the NEH award, so the committee did not meet and both were submitted.

On December 5th, 2024, the CGC committee met virtually to discuss and select two nominees to the Oak Ridge Associated Universities (ORAU) Ralph E. Powe Junior Faculty Enhancement Award Program.

## 2. Faculty Academic Planning and Budget Committee (FAPBC)

### FAPBC Annual Report 2024-2025

This year, FAPBC focused on two main initiatives: (1) Development of a structure for evaluating the Provost and (2) Evaluation of the Provost for submission to the Chancellor.

#### 1. Development of a Structure for Evaluating the Provost

Based on recommendations from previous FAPBC committees, we met on April 21, 2025, to establish a formal structure for evaluating the Provost. The Provost is expected to submit their self-evaluation in April, with the final committee evaluation due to the Chancellor in May.

The agreed-upon structure is as follows:

#### I. March: FAPBC Meeting to Assign Responsibilities

- **Task:** Develop a survey to gather feedback from Deans, Department Chairs, and FEC members regarding the Provost's effectiveness.
- **Sample survey questions:**
  - What is your role? (Dean, FEC Member, Department Chair)
  - In your view, what are the Provost's leadership strengths? (e.g., priority-setting, vision, communication)
  - What feedback would you like to provide?

#### II. April: Follow-up Meeting to Complete Evaluation

After the survey results have been collected, the committee will reconvene to assign the following tasks:

- Analyze and interpret survey results (can be completed by more than one member)
- Draft the evaluation letter (may also be done collaboratively)
- Finalize the evaluation letter
- Submit the final letter to the Chancellor by May 30<sup>th</sup>

#### 2. Evaluation of the Provost

Our second initiative was to evaluate the Provost. We met on 4-21-2025 and divided the letter-writing into sections that addressed the following from the Provost's goals and self-assessment of performance in these areas:

- Academic Affairs and Student Success
- Faculty Success and Academic Programs
- Other Priorities as detailed by the Provost

Our final action for this year is to interpret the qualitative data from the survey and submit the evaluation of the Provost to the Chancellor by May 30, 2025.

### 3. Faculty Academic Policy and Standards Committee (FAPSC)

#### **Annual Report (2024-2025)**

##### **Faculty Academic Policy and Planning Committee (FAPSC)**

Members: JuliAnna Avila, Ann Dils, Alan Dow, Mira Frisch (Chair), Mirsad Hadzikadic, Susan Lynch, Lisa Merriweather, Faith Neale, Elizabeth Siler, Ralf Thiede, and Kimberly Warren.

FAPSC met one time via Zoom on October 24, 2024. We worked electronically after that point to complete our two charges, as outlined below.

- 1) FAPSC was asked to give input to Academic Affairs on the Learning Management System (Canvas) Usage Policy. On November 18, 2024, we provided written feedback to Academic Affairs. We stated that we unanimously agreed that providing students with a syllabus (or equivalent contract) at the beginning of each course and submitting all required midterm and final grades is important. However, our committee did not feel that required use of the learning management system (Canvas) would be the best way to achieve those goals. Our response provided more detailed rationale and comments from committee members.
- 2) FAPSC was provided with a revised version of the Commencement and New Student Convocation Faculty Attendance Policy. We reviewed the proposed policy revisions and voted unanimously to endorse all the suggested revisions. We also suggested one additional edit to the policy title. On November 27, 2024, we forwarded our suggested revised policy to the Faculty Executive Committee and Faculty Council.

In addition to our two formal charges, one representative of FAPSC, Mira Frisch, served as a member of the Ad Hoc Committee on Faculty Council Standing Committee Structure and Governing Documents.

## 4. Faculty Advisory Library Committee (FALC)

### Annual Report to Faculty Council

**2024-2025**

Submitted by Cheryl Kane, Chair

#### COMMITTEE MEMBERS APRIL 2025

Jill Sexton Atkins Library (starting March 2025)

Lee Gray Atkins Library (Jan-April 2025)

Steve Weiter Atkins Library (to Dec 30, 2024)

Elizabeth Siler, Atkins Library

Rick White College of Computing & Informatics

Betsy West, College of Arts & Architecture

Ann Mickelson, College of Education

Haitao Zhang, College of Engineering

Cheryl Kane, College of Business

Meredith Troutman-Jordan, College of Health & Human Services

Anastasia Koralova, Peter Ferdinando (Alternate), College of Liberal Arts & Sciences

Carrie Wells, College of Liberal Arts & Sciences

Mark West, College of Liberal Arts & Sciences

#### MEETINGS

**2024:** September 3, October 8, November 5.

**2025:** February 4, March 11, April 8.

All meetings held by Zoom except for April when we welcomed the new dean.

#### LEADERSHIP of the LIBRARY

While the national search process for a new dean carried over from the previous year was completed, the Library was well-led by interim deans Steve Weiter until Dec 30<sup>th</sup>,

and Lee Gray (Senior Associate Provost), until was as the warmly welcomed new dean, Jill Sexton, started March 2025 (announced January 23, 2025).

## LIBRARY ACTIVITIES

**Activities of the Library** reported to FALC (updates provided by listed library faculty & staff) were as follows:

**Atkins Library Advisory Board** is being restarted this spring and summer by new dean, Jill Sexton.

**Building News:** FALC was updated monthly on the comprehensive and complex Tower & Elevator Project - Phase 2 efforts. The elevator was shut down 9-30-24 for the next year (or more), it is still serviceable for some personnel. Updates, enhancements and improvements for floors G-10 include: ADA-compliant elevators, bathroom facilities, HVAC, fire alarm and smoke control systems, transformation of study spaces floors 5-10. Huge project, on time. Projected completion November 2025.

**Library Residency Program** (Michael Harris (April 2025): Three-year program. Resident conducts research, contributes to the profession, and participates in appropriate professional activities.

**Impact of De-Funding of Institute for Museum and Library Services** (Jill Sexton) (April 2025): Direct impacts of the defunding of the IMLS to UNC Charlotte is small, but the impacts to state libraries, public libraries, library education, rural broadband efforts, services to the blind, and museums and cultural heritage organizations are major. (<https://statelibrary.ncdcr.gov/Ista-federal-funding-north-carolina>) (Data about awarded grants have been removed from the IMLS website: <https://www.imls.gov/imls-dashboard>).

**Facility for Special Collections & University Archives** (Katie Howell) (March 2025): Chronic space needs. During construction temporary offices on 1<sup>st</sup> & 2<sup>nd</sup> floors, temporary reading room on 1st floor.

**Open Access Publishing Task Force** (Liz Siler, Jeff McAdams, & Savannah Lake) (March 2025) : New task force. Library wants to better support open access publishing the most beneficial way for faculty and wants feedback from faculty regarding barriers, needs, and solutions to help them have better access to the research they are doing. Wants FALC members to find members from each college to serve on this task force. Will try to convene this advisory group to twice a year/semester.

**Information Wayfinding Kiosks** (Curtis Kularski, IT Manager for Academic Affairs) (February 2025): Design in process explained, will roll out soon. Once the kiosk has launched, FALC members are requested to have a librarian from the Public Services unit

to introduce and share information about this new service to your department and/or class.

**Capital Campaign Goals and Objective Transitions** (December 2024): \$1 mil is hoped to be obtained from the capital campaign. Usage of the library has returned more or less from the pandemic numbers. Library shared resources with the UNC system family that was impacted by the hurricane.

**AI Literacy and Library Efforts** (Beth Caruso & Christin Lampkowski) (November 2024). Library is collaborating with instructors, students, and staff. Focusing on larger interest in AI and how it can be used both ethically and creatively.

**Library Collaborative Spaces** (Olivia Patterson, Jon Moore) October 2024: Record student enrollment being met creatively as foot traffic and study increase (post-pandemic record set 1.5M visits vs. 1.2M 2018-19). Formal user surveys guide changes. Small group study rooms, open plan group seating, special technology & media spaces, being created with flexible furniture and configuration of spaces and furniture.

This ends this 2024-2025 report.

5.1.2025

## 5. Faculty Advisory Summer Sessions Committee (FASSC)

### Annual Report 2024-2025

May 2025

Professor Heather Coffey, Chair

Over the 2024-25 Academic Year, the Faculty Advisory Summer Sessions Committee met three times and continued to focus on meeting the needs of students through development of the summer sessions programming.

We continued to focus on the following three goals:

1. Student Success Initiatives
  - i. What do students want in a summer course?
  - ii. How does access to summer school classes impact time to completion and student debt?
  - iii. In order to find the answers to these questions, we developed a [survey](#) and sent it to the student body. As of mid-April, we had over 400 responses. We reviewed the survey results and disseminated these findings to Summer Sessions staff in the School of Professional Studies.
2. We engaged the Summer Sessions staff in the School of Professional Studies to build a more accessible toolkit for department leaders on effectively planning for summer school and for new faculty on understanding summer policies. We developed and added a toolkit for summer sessions to the website for department chair use.
3. We reviewed the new tuition structure for summer school for better understanding of potential for faculty raises. Shared the new model for funding/salaries and disseminated the new model being piloted by several colleges this summer with leadership across the university.

SPS met with Deans and stakeholders to explore whether a college-specific summer budget process could better support course offerings and student degree progression.

- Budget allocated based on prior summer's SCHs and projected SCHs.
- Colleges set salary caps and enrollment requirements.
- Colleges could opt into the new budget model or stay with the current process under updated salary caps and enrollment requirements.
- Goal: Provide flexibility while ensuring financial sustainability.



Related to our increase in enrollment, the following budgetary decisions were made:

- Salary Cap Increase: Maximum summer salary increases from \$8,000 to \$10,000.
- Eligibility: Full-time faculty may earn up to 10% of their 9-month base salary, not to exceed \$10,000.
- GTA Support: Courses will now require a minimum enrollment of 35 students (up from 25) to qualify for a Graduate Teaching Assistant. Exceptions may be considered if the instructor is earning less than the \$10,000 cap.
- Enrollment Requirement Adjustments: Cap-related enrollment thresholds are being revised.

#### Enrollment:

This year, we also considered ways in which we could identify the courses needed by students in both undergraduate and graduate programs in order to maximize course sizes in the summer. We are currently on trend to surpass last year's enrollment and number of credit hours.

## 6. Faculty Employment Status Committee (FESC)

### Annual Report for 2024-2025

The committee met on September 23, 2024. The meeting was chaired by Yuri Nesmelov. The following members were in attendance: Christopher Beijer, Craig Depken II, Enika Banerjee, Jeff McAdams, Kathleen Nicolaides, and Ryan Miller. During the discussion, the committee expressed concern about inconsistencies in workload policies across various schools and departments, for example, between the Business School and the School of Data Science. Several departments were in the process of revising their workload policies during the fall of 2024. It was noted that these revisions are often being carried out without oversight or input from the Faculty Employment Status Committee, raising concerns about transparency, consistency, and adherence to shared governance principles. Following a consultation with Faculty Governance Assistant Matthew Wyse, the committee chair recommended inviting the Associate Provost for Faculty Affairs to a future meeting. The purpose of this meeting would be to discuss strategies for promoting alignment and standardization of workload policies across the University, and to ensure that proper channels of review and oversight are maintained.

## **7. Faculty Information & Technology Services Advisory Committee (FITSAC)**

[No report submitted for 2024-2025]

## 8. Faculty Legacy Scholarship Committee (FLSC)

### Annual Report 2024-2025

#### Faculty Legacy Scholarship Committee

##### Committee Members:

- Chair Warren DiBiase, MDSK
- COAA Chris Jarrett (ARCH) (Alternate)
- COB Karen Ford-Eickhoff, MGMT
- CCI Dewan Ahmed, CS
- COED Adriana Medina, REEL
- COE Scott Kelly, MEES
- CHHS Florence Okoro, NURS
- CHESS Daniela Dal Pra, LANG
- COS Jay Troutman, CHEM
- Library Jennifer Brosek
- University College Teresa Petty
- ex-officio non-voting member Bruce Blackmon (Director, Office of Financial Aid)
- ex-officio non-voting member Tammie Boyd (UNC Charlotte Foundation)

Warren received a list of candidates from Mark Walters in the Scholarship Office on March 17<sup>th</sup>. The Scholarship Office sent an email to each of the candidates, encouraging them to apply for the scholarship. Warren sent a follow-up email to each of the candidates congratulating them on their nomination and encouraging them to apply for the scholarship.

Nine of the nominees submitted applications. Warren reviewed all applications, recommending them to receive a scholarship. An email was sent to all FLS committee members inviting them to review the applications. In the email, Warren suggested that if all committee members are in agreement to offer all nine applicants a scholarship that there is no need to schedule a zoom meeting and discuss which applicants receive an award. If in agreement, Warren asked committee members to relay their recommendation to award all nine to him by email.

All FLS committee members responded, relaying their agreement to offer all nine applicants an award.

There have been no applicants for the FLS, which is typically \$500, for the past two years. Warren approached Mark to ask if the award amount could be increased as no money has been awarded for the past two years, and there was a higher balance left in the fund. Mark responded that we could offer each of the applicants a scholarship of \$1,000 this year. It was agreed that \$1,000 would be the scholarship awarded to all of this year's applicants.

The students being awarded the FLS during the 2025-2026 academic year are:

1. Armstrong, AJ - Business Administration
2. Axonov, Avdey - Computer Science
3. Bryant, Chassidy - Graphic Design
4. Grundy, Jayden - Social Work
5. Lipford, Isaiah - Computer Science
6. Palomares-Beckles, Johan - Mechanical Engineering
7. Sayavong, Caylyn - Elementary Education
8. Torres, Tatyana - Exercise Science
9. Yaushev, Rustam - Electromechanical Engineering Technology

Respectfully Submitted 4/19/2025

Warren DiBiase

## 9. Faculty Research Grants Committee (FRGC)

[No report submitted for 2024-2025]

## 10. Faculty Scholarship of Teaching & Learning Grants Committee

### 2024-2025 Annual Report

1. The members of SOTL:
  - a. Chair, Susan Arthur (APHCS, CHHS)
  - b. COAA - Kaus Sarkar (DANC),
  - c. COB - Matt Metzgar (ECON), alternate Bill Sofsky (ACCT)
  - d. CCI - Abbe LaBella (BINF), alternate Denis Machado (BINF)
  - e. COED - Hilary Dack (MDSK), alternate Erin Washburn (REEL)
  - f. COE - Gretchen Dietz (ETCM), alternate Mahmoud Dinar (MEES)
  - g. CHHS - Kelly Powers (NURS), alternate Juliana Marino (APHCS)
  - h. COS - Adam Fessler (CHEM), alternate Umesh Silwal (PHYS)
  - i. CHESS - Amanda Pipkin (HIST), alternate Kent Brintnall (RELS)
  - j. CHESS - Danielle Boaz (AFRS), alternate Javier Garcia Leon (LACS)
  - k. LIB- Jenna Rinalducci (LIB), alternate Becky Croxton (LIB).
  - l. CTL (non-voting): Jordan Register and Kim Buch
2. August 21<sup>st</sup>, Jordan Register, Kim Buch, and Susan Arthur met to discuss timeline and modified processes.
3. Applications were due on 10/1. October 2<sup>nd</sup>-3<sup>rd</sup>, CTL performed the pre-screening process.
4. Committee met on October 4<sup>th</sup> for a pre-meeting on zoom to discuss the rubric and how to submit the scores and received access to the proposals.
5. From Friday 10/4- Monday 10/21, the committee had 17 days to review and score 14 grants.
6. Tuesday 10/22-Thursday 10/24 CTL organized the data.
7. The committee met on Friday October 25<sup>th</sup> from 11:15am-1:15pm in person to determine awards and amounts. Total budget was \$70,000.00 and the full amount was budgeted.
8. Award letters were generated and notified on Monday 10/28-Friday 11/1
9. Awards notification were eon 11/1 and funds administered on 11/30.

Submitted by: Susan Arthur, SOTL Chair APHCS 4/29/25

## 11. Faculty Welfare Committee (FWC)

### Annual Report 2024-2025

The Faculty Welfare Committee (FWC) did not meet this academic year and has nothing to report.

Deb Ryan, Chair of FWC



## 12. Graduate Council (GC)

### MEMORANUM

To: Dr. Xiaoxia Newton, President  
UNC Charlotte Faculty

From: Dr. Concepcion Godev, Chair of Graduate Council

Cc: Mr. Matt Wyse, Faculty Governance Assistant

Date: April 25, 2025

RE: Report on Graduate Council Activities for 2024-2025

**Graduate Council Voting Members:** David Gall (COAA), Monica Johar (COB), Liz Cooper (CCI), Kyle Cox (COED), Terry Xu (COE), Dace Brown (CHHS), Erika Montanaro (CHESS), Craig Allan (CHESS), Jay Troutman (COS), Ashley O’Bruba (Graduate Student, MA in Business Administration)

**Graduate Council Ex-Officio Non-Voting Members:** Garrison Libby (Library), Bill Tolone (Dean of the Graduate School)

**Graduate Council Secretary:** Dan Jones (Graduate School Staff)

The Graduate Council held one organizational meeting and nine business meetings for the 2024-2025 academic year. During the academic year, the Council accomplished the following tasks:

1. approved Graduate School’s Revision of Graduate Faculty Policy: Optional Departmental Nominations of Non-Tenure, Full-Time faculty to Regular Graduate Faculty Status.
2. reviewed and approved Graduate Faculty Criteria for the following five (5) departments/units: Dance, English, Health Management and Policy, Nursing, and Theatre.
3. revised Bylaws of the Graduate Faculty; the revisions were voted and approved by the graduate faculty in Spring 2025.
4. reviewed 259 proposals: 199 proposals (reviewed only by the Graduate Council Chair) were revisions of existing programs or courses; 60 were new proposals (reviewed by the Graduate Council). Additionally, 62 courses, one MA program, and one graduate certificate were expeditiously reviewed by the Graduate Council Chair outside Curriculog via an ad-hoc

process established by Academic Affairs to ensure that titles and descriptions of those graduate courses and programs would be revised per the policy described in the February 5<sup>th</sup>, 2025 memo from the UNC System Office and ready to be entered in the 2025-2026 Graduate Catalog.

5. the Graduate Council Chair, who is rotating out of her role at the end of June 2025, worked with the Graduate Council Secretary and the Fall 2025 in-coming Graduate Council Chair to hand over tasks and information.

The minutes for all meetings of the Graduate Council are available on the Faculty Governance website ([Graduate Council](#)). These minutes give complete accounts of the Graduate Council's proceedings.

## 13. Grievance Committee

### 2024-2025 Annual Report

The Grievance Committee consists of 12 elected members who serve staggered 4-year terms. During the 2024-2025 year, those members were: Robert Cramer, Oscar De la Torre Cueva, Joseph Dippong, Jay Grymes, Kendra Jason, Greg Martin, Arindam Mukherjee, Monica Rodriguez, Teresa Scheid, Dorothy Smith-Ruiz, Aaron Toscano, and Lufei Young.

The Committee convened on October 3, 2024, to elect a new chair. Dr. Joseph Dippong was elected. The Committee convened again on November 12, 2024 with representatives from the UNC Charlotte Office of Legal Affairs to receive training on updates to the grievance procedure that were implemented during the 2023-2024 academic year.

The Committee received one petition this year. To address the petition, the Committee appointed a five-member panel, that included Oscar de la Torre, Arindam Mukherjee, Dorothy Smith-Ruiz, Aaron Toscano, and Joseph Dippong, with Kendra Jason serving as alternate. The panel convened on December 17, 2024, to conduct a preliminary review of the petition. During that meeting, the Committee dismissed elements of the petition that fell outside the scope of the Grievance Policy.

Concerning the single petition that the Committee received, members of the panel convened on January 29, 2025 to conduct a Grievance Hearing, at which the panel heard testimony and considered evidence from the petitioner and respondents. The panel met again on January 30, 2025 to deliberate. Per grievance procedures, the Committee prepared a letter summarizing its findings and recommendations and forwarded this letter to Chancellor Sharon Gaber on February 7, 2025. The Committee did not convene again after that point.

## 14. Hearing Committee

### Annual Report 2024-2025

April 18, 2025

The Hearing Committee only met once to select a chair and did not transact any business during AY 2024-2025.

Cordially,

Dr. Jurgen Buchenau

Dowd Term Professor of Capitalism Studies; Professor of History and Latin American Studies

## 15. Honors Council

### Honors Council Annual Report 2024-2025

Submitted by Laura Magennis, Co-Chair

April 18, 2025

The Honors Council met on September 13, October 4, November 8, and December 6 in 2024 and on January 17, February 14, March 14, and April 11 in 2025 to discuss matters related to the governance of Honors programs at UNC Charlotte. In addition to these full meetings, the members of the three standing committees of the Honors Council (Honors Faculty Review Committee, Honors College Dean and Associate Dean Evaluation Committee, and Honors Curriculum Committee) met to conduct their assigned responsibilities.

Elected Honors Council representatives for 2024-2025 were:

- Laura Magennis (CHHS, Co-Chair)
- Abby Moore (Library, At-Large-UHP, Co-Chair)
- Dylan Savage (COAA)
- Jackie Robinson (COB)
- Jake Lee (CCI)
- Adriana Medina (COED)
- Vaughn Schmutz (CHESS)
- Victoria Rankin (CHESS)
- Susan Trammell (COS)
- Pilar Zuber (PHS, At-Large)
- Erin Fitzpatrick (SPED, At-Large-UHP)
- MaKena Jordan (Student Representative)
- Cathy Blat (8/2024 – 1/2025) and Meg Harkins (1/2025 – 5/2025) (COE)

Ex-officio non-voting members included:

- Malin Pereira (Dean of Honors College)
- Cindy Gilson (Associate Dean Honors College)
- Colette Chenault (Administrative Support Associate)

Members of the Honors Curriculum Committee included Victoria Rankin, Susan Trammell, and Cindy Gilson.

Members of the Honors Faculty Review Committee included Pilar Zuber (Chair), Jackie Robinson, and Erin Fitzpatrick.

The Honors College Evaluation Committee included Jake Lee, Adriana Medina, Dylan Savage, Vaughn Schmutz, and Cathy Blat/Meg Harkins.

Major Activities, 2024-2025:

1. Colette Chenault, the Honors College Administrative Support Associate, continued to enhance the organization of the Honors Council materials by utilizing Google Drive folders which has made information easily accessible to members.
2. The Honors Council elected to hold all full council meetings in-person for the 2024-2025 academic year.
3. The Honors Council reviewed and approved 15 course proposals and 5 program and catalog revisions proposals.
4. The Honors Council reviewed and analyzed possible student Honors Course evaluation questions to include four of the suggested pillar questions for Honors College course evaluations. Additional questions were added to include open-ended and Likert scale options.
5. The Honors Council reviewed and made recommendations regarding faculty applications for appointment or renewal as Honors Faculty, again ensuring consistency across campus. The Council collaborates with Program Directors to make improvements, and we ensure consistency of programmatic rigor and robustness across the University. Albert reviewers and Jen Ames Stuart were included in the request for applications. There were 55 applications in total (27 were new applications, 28 renewal applications). Four applications were dropped due to being in an inaccurate review cycle. Of the 51 application reviews, 48 were recommended for appointment by the committee.
6. The governing document for *The Structure and Election Process for the Honors Council* was updated on the Honors College Honors Council website (Office of the Provost). Changes included changing the 3<sup>rd</sup> bullet of the FAQs to "The Honors Council is a standing committee of the Faculty and reports to the Faculty Council. The Honors Council advises the Dean of the Honors College who reports to the Provost."
7. The governing document for *The UNC Charlotte Academic Policy: Honors Program* was corrected on the Honors College Honors Council website to include changes that had been approved in the previous academic year. This website edits included changing "11 members" of the Council to "13 members". Also, the "Associate Dean" was added to serve as faculty advisory.

8. The Honors Council student representative disseminated the annual survey to all Honors Students, analyzed the results from 126 completed surveys, and presented the findings to the Honors Council. The majority of the responses were positive, and feedback was welcomed to inform future programming updates. The Honors College leadership team will continue to review the data from this survey over the summer. Data will be included with previous years' surveys to show any changes over time.
9. The Evaluation Committee disseminated a Google Form for evaluations of the Dean Malin Pereira and Associate Cindy Dean Gilson of the Honors College. Members of the Evaluation Committees invited input from the various stakeholders in this process. At each Honors Council meeting, members provided feedback to Dean Pereira and Associate Dean Gilson about their accomplishments or major events within the Honors College.
10. The Honors Council began reviewing the process and policies for workload, evaluation, reappointment, and promotion of faculty lines at the Honors College. These documents were endorsed and will be submitted to the Associate Provost for Faculty Affairs for final adoption.

The final evaluation letters for the Dean and Associate Dean will be completed by the University deadlines, the Honors Council elections are in progress or have been completed, and the Faculty Review Committee is currently finalizing their recommendations that will be presented to the Dean. Otherwise, we completed all planned activities for the 2024-2025 academic year, with one pending process for the next academic year (see #10 above).

Respectfully submitted,

Laura Magennis, DNP  
 Honors Council Co-Chair  
 Clinical Assistant Professor, School of Nursing  
 College of Health & Human Services

Abby Moore, PhD  
 Honors Council Co-Chair  
 Professor, Education Librarian  
 J. Murrey Atkins Library

## 16. Nominations, Honors, and Awards Committee (NHAC)

### Annual Report 2024-2025

The Nominations, Honors and Awards Committee combines the functions of three sub-committees: the O. Max Gardner Award sub-committee (spearheaded by Ms. Jen Knight), the Honorary Degree Advisory sub-committee, The Chancellor Woodward Award, and the Faculty Governance Elections sub-committee (actively steered by Mr. Matt Wyse).

We are thankful of the support of Office of Academic Affairs and specifically, of the guidance and work of Mr. Wyse who helped the committee as it sought to sustain timely meetings and ensure that it meet the expectations of its charge as they are articulated in the by-laws. The Chair communicated on numerous occasions with Mr. Wyse and outside of the committee meetings, in the hope that the committee would agree on suitable candidates to be honored with the three awards for the Academic Year.

#### **The Work This Year:**

The NHAC met several times via Zoom and communicated on the documents made available by Matt Wyse and Jen Knight via google docs. Only one of these zoom meetings this year were of the whole group and the other three meetings were of the subcommittees assigned at the beginning of the academic year when the Committee of the whole first assumed its charge in the Fall. The O. Max Gardner sub-committee met once in the Spring.

Our first meeting early in the Fall was to establish the constituents of each of the subcommittees and to plan the year's work. At that meeting we agreed on the compositions of the three subcommittees that would eventually help determine the suitable representatives of the faculty from which to choose the final candidates for the relevant awards. The subcommittee memberships were established to alleviate the workload of the committee of the whole and thus also share our charge equitably.

The chair met with the members of the three sub-committees (once with each, the O. Max Gardner Award, the Honorary Degree selection, and the Woodward Awards). We elicited responses from Deans/Chairs across the University. For all the selections, the process was open and democratic despite the appearance of a hierarchy. The Chair maintained an open line of communication with the members of the various subcommittees by e-mail and through the intermediary of Mr. Wyse and Ms. Knight. The whole committee did not meet at the end of the Academic year as is customary.



### Honorary Degree

The Honorary Degree Advisory sub-committee and Mr. Wyse distributed a call for nominations and the members met in the early part of the Fall to discuss whether the nominees received from the University Community met the criteria established by the UNC Charlotte administration and the Board of Trustees. The sub-committee concurred that the candidates from this year's group did not meet the expectations and exigencies of the Honorary Degree. The sub-committee was, however, comforted by the fact they had proposed candidates in the past 2 years, that are still be eligible for this year's honor.

The recipient(s) of this honor receive the degree of Doctor of Public Service honoris causa in large part because that person or persons expressed in actions and words a deep commitment to the University in many ways and is/are ultimately vested in improving the students' experience at UNC Charlotte. (As of the day of this report, the Honoris Causa had not been officially announced.)

### Chancellor Woodward Award for Junior Faculty

In January of 2025, the NHAC sub-committee tasked by the Faculty Council President to consider making the sixth Woodward award announced our Choice, Dr. Michelle Zuniga. The award recognizes a junior faculty who has shown extraordinary promise in their research. Dr. Zuniga is a member of the Department of Earth, Environmental, and Geographical Sciences of the recently constituted CHESS.

### O. Max Gardner Award

The call for nominations for the O. Max Gardner Award went out shortly after the working group met. The committee kept up with the expected deadlines. It received several candidates and accepted the nomination of Jordan C. Poler, Ph.D., Professor in Department of Chemistry. The President-elect of the University Faculty Council, Dr. Debra Smith has forwarded Dr. Poler's qualifications and merits to the Offices of the Chancellor and Academic Affairs.

### Faculty Governance Elections

The NHAC committee as a whole works to complement and support Mr. Wyse's call for the university-wide 2025-2026 Faculty Governance Positions. Mr. Wyse distributed the ballot the week of April 7, 2025, and ended on April 25, 2025, at 5:00 P.M.

The results will be announced thereafter at the University Faculty Council meeting of April 30, 2025.

Respectfully submitted on April 25, 2025.

Eddy Souffrant,

NHAC Chair 2022-2026

Professor of Philosophy, Inaugural ADVANCE FADO Fellow, Affiliate of  
the Center for Professional and Applied Ethics and

Chair of the Africana Studies Department.

## 17. Part-Time Faculty Committee

### PT Faculty Committee Annual Report

**AY 2024-5**

**Kim Buch, Chair; Angelina Brooks; Hamid Baradaran Shoraka;  
Amanda Gute; Lisa Lowder; Lindsay Messinger; Ben Still**

This committee met regularly via zoom during the AY. Below is a summary of activities and accomplishments.

1. At our first meeting, we brainstormed PTF issues and possible topics to take up this year as new business. Top topics identified were compensation and PT faculty professional development and resources to support it.
2. We met with Associate Provost for Faculty Development, Dr. Eric Heggestad. We shared the Committee's 2023 Compensation Study and Report with him and requested that he work to move it forward and raise awareness about the issue of flat compensation for PT faculty. We also shared other PTF concerns and asked for his ideas on how to address them at the university and system levels. We requested a follow-up from him in early spring, but have not as yet heard back from him.
3. We worked to re-invigorate the committee and discussed ways in which it can better represent the needs of and advocate for the PT faculty.

## 18. Undergraduate Course and Curriculum Committee (UCCC)

### Annual Report 2024-2025

The Undergraduate Course and Curriculum Committee (UCCC) handled all their proposals via email correspondence and in Curriculog. The committee met virtually on September 2024 so that Matt Wyse could demonstrate Curriculog to members of the UCCC. After this introductory meeting, we did not meet in person or via zoom during Fall 2024 or Spring 2025. The committee reviewed 22 curriculum proposals covering the following types: new degree program, new minors and concentrations, new certificates, program discontinuations, program revisions. The committee chair reviewed a significant number of Curriculog proposals totaling approximately 725.

Submitted on 4/28/2025 by Paola Pilonieta, Chair

## 19. University College Faculty Council (UCFC)

### Annual Report 2024-2025

The University College Faculty Council (UCFC) continued its vital work during the 2024–2025 academic year, supporting the implementation and refinement of the Charlotte Core and General Education curriculum. Building on the momentum of the previous year, the council remained actively engaged in governance, assessment, and faculty support initiatives. Key accomplishments this year included:

1. **Charlotte Core and General Education Video Outreach**  
UCFC finalized and publicly released an informational video explaining the Charlotte Core and General Education curriculum. This video was presented at college meetings throughout the academic year to promote awareness and understanding among faculty.
2. **Completion and Approval of UCFC Bylaws**  
The council successfully completed the development of its bylaws, which were formally approved. These bylaws clarify the council’s structure, responsibilities, and relationship with University College (UCOL), ensuring a strong foundation for future governance.
3. **Approval of the Foundations of Democracy Proposal**  
UCFC reviewed and approved the “Foundations of Democracy” proposal, further enriching the General Education curriculum with a focus on civic engagement and democratic principles.
4. **Development of Course Proposal Criteria**  
A dedicated sub-group within UCFC was formed to develop clear criteria for evaluating course proposals in the Social Sciences and Arts/Humanities. This initiative supports consistency and rigor in course approval processes.
5. **Assessment and Rubric Revision for Quantitative/Data Competency**  
The council reviewed assessment data from the Quantitative/Data (Q/D) pilot and provided feedback that led to a revised scoring rubric, enhancing the effectiveness and clarity of the assessment process.
6. **Feedback on General Education Course Proposals**  
UCFC provided constructive revision feedback on a range of General Education course proposals, helping faculty align their courses with the goals and standards of the Charlotte Core.
7. **Approval of Curriculog Proposals**  
The council reviewed and approved multiple General Education proposals submitted through Curriculog, ensuring alignment with the curriculum’s competencies and learning outcomes.

These accomplishments reflect UCFC’s ongoing commitment to supporting a high-quality, inclusive, and forward-thinking General Education program. The council looks forward to

continuing its work in the coming academic year.

**Respectfully submitted,**

Daniel M. Alston

Chair, University College Faculty Council, 2024–2025