

Graduate Council Meeting Minutes

January 5, 2016

Members Present: Anderson, Kelly – Special Education and Child Development
Ge, Yaorong – Software & Information
Hall-Hertel, Katherine – Graduate School (Attending for Tom Reynolds)
Haynes, Christine - History
Hildreth, John – Engineering Technology and Construction Management
Livesay, Dennis – Bioinformatics & Genomics (Chair)
McGregor, Rob Roy - Economics
Speights, Sabrina – PhD Candidate, Org Science and GPSG Student Representative
Steck, Todd – Biological Sciences

Also Attending: Parks, Annette – Graduate School
Wyse, Matt – Faculty Governance

Absent: McCarter, Susan – School of Social Work
Walker, Judy – Atkins Library
Webster, Murray - Sociology

I. Report of the Chair

- Approval of the December 1, 2015 Meeting Minutes – Chair Livesay called for a motion to approve the Dec. 1, 2015 Graduate Council Meeting Minutes as submitted. McGregor made the motion with a second from Hildreth. The motion was approved unanimously.

II. Report of the Dean – Dean Reynolds did not attend this meeting.

- Katherine Hall-Hertel announced the Early Entry Application for Religious Studies (M.A. in Religious Studies) is approved.

III. Course and Curriculum Proposal

A. HIST 11-18-2015 Establishment of New Course HIST 6300

A discussion took place and the following comments were shared.

- Change numbering to 6300 throughout (not numerically sequential).
- Syllabus is for 6000 course, update syllabus for 6300 course.
- Required items are missing from the syllabus. Please refer to the hyperlink below for minimum syllabus requirements for new/revised courses coming to the Graduate Council.
<http://facultygovernance.uncc.edu/sites/facultygovernance.uncc.edu/files/media/New-Revised-Graduate-Course-Guidelines.docx>

Thereby hearing no further discussion, Chair Livesay called for a motion to approve the proposal pending revisions. McGregor made the motion with a second from Anderson. The motion was approved unanimously.

B. MATH 09-28-2015 Major Changes to MS-MATH Program of Study

A discussion took place and the following revisions were requested:

- Page 3, Section **1.2. Add a new Mathematical Finance course group for the General Mathematics concentration**, request consultation and letter of support from the Finance Department.
- Page 7, under **A. Personnel** - editorial correction, faculty **are** qualified.
- Course policies section is missing from MATH STAT 6108 in the syllabus. Please refer to the hyperlink below for minimum syllabus requirements for new/revised courses coming to the Graduate Council.
<http://facultygovernance.uncc.edu/sites/facultygovernance.uncc.edu/files/media/New-Revised-Graduate-Course-Guidelines.docx>
- Page 58 duplicates page 14, the supporting letter from the College of Education.

There being no further discussion a motion was made to approve pending revisions. Haynes made the motion with a second from Anderson. The motion was passed unanimously.

C. MATH 10-09-15 Establishment of New Course MATH 7180/8180

A discussion took place and the following revisions were requested:

- Page 5, under section **2. a.** strike out “in” so it reads ...will be taught on demand,
- Required items are missing from the syllabus. Please refer to the hyperlink below for minimum syllabus requirements for new/revised courses coming to the Graduate Council.
<http://facultygovernance.uncc.edu/sites/facultygovernance.uncc.edu/files/media/New-Revised-Graduate-Course-Guidelines.docx>

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from Anderson. The motion was passed unanimously.

D. MDSK 4-22-15 M.Ed Addition of Advanced Licensure

Chair Livesay reported this proposal was previously reviewed at the May 5, 2015 Graduate Council meeting, therefore, should not have been listed on the agenda for review. The requested revisions have been made, and Chair Livesay will approve the proposal.

E. MDSK 10-26-15 Establishment of a New M.Ed. in Urban Education

Chair Livesay stated this proposal was to establish a new degree program and will be sent back to the department. Links below outline the correct procedures to establish a new degree program.

<http://provost.uncc.edu/planning/academic-programs/new/degree-programs/appendix-a>
<http://provost.uncc.edu/planning/academic-programs/new/degree-programs/appendix-c>

F. PHIL 11-10-2015 Replace one crs req. with another in MA in Ethics and Applied Philosophy

A discussion took place and the following revisions are requested:

- Page 2, under **Add one course**: with regards to this sentence, **PHIL 6999 – Master’s Research Paper (3 credit hours; may be repeated for credit with new material)** the council would like clarification on the number of credit hours that can be earned.
- Required items are missing from the syllabus. Please refer to the hyperlink below for minimum syllabus requirements for new/revised courses coming to the Graduate Council.
<http://facultygovernance.uncc.edu/sites/facultygovernance.uncc.edu/files/media/New-Revised-Graduate-Course-Guidelines.docx>
- Page 8, under **Evaluation** – delete the first sentence of the paragraph which reads, **If a student receives a grade lower than a ‘B’ on the paper, she or he will be given an incomplete and asked to continue to work on the paper until it is of acceptable quality**, and any comments regarding this extension process.
- Page 8, more clarification regarding evaluation of participation grade, oral presentation grade, and the grade of the paper itself, explicitly defining what A, B, C, and U work is.
- Page 8, evaluating the oral defense should be in a different section.
- Page 9, editorial correction, the last sentence is incomplete.
- Include a library consult.

There being no further discussion a motion was made to defer this proposal back to the department pending additional information. The Graduate Council will review the revised proposal if received at the February 2, 2016 meeting. McGregor made the motion with a second from Hildreth. The motion was passed unanimously.

G. SIS 02-05-2015 Changes to the MS in Information Technology

A discussion took place and the following revisions are requested:

- Page 4, under **MSIT Culminating Experience**: clarify by adding, All students must **successfully** complete a culminating experience. This requirement is satisfied by **completing any one of the following three**..
- Page 16, under **MSIT Culminating Experience**: clarify by adding, All students must **successfully** complete a culminating experience. This requirement is satisfied by **completing any one of the following three**..

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from Haynes. The motion was passed unanimously.

H. SOWK 8-3-15 Grad Cert in Early Childhood Mental Health

A discussion took place and a motion was made to approve the proposal as submitted. McGregor made the motion with a second from Hildreth. The motion was approved unanimously.

I. SOWK 9-30-15 MSW Curriculum Change

A discussion took place and the following revisions are requested:

- Page 87, correct SOWK 7444 course listing by striking through **Corequisites: SOWK 7223 and SOWK 7651**
- Page 87, the last sentence of the SOWK 7444 course listing is duplicated.

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from Haynes. The motion was passed unanimously.

J. WGST 11-9-2015 Course Numbers and Core Requirements

A discussion took place and the following revisions are requested:

- Course numbering needs to be consistent.
- Suggest adding cross listing statements in the course description of the catalog for consistency.
- Consider cross listing with History.

There being no further discussion a motion was made to approve pending revisions. McGregor made the motion with a second from Haynes. The motion was passed unanimously.

IV. Other Business

The meeting was adjourned at 2:05pm.

The next meeting of the Graduate Council will be Tuesday, Feb. 2, 2016.

Respectfully submitted,



Christi Skerlak
Secretary to the Graduate Council