

Graduate Council Meeting Minutes

Tuesday December 3, 2024

Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies
Allan, Craig – Geography and Earth Sciences
Brown, Dace – Public Health Sciences
Browne, Aidan - Engineering Tech & Construction Management
Cooper, Liz – Bioinformatics and Genomics
Cox, Kyle – Educational Leadership
Gall, David – Art & Art History
Johar, Monica – Bus Information Sys and Operations Management
Libby, Garrison – Atkins Library
Montanaro, Erika – Psychological Science
Mukherjee, Pinku – Interim Dean, Graduate School
O’Bruba, Ashley – GPSG Student Representative

Also Attending:

Coffey, Lauren – Graduate School
Hall-Hertel, Katherine – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs, Faculty Governance Assistant

Absent:

Troutman, Jay - Chemistry
Xu, Terry – Mechanical Engineering and Engineering Science

I. Report of the Chair - Concepcion Godev

A. Approval of the November 5, 2024, meeting minutes

Chair Godev made a motion to vote on the November 5, 2024, meeting minutes as submitted. Allan made a motion to approve as submitted with a second from O’Bruba. The motion was approved by a unanimous vote.

B. Updates from Chair Godev

- i. The revisions to the Graduate Faculty Bylaws were approved by the Faculty Council at the November 21, 2024, meeting with some changes in the language.
- ii. The Graduate School Dean Search Committee will meet with Provost Troyer on December 6, 2024, to present their findings regarding each candidate.
- iii. The Council acknowledged Annette Parks for her years of service as Secretary of the Graduate Council. Chari Godev presented Parks with a plaque naming her honorary Chair of the Graduate Council. The December 3, 2024, meeting was her last before retirement.

II. Report of the Dean- Pinku Mukherjee

Interim Dean Mukherjee called on Associate Dean Katherine Hall-Hertel for an update on commencement and the Doctoral Hooding Ceremony.

- The separate hooding ceremony will be held on Saturday, December 14, 2024, at 10:00 am in Halton Arena.
- 110 doctoral students originally applied to graduate, but that number is now down to 62
- Doctoral students have unlimited tickets to the hooding ceremony, but their guests will need tickets to attend.
- The hooding Ceremony will be followed by a reception in the Student Union.
- The Graduate School commencement ceremony will be held at 3:00 pm on Saturday, December 14, 2024, in Halton Arena. The ceremony is for master's and certificate graduates, as well as doctoral graduates who choose to participate.

III. Discussion Topics

A. Revisions to the Dance Graduate Faculty Criteria

- Dance and Theatre used to be joined but are now separated into two departments.
- Chair Godev proposed a change in the language of the proposal, that "Graduate Council will consider" should be changed to "Graduate School Dean will consider".
- The Council agreed with no objections that the department can move forward with the document, pending the one change proposed by Chair Godev.

B. Revisions to the English Graduate Faculty Criteria

- The Council agreed with no objections that the department can move forward with the document.

C. Revisions to the Nursing Graduate Faculty Criteria

- The Council agreed with no objections that the department can move forward with the document.

D. Revisions to the Theatre Graduate Faculty Criteria

- Chair Godev proposed a change in the language of the proposal, that "Graduate Council will consider" should be changed to "Graduate School Dean will consider".
- The Council agreed with no objections that the department can move forward with the document, pending the one change proposed by Chair Godev.

IV. Course and Curriculum Proposals

A. AEEE 6901 - Master's Research & Thesis I

Originator: Aidan Browne, Applied Energy and Electromechanical Engineering

Committee Member Assignments: Troutman and Xu

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

B. AEEE 6902 - Master's Research & Thesis II

Originator: Aidan Browne, Applied Energy and Electromechanical Engineering

Committee Member Assignments: Troutman and Xu

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

C. EMGT 6891 - Engineering Management Project I

Originator: Churlzu Lim, Industrial and Systems Engineering

Committee Member Assignments: Cooper and O'Bruba

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

D. EMGT 6892 - Engineering Management Project II

Originator: Churlzu Lim, Industrial and Systems Engineering

Committee Member Assignments: Johar and Montanaro

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

E. MEGR 5091 - Special Topics in Aerospace Engineering

Originator: Artur Wolek, Mechanical Engineering and Engineering Science

Committee Member Assignments: Allan and Cox

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

F. MEGR 5310 - Uncrewed Aerial Vehicles

Originator: Artur Wolek, Mechanical Engineering and Engineering Science

Committee Member Assignments: Allan and Cox

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

G. MEGR 5311 - Aerospace Materials

Originator: Artur Wolek, Mechanical Engineering and Engineering Science

Committee Member Assignments: Brown and Gall

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

H. MEGR 5312 - Aerospace Propulsion

Originator: Artur Wolek, Mechanical Engineering and Engineering Science

Committee Member Assignments: Cooper and Gall

Comments:

- The Proposal looks good

Montanaro made a motion to approve this proposal as submitted with a second from Gall. The Council approved by a unanimous vote.

I. MFPA 5323 - Advanced Fire Service Administration

Originator: Michael Benjamin, Fire and Safety Engineering Technology

Committee Member Assignments: Johar and Montanaro

Comments:

- The grading scale currently in Curriculog is an undergraduate grading scale, it needs to be changed to a graduate scale, i.e., A, B, C, U.
- Comments overall were that the proposal looks good.

Montanaro made a motion to approve pending revisions with a second from Gall. The Council approved the proposal pending the above revisions by a unanimous vote.

V. Other Business

- The new PHD in Data Science was approved in SACS for fall 2025.

A motion was made to adjourn the meeting by Allan and seconded by Montanaro.

The meeting adjourned at 1:44 pm. The next Graduate Council meeting is scheduled for February 4, 2025.

Respectfully submitted,



Daniel Jones
Graduate Council Secretary