

# Graduate Council Meeting Minutes

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Tuesday, October 1, 2024

## Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies  
Allan, Craig – Geography and Earth Sciences  
Brown, Dace – Public Health Sciences  
Cooper, Liz – Bioinformatics and Genomics  
Cox, Kyle – Educational Leadership  
Gall, David – Art & Art History  
Johar, Monica – Bus Information Sys and Operations Mgmt  
Libby, Garrison – Atkins Library  
Montanaro, Erika – Psychological Science  
Mukherjee, Pinku – Interim Dean, Graduate School  
O’Bruba, Ashley – GPSG Student Representative  
Troutman, Jay - Chemistry  
Xu, Terry – Mechanical Engineering and Engineering Science

**Also Attending:** NA

## I. Report of the Chair – Concepcion Godev

### A. Approval of the September 3, 2024, Meeting Minutes

- Chair Godev asked for comments or corrections to the September 3, 2024, minutes. Chair Godev proposed a few changes and corrections to the minutes. Allan made a motion to approve the minutes pending revisions with a second from O’Bruba. The minutes were approved pending revisions by a unanimous vote.

### B. Bylaws of the Graduate Faculty Update

- Chair Godev updated the council on her actions since the last meeting. She contacted all the department chairs and GPDs on behalf of the council and asked for their feedback by October 7. The next step is to have the revisions reviewed by the Faculty Executive Committee at the October 10, 2024 meeting.

## II. Report of the Graduate School Dean – Pinku Mukherjee

- Dean Mukherjee asked for feedback on the recent Graduate Education Summit held on September 20, 2024, since it followed a new format.
- Mukherjee reported that the College of Science has been renamed the Klein College of Science.

- Mukherjee also asked that all council members do what they can to help increase applications.
- Congratulations to Dr. Terry Xu on receiving the Thomas L. Reynolds Leadership Award.
- Today, 10/1/24, is the deadline to submit a nomination for the Dean of the Graduate School. This is an internal search and there are nine candidates so far.

### III. Discussion Topics

#### A. The Graduate Faculty Bylaws Review - Concepcion Godev

- Chair Godev reported that the document was sent to 51 department chairs and 113 GPDs for feedback on September 9, 2024. Only 4 have responded.
- Chair Godev shared the feedback she received. She also pointed out that other governing documents do not include job descriptions, and she recommended removing the link to the Dean of the Graduate School's job description.
- Chair Godev recommended voting on the revisions, and if further comments are submitted by the deadline of October 7, the document can be brought back to the table. Montanaro made a motion to approve with a second from Xu. The motion was approved by a unanimous vote.

#### B. Graduate Faculty Proposal Review - Concepcion Godev

- Chair Godev reported that she sent the Graduate Faculty proposal to 51 department chairs. She asked them to review the proposal and submit feedback by October 7. The council has received 4 replies so far. Two supported the proposal, one abstained, and one did not support the proposal.
- The comments from the department chairs were reviewed. Chair Godev will make the agreed upon changes to the document and submit it to the Faculty Executive Council prior to their next meeting. Brown made a motion to approve with a second from Cox. The motion was approved by a unanimous vote.

### IV. Course and Curriculum Proposals

A. There were no proposals to review at this meeting.

### V. Other Business

No new business was discussed.

A motion was made by Gall to adjourn the meeting with a second from Allan. The meeting was adjourned at 1:47pm.

The next Graduate Council meeting is scheduled for Tuesday, November 5, 2024, from 12:30 – 2:00pm in Reese 211.

Respectfully submitted,

*Daniel Jones*

Daniel Jones  
Graduate Council Secretary