

Graduate Council Meeting Minutes

November 4, 2014

Members Present: Anderson, Kelly – Special Ed and Child Development
Davies, Angela – Physics and Optical Science
Fodor, Anthony – Bioinformatics and Genomics
Freitag, Alan – Communication Studies and Council Chair
Hicks, Cheryl - History
Hildreth, John – Engineering Technology and Construction Management
Howarth, T. Joe – GPSG Student Representative
Makas, Emily – School of Architecture
McCarter, Susan – Social Work
Reynolds, Tom – Associate Provost and Dean, Graduate School
Walker, Judy – Atkins Library
Webster, Murray - Sociology
Wiggins, Casper – Accounting (alternate for Peter Schwarz, Econ)

Also Attending: Sell, Susan – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs

I. Report of the Chair

Chair Freitag called the meeting to order.

- Approval of the October 14, 2014 Meeting Minutes
Chair Freitag called for a motion to approve the meeting minutes as submitted. Hildreth made the motion with a second from Webster. The motion was approved unanimously.
- Chair Freitag asked the Council if they have any reservation about his continuing as Graduate Council Chair and taking a part-time position with the Graduate School in the Spring 2015. There were no objections.
- Chair Freitag asked for two volunteers to work with Andrew Harver of the Faculty Policies and Standards Committee (FAPSC). Cheryl Hicks and Casper Wiggins volunteered to serve. They will address the issue of course cross-listing.
- Chair Freitag asked for three volunteers to serve on the Dean's Review subcommittee. Kelly Anderson, Murray Webster and Susan McCarter volunteered to serve.
- Chair Freitag asked to hold the By-Laws discussion until last.

II. Report of the Dean

Dean Reynolds reported that the UNC System Graduate Council is to meet on Nov. 5, 2014 to consider a proposal to establish a new PhD in Educational Research.

The Chancellor has released \$4M total for TAG Awards (Tuition Assistance Grants), \$2M to be distributed in the spring and \$2M in the fall. These are need-based dollars for domestic

students. Students must complete a Free Application for Federal Student Aid (FAFSA) to be considered. This is for tuition only. Please encourage your graduate students to complete a FAFSA.

Education Advisory Board – this group did an analysis of our graduate assistantship packages. I will be ready to report on their findings at the December 2 meeting.

III. Course and Curriculum Proposals

A. ANTH 4-21-14: Add ANTH 6606 to MA in Anthropology

- Is this a new or existing course? Clarify at the outset.
- Add page numbers to bottom right on all pages.
- Proposal numbers are to be added to the top right of all pages. (header)
- Section II. C. I, correct department name to “Communication Studies” (not Communications), same section, change College of Education and Allied Professions to the College of Education.
- Section II. A., refer to Anthropology Department instead of “Department of Anthropology Department”.
- Item 5 says they plan to use Moodle for texts; however p. 4 lists core texts. If they plan to use books - need to address textbook costs. Additional readings on pp 2-3 are mostly old. Only two have pub dates in this century. Either the field is moribund or they ought to expose students to some new journal articles. Need to update or explain lack of newer resources.
- Clarify the breakdown of grading in the syllabus. How students can obtain an A, B
- Consider revising p. 1, Section 4 – Second objective reads, “Understand how to apply linguistic
- P. 2, Section e, Electronic equipment – needs proofreading. The penalties are repeated (desist and leave).

There being no further discussion, Chair Freitag called for a motion to approve the proposal with revisions. McCarter made the motion with a second from Anderson. The motion was approved unanimously.

B. SIS 9-10-2014: New Concentration for MSIT

- Section II. B. 1. – clarify that the courses listed for the new concentration are existing courses and not new courses to be established. Suggest adding the word “existing” before the word “courses”.
- Please add page numbers at bottom right of each page (footer) and Proposal numbers at top right of each page (header).
- This proposal states that students in existing concentrations are seeking permission to take elective courses in other concentrations, but it’s not clear how this proposal addresses that issue. Clarify intent.

- Add concentration name in title: *Emerging Technologies* for transparency going forward. This title was only noted toward the end of the proposal.

There being no further discussion, Chair Freitag called for a motion to approve the proposal with revisions. Howarth made the motion with a second from Davies. The motion was approved unanimously.

C. SIS 10-6-14: Establish New Course, ITIS 6250/8250 Open Source Security Systems

- Clarify grading scale. The Master's grading scale is fleshed out but without grades. The PhD students do not have a grading scale or breakdown of work. Clarify extra requirements for PhD students.
- Make sure course numbers are consistent. Section B. 3, 6250/8200 should be 6250/8250. Also same section, how can a pre-requisite be taken concurrently? Explain or correct.
- Section II. C. 2. a. – verbiage is confusing regarding semesters when the course will be offered. This timeframe is different in the catalog copy. Clarify.

There being no further discussion, Chair Freitag called for a motion to approve the proposal with revisions. Fodor made the motion with a second from Anderson. The motion was approved unanimously.

IV. Other Business

Graduate Faculty By-Laws Discussion

Chair Freitag previously sent the updated version to the Council for review prior to the meeting. He briefly went over the additions/deletions/revisions with the Council.

- One item will be deferred – the number of representatives per college who serve on the Graduate Council. The Faculty Executive Committee is reviewing college representation on all Councils for the university. With our current university structure, does the structure(s) designated in the past meet the needs of the university in its present state?

There being no other business, Chair Freitag called for the meeting to be adjourned. Hildreth made the motion with a second from Anderson.

The meeting adjourned at 1:30pm.

The next meeting will be held on Tuesday, December 2, 2014 in Cato Hall, Room 228 at 12 noon.

Respectfully submitted,

Annette Parks

Annette Parks
Secretary to the Graduate Council