



## MEMORANUM

To: Dr. Xiaoxia Newton, President  
UNC Charlotte Faculty

From: Dr. Concepcion Godev, Chair of Graduate Council

Date: May 6, 2024

RE: Report on Graduate Council Activities for 2023-2024

The Graduate Council held one organizational meeting and nine business meetings for the 2023-2024 academic year. During the academic year, the Council accomplished the following tasks:

1. approved the following proposals originating from the Graduate School:
  - 1.1. MA and Dissertation Committee Chair Training Course
  - 1.2. Minor Editing to the Policy on Graduate Student Parental Leave
  - 1.3. Proposal to Amend the Termination Appeal Policy
2. approved changes to Curriculog forms for new courses, course revision, and special topic courses on how to handle syllabi.
3. reviewed 230 proposals: 138 proposals (reviewed only by the Graduate Council Chair) were revisions of existing programs or courses; 92 were new proposals (reviewed by the Graduate Council).
4. set up a sub-committee (Dace Brown, Stephanie Moller, Chair, Jake Smithwick) to conduct the annual performance review of the Interim Dean of the Graduate School.
5. started the process of reviewing and revising the Bylaws of the Graduate Faculty.
6. provided feedback to the Provost on the next steps relevant to the position of Dean of the Graduate School.

The minutes for all meetings of the Graduate Council are available on the Academic Affairs website at the [Graduate Council web site](#). These minutes give complete accounts of our proceedings.

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