

Graduate Council Meeting Minutes

December 6, 2016

Members Present: Beorkrem, Chris – School of Architecture
Cornelius, Judith – School of Nursing
Haynes, Christine – History
LaChance, Joan (Alt Anderson) – Education
Mauer, David – Finance
McCloud, Sean – Religious Studies
McGregor, Rob Roy – Economics
Ozan, Melynda – Atkins Library
Ramaprasad, Harina (Alt Shin) – Computer Science
Reynolds, Tom – Graduate School
Steck, Todd – Biology
Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Birkett, James – Graduate School
Coles, Shanna – Distance Education
Gamez, José – Architecture and Urban Design
Hall-Hertel, Katherine – Graduate School
Inabnit, Lanny – Kinesiology
Morse, Janet – Graduate School
Wyse, Matt – Academic Affairs

Absent: Anderson, Kelly – Education
Shin, Min – Computer Science
Williams, John – GPSG Representative, Ph.D. Candidate, C&I

I. Report of the Chair – Chair Rob Roy McGregor

- **Approval of the November 1, 2016 Meeting Minutes:**
Chair McGregor called for a motion to approve the November 1, 2016 Graduate Council meeting minutes as submitted. McCloud made the motion with a second from Beorkrem. The motion was approved unanimously.

II. Report of the Dean – Dean Tom Reynolds

- **Fall Graduation Numbers:** Graduating 75 doctoral and 557 master's students this fall, which is a record number of doctoral students and a slight decrease in master's students. Fall graduation includes the summer session.
- **Application Numbers:** The Graduate School has received 1,749 applications for the 2017 spring semester. These numbers are up compared to 1,651 at this time last year.
- **Last meeting in Cato Hall 228:** When Academic Services moved to Colvard the Graduate School acquired their space. Renovation have begun that will allow us to convert Cato 228 into three offices and relocate our conference room. Renovations should be complete before our next meeting.

III. Course and Curriculum Proposal

A. ARCH 6997 - Advanced Directed Study in Architecture: International Dual Degree

A discussion took place and the following comments, questions, and concerns were shared.

- The Council would like to review the MOU.
- How will this affect the SACS accreditation? Faculty from Tongji University do not hold Graduate Faculty status at UNC Charlotte.
- Study abroad is not designed for degree programs; it's designed for courses.
- Circumvents the Graduate School transfer credit approval process, OIP doesn't evaluate graduate credit.
- What curriculum is taught at Tongji University?
- Low enrollment projections, one or two students per year.
- As a result, the Council may need to review policies with OIP on how graduate level study abroad transfer students are handled, allowing graduate programs to determine what courses are taken overseas, how the credits transfer, and what grade they are given.

Chair McGregor call for a motion to defer the proposal until more information was provided. McCloud made the motion with a second from Cornelius. The motion was approved by a majority vote, with one opposed.

B. ARCH 6998 - Advanced Directed Study in Architecture: International Dual Degree

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C. Graduate Certificate in University and College Teaching

Dr. Florence Martin called in to field questions and offer an overview of the proposal.

A discussion took place and the following comments were shared.

- Q. How is this certificate beneficial and why would a Ph.D. student consider adding 12 additional hours of course work to their program?

A. This certificate will document their qualification as prepared instructors for university and college teaching, giving Ph.D. students an edge when applying for teaching positions.

Q. Why is the certificate not offered to current master's student?

A. Some of the courses do not exist at the master's level. Dr. Martin will begin creating those courses in Curriculog then initiate the master's level certificate.

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal as submitted. Mauer made the motion with a second from Boerkrem. The motion was approved by a majority vote with five in favor and three opposed.

B. MUDD 6205 - Modern City: Theories and Forms

Dr. José Gamez was present to field questions. A discussion took place and the following comments were shared.

- Listed as a writing intensive course, this doesn't apply so Matt Wyse will remove this verbiage from the proposal.
- Cross-listing 4000 and 6000 level courses – Architecture is unique as fifth year students have a BA, comparable to first year master's student.

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal as submitted. Haynes made the motion with a second from Mauer. The motion was approved unanimously.

C. MUDD 6606 - GIS and Urban Mapping

Dr. José Gamez was present to field questions. A discussion took place and the following comments were shared.

- Syllabus is missing the graduate grading scale

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Boerkrem made the motion with a second from Haynes. The motion was approved unanimously.

D. MS in Architecture - Request to Plan

Dr. José Gamez was present to give a brief explanation of the proposal and field questions. Dean Reynolds explained that this Request to Plan was submitted as an example. He would like for the Council to consider revising the on campus review process so that Graduate Council would have the authority to review and approve the request to plan.

Thereby hearing no further discussion, Chair McGregor called for a motion to receive this MS in Architecture Request to Plan document as information. Boerkrem made the motion with a second from Haynes. The motion was approved unanimously.

IV. Other Business

MS in Respiratory Care with 12 New Courses. Lanny Inabnit, Clinical Assistant Professor in Kinesiology, was present to give a brief explanation of the proposal and field questions. A discussion took place and the following comments were shared.

- Add the graduate level grading scale to each syllabus.
- Names of the courses and prerequisites need to be consistent.
- Capstone course number is unclear, between 6111 and 6802.

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the MS in Respiratory Care and each of the 12 associated courses pending revisions. Cornelius made the motion with a second from Beorkrem. The motion was approved unanimously.

V. Discussion Topics & Other Items of Business for 2016-17

- **Physics & Optical Science Criteria for Membership to the Graduate Faculty – Deferred**
- **Discussion Topics – Deferred**
- **Optional January 10th Graduate Council Meeting** – Chair McGregor called for a motion to forego the January meeting unless pressing issues arise. McCloud made the motion with a second from Beorkrem. The motion was approved unanimously.

The meeting adjourned at 2:00pm.

Respectfully submitted,



Secretary to the Graduate Council