

Faculty Council Minutes

May 2, 2012

Present: FEC - Michael Green (Faculty President), Ed Jernigan (President Elect), Judy Walker (Secretary), Charles Bodkin (Past President), Randy Haldeman (Arts & Architecture), Alice Tseng (Business), Jim Conrad (Engineering, Alt.), Meg Morgan (Liberal Arts & Sciences), Barbara Tierney (Library)

Unit Representatives – Casper Wiggins (ACCT), Veronica Hilliard (AFRS), Dennis Ogburn (ANTH), Janet Williams (ART), Dennis Livesay (BIOINF), Kexin Zhao (BISOM, Alt.), Tom Schmedake (CHEM), Johnny Graham (CENG), Richard Leeman (COMM), Joe Kuhns (CJUS), Kim Jones (DANC), Ellen Sewell (ECON), Mark D’Amico (EDLD), Bharat Joshi (ECE), Keener Hughen (FINN), John Diemer (GEO/ES), Roy Fielding (KNES), Mike Doyle (LCS), Betty Ladner (LIB), Kent Curran (MGMT), Spencer Salas (MDSK), John Allemeier (MUSC), John Szmer (POL), Jane Gaultney (PSYC), Beth Racine (PHS), Amy Good (REEL), Kate Popejoy (REEL, Alt.), Kelly Anderson (SPED)

Ex officio – Phil Dubois (Chancellor), Joan Lorden (Provost), Tom Reynolds (Dean, Graduate School), Ken Lambla (Dean, College of Arts & Architecture), Steve Ott (Dean, College of Business), Yi Deng (Dean, College of Computing & Informatics), Robert Johnson (Dean, College of Engineering), Jane Neese (Associate, Dean, College of Health & Human Services), Nancy Gutierrez (Dean, College of Liberal Arts & Sciences), John Smail (Dean, University College)

Also Attending – Leslie Zenk (Academic Affairs), Jay Raja (Academic Affairs), Cindy Wolf (Academic Services), Tina McEntire (Admissions), Susan Sell (Graduate School), Jay Dominick (ITS), Janet Daniel (Financial Aid) Will Espin (Registrar), Denise Dwight Smith (Career Center), Aimee Parkison (English), Dennis McElhoe (EXAP), Stuart Smith (Mechanical Engineering), Ted Elling (Student Affairs)

Absent: FEC – Mirsad Hadzihadic (Computing & Informatics), Tracy Rock (Education), Mary Niles (Health & Human Services), Susan Peters (Liberal Arts & Sciences), Tanure Ojaide (Liberal Arts & Sciences),

Unit Representatives – Jeff Balmer (ARCH), Jian Zhang (BIO), James Frazier (CS), Pam Lassiter (COUN), Carlos Orozco (ETCM), Tony Jackson (ENGL), Garth Green (GIAS), Gregory Mixon (HIST), Linda Swayne (MKTG), Alan Dow (MATH), Ed Morse (MENG), Eddy Souffrant (PHIL), Vasily Astratov (PHYS), Julia Robinson-Harmon (RELS), Lucille Travis (NURS), Xintao Wu (SIS), Murray Webster (SOC), Susan McCarter (SOWK), Jeanmarie Higgins (THTR)

Ex Officio – Mary Lynn Calhoun (Dean, College of Education), Stanley Wilder (University Librarian)

Green called the meeting to order at 12:33 PM.

1. Approval of the Minutes of the March 22, 2012 meeting of the Faculty Council.

Popejoy moved that the minutes from the March 22nd meeting be approved. Graham seconded the motion, which passed unanimously.

2. Approval of Academic Calendar

Green noted that the FEC made a few editorial changes. Popejoy moved that the calendar be approved. Wiggins seconded the motion. There was no discussion and the motion passed unanimously.

3. Motion from FESC on Joint Appointments

The FESC has voted unanimously to make a motion to recommend and approve suggestions in the report from the Committee on the Future of Faculty (CFF) on clarifications and revisions to joint appointment documents with minor edits suggested by the Provost.

These recommended changes have the following goals: 1) Clarifying faculty joint appointments and review of jointly appointed faculty; 2) ensuring various university documents dealing with RPT issues are congruent; 3) keeping references up to date; 4) avoiding duplication; and 5) deleting factual errors.

The joint appointment proposal came from provost and the committee approved the provost's recommendations.

The motion was seconded by Popejoy and approved unanimously.

4a. Motion from FAPSC in regard to Escrow Program

The Faculty Academic Policy and Standards Committee recommends the following revised policy, which should read as follows:

ESCROW PROGRAM

The Escrow Program provides an opportunity for highly qualified students to take college credit courses while enrolled in secondary school. Records of credit earned will be maintained for use at the University or at another institution of higher learning. The program is designed for those students who have exhausted their course offerings at their high school and need to supplement their high school curriculum with college courses. The program is not designed for students who wish to take courses to fulfill high school requirements.

Applicants recommended for participation in the program usually have shown very advanced ability in particular academic areas. The recommendations are normally made by the secondary school principal and are reviewed by the Director of Admissions on an individual basis. Escrow students are not permitted to live in campus housing.

Requests for additional information and application forms should be directed to the Office of Undergraduate Admissions.

The motion was seconded by Popejoy.

Discussion: In his background comments Smith, chair of FAPSC, indicated the current policy enables high school students to take classes here but students under 15 of age needed to be accompanied by a parent at all times. The committee felt this restriction was no longer necessary as long as there are some restrictions imposed on the students such as these students would not be given access to student housing. Parents need to know and agree to these restrictions before the student can attend. Age really didn't matter if the barriers were agreed to. The revision does add an extra layer of monitoring and responsibilities. The committee ran this by legal office and it passed their scrutiny.

The motion passed unanimously.

4b. Motion from FAPSC in regard to Honors GPA distinction levels.

The core of this motion, proposes the following changes to GPA distinction categories:

<u>Distinction</u>	<u>Current levels</u>	<u>New proposed levels</u>
<i>Summa cum laude</i>	<i>4.0</i>	<i>3.9 - 4.0</i>
<i>Magna cum laude</i>	<i>3.8 - <4.0</i>	<i>3.7 - <3.9</i>
<i>Cum laude</i>	<i>3.4 - <3.8</i>	<i>3.4 - <3.7</i>

Implementation: December Graduation 2012 or as soon thereafter as practicable.

Motion was seconded by Popejoy.

Discussion: Smith had a power point explaining how the committee came to its recommendation, which was in response to a request from Tom Reynolds in Graduate School to look at GPA distinctions. This recommendation brings the University into alignment with our peer institutions. It does shift some percentages of who gets what distinction. The overall number of students graduating with honors distinctions will be approximately the same. The recommended change results in some changes in the distribution of Honors Distinctions among the various categories.

The Provost noted there was no implementation date. Will it be retroactive? Will it be implemented by class or graduation date? Smith noted this will be Faculty Council policy but Academic Affairs can determine implementation. They would like to see it implemented for the graduating class of Dec 12 or as soon as possible. Smail made a friendly recommendation to include that the policy be implemented with the

December 2012 graduating class and that it is clearly stated that the change IS NOT retroactive.

The motion with the friendly amendment passed unanimously.

5. Resolution on Late Grades

Resolution: Support the Provost in directing Department Chairs to include chronic failure to turn in course grades or chronic lateness in grade reporting in faculty annual evaluations

Whereas, a normal, routine, customary, and expected aspect of teaching at the University of North Carolina at Charlotte (UNC Charlotte) is the assessment of student performance; and

Whereas, the University implements student performance assessment through on-line grade reporting; and

Whereas, individual faculty who chronically do not submit grade reports or who chronically submit late grades have negative, often dramatic effects on students, such as:

- *Student graduation from the University may be delayed;*
- *Suspension/Probation determinations are delayed or processed incorrectly;*
- *Student course registrations may be dropped based on incorrect data;*
- *Students may be excluded erroneously from Dean's and Chancellor's lists;*
- *Inaccurate Satisfactory Academic Progress (SAP) is calculated, which impacts students' eligibility for Financial Aid in subsequent semesters;*
- *Unnecessary delays occur in processing Official Transcripts for students;*
- *Access to student housing may be suspended; and*
- *An efficient, automated process (with on time grade reporting) may become a time consuming manual process; and*

Be it resolved that, Faculty Council supports the Provost in directing Department Chairs to include patterns of chronic lateness and chronic failure to turn in grades in annual faculty evaluations. This resolution is directed at correcting the behavior of faculty who repeatedly violate the university deadline for submission of grades and shall begin with annual evaluations that commence in the Fall 2012 semester; and

Be it Further Resolved that Faculty Council requests the Provost provide annual reports for the next five years on the impact of implementing this resolution has on on-time grade submissions at UNC Charlotte.

Rationale:

The reason for this resolution is to both give notice and to implement a supervisory role in overseeing faculty on-time grading performance for those individuals who regularly and routinely do not turn in grades or who chronically turn in grades late. Overall, the intent of this resolution is to dramatically reduce the incidence of grades not being submitted for students, thereby ameliorating the negative consequences currently produced when failure to submit so grades has so many negative impacts on students.

Green noted that some editorial changes were made by FEC. In essences the resolution asks the provost to direct department chairs to incorporate comments as appropriate in annual reviews of faculty. The effective date of this change is spring 2013.

The motion to approve the resolution was seconded by Morgan.

Discussion: Green indicated that the Provost had requested support from the Faculty Council in putting pressure on the faculty in regard to late grades. FEC felt it this would be the best way to go about it.

Popejoy asked what the definition of chronic is. Green admitted he was not sure but felt that would be determined by the provost and the registrar.

Racine was curious to know if there was any type of pattern such as what kind of courses or level? According to the Provost there is no distinct pattern and occurs all across the board and faculty status.

Good asked how this be incorporated into the evaluation? The provost should use this resolution to encourage chairs to take this problem seriously.

Stuart indicated that FAPSC is working on some policies to bring to the council next year to put even more teeth into it.

The motion passed unanimously.

6. Ombuds Office Charter Draft (This is a lengthy document. The entire document can be found at <http://facultygovernance.uncc.edu/faculty-council/agendas-minutes>)

Green indicated this comes as a charter not an academic policy from provost with the provision FEC is charged to nominate for Ombuds but the provost appoints. FEC has nominated someone for a one-year interim appointment. This will give time to get the word out about the process which includes the training of a nominee.

A motion to support the charter was made by Popejoy and seconded Ogburn. It passed unanimously.

7. Report of the Chancellor (Dr. Philip Dubois)

- The good news about budget is no news. We will be able move money forward.
- Budget Priorities
 - Securing enrollment increase money
 - Money for the science building
- Athletics (concerning rumors of a conference change)
 - He can't say anything at the moment because of confidentially agreements.
 - We will have FCS status for 3 years (1AA football). This provides an opportunity for smaller programs to establish themselves.
 - There are more opportunities (especially funding wise) in a larger conference. They have talked with the commissioner and there would be no increase for students at all. We need to use private money to make the move because we can't transfer any general funds.
- Facility Construction (Recap of where the funds came from)
 - State Bond measure funded seven academic buildings
 - Appropriation (or Certificate of Participation) funded Bioinformatics, Center City, and EPIC
 - A dedicated student fee funded the Student Union, Health Center, and the football complex
 - Self-sustaining revenues fund dining, parking, and the residence halls
 - Private funding was used to build Halton arena and the Halton-Wagner tennis facility
 - Federal receipts were used for the Motorsports II (cash) and PORTAL (a 30 yr. debt)
 - A new source funding is the new student infrastructure fee
- Phil Jones presentation on campus construction – (very brief recap)
 - \$3.50 billion in new facilities by 2014
 - South Village (high rises) will be a freshman facility
 - Residence hall (Phase 11) will include a dining hall and parking deck
 - High rises will be re-clad
 - The loop road will be completed
 - PORTAL building now under construction
 - Football & deck – fall completion
 - North village primarily for upper class students
 - Replacement buildings for tear-downs (Smurf village is gone; Hunt Village & Martin village will be removed)
 - Phase 10 under construction
 - Lake has a 60 day construction period and should be completed in the fall
 - Current Renovations
 - Atkins back door and ground floor collaborative space
 - Kennedy completion
 - Chiller replacement in Fretwell
 - Upcoming Projects
 - Cedar, Hickory & Sycamore residence hall renovations – two-person rooms will be converted to suites
 - Phase 12 will go where was

- Belk Gym renovation – funding from infrastructure fee
- Realignment of Phillips Rd.
- Cone plaza repairs – substructure is rotting out
- Burson is #2 on our state request list but trying to figure out what to do in the interim; need to give it a face lift
- Denny complex classrooms – bring those up to par

8. Report of the Provost (Dr. Joan Lorden)

- Applications are up 16-17% for undergraduates with a 46% increase in out of state applicants. There is a concern that we will over-enroll our freshmen. It's not clear how big the freshman class will be but it's probably going to exceed 3100. Staff is working on how to handle SOAR and the fall move in.
- Undergraduate retention: We are working on ways we can keep the good students we don't want to lose. We have developed an undergraduate research program, which will start as a summer program. It has been advertised to faculty and has received a good response from students and faculty.
- General Administration is reviewing academic policy recommendations that were made by a system-wide working group. General Administration is trying to systematize policies from across the system. These changes will impact campus policy. Specifically policies on course repeats, withdrawals, and academic progress (Does this work better?)
- General Administration is also developing performance metrics for all schools in such areas as retention, 6-yr graduation, graduation of PELL grant students, financial performance, energy efficiency, classroom use, etc. Campus specific metrics include – 4-year graduation, degree completion of transfers from community colleges, federal research expenditures, distance education. We are still not sure how these will be measured.
- There has been a lot of work done on the SACS report and we are tying up loose ends.
- The Provost announced the following award winners:
 - Provost's Award for Excellence in Teaching (department that has made improvement in teaching) went to the Dept. of Public Health Science
 - Provost's Award for Excellence in Undergraduate Advising (improvement in advising) went to the Belk College of Business Advising Center for their focus on continuous improvement, participation in advising redesign, REBOUND, and they raised their measure of student satisfaction.

9. Report of the President Elect (Dr. Ed Jernigan)

Spring 2012 Election Results:

President-Elect - Eddy Souffrant Philosophy (CLAS)

Secretary - Judy Walker, Library

Chair, University College Faculty Council (UCFC) - Lisa Walker, Sociology CLAS)

Chair, Faculty Academic Policy and Standards Committee (FAPSC) - Brian Cooper, Chemistry (CLAS)

Chair, Faculty Competitive Grants Committee - Richard Lambert, Educational Leadership (COED)

Chair, Faculty Scholarship of Teaching and Learning (SOTL) Grants Committee - Richard Leeman, Communication Studies (CLAS)

Chair, Undergraduate Course and Curriculum Committee (UCCC) - Rick Lejk, Computer Science (CCI)

Chair, Faculty Research Grants Committee (FRGC) - Jean-Claude Thill, Geography & Earth Sciences (CLAS)

Chair, Faculty Welfare Committee (FWC) - Christine Davis, Communication Studies (CLAS)

Chair, Faculty Legacy Scholarship Committee (FLSC) - Michael Green, Reading & Elementary Education (COED)

Faculty Grievance Committee - K. R. Subramanian, Computer Science (CCI); Ann Gonzalez, Language & Culture Studies (CLAS); Aaron A. Toscano, English (CLAS)

Faculty Hearing Committee - Charlie L. Reeve, Psychology (CLAS); Bridgette Sanders, Library,

Faculty Honorary Degree Committee - Kristen Montgomery, School of Nursing (CHHS); Jean-Claude Thill, Geography & Earth Sciences (CLAS)

Bank of America Award for Teaching Excellence Committee - Jennifer Hartman, Criminal Justice & Criminology (CLAS)

Faculty Assembly Delegates - Alan Freitag, Communication Studies (CLAS); Dawson R. Hancock, Educational Research (COED)

10. Report of the President (Dr. Michael Green)

- Parking will be different in the fall. They will be distributing hang-tags with chips in them and of course the rates are going up.
- Provost's white paper on electronic evaluations is now available on the MyEvals website (<https://myevals.uncc.edu>). FITSAC will report in the fall on how the implementation of electronic evaluations is progressing.
- Policy 127 regarding background checks has met some resistance. It is undergoing revision and should be coming to the Council in the fall.
- Green commented that it has a fabulous year for him, and he is very proud of what we have done. We should take pride in what has been accomplished -
 - Diane Browder winning the O. Max Gardener Award. He introduced Diane to the group.
 - Electronic Evaluations. It was tight but we succeeded in the implementation.
 - The incorporation of part-time faculty in faculty governance by establishing a part-time faculty committee
 - Incorporation of community service criteria into the tenure document.
 - The establishment of the Faculty Legacy Scholarship Fund
- He introduced and thanked Leslie Zenk who basically runs faculty governance and makes it work.
- He presented Ed Jernigan, incoming President of the Faculty a copy of Roberts Rules of Order, the hat of power and the presidential gavel.

11. New Business

On behalf of the Faculty Council Jernigan presented Green a plaque and thanked him for his outstanding leadership.

Meeting adjourned at 2:07 PM.

Respectfully submitted by



Judy Walker, Secretary