

Graduate Council Meeting Minutes

September 4, 2012

Members Present: Anderson, Kelly – Special Ed and Child Development
Birdsong, Sarah - GPSG Student Representative
Davis, Christine – Communication Studies
Gray, Lee – Architecture
Lipford, Heather Richter – Software & Information Systems
McGregor, Rob Roy – Economics (Graduate Council Chair)
Reynolds, Tom – Associate Provost for Graduate Programs and Dean
Smith, Stephanie Moller - Sociology
Thompson, Michael – Public Health Sciences
Tseng, Alice - Econ (representing Peter Schwarz, Econ)
Zhou, Aixi – Engineering Tech and Construction Mgmt.

Absent: Starrett, Greg – Anthropology
Walker, Judy – Atkins Library

Also Attending: Dee Baldwin – SON (School of Nursing)
Tony Brizendine – ETCM
Susan Sell – Graduate School
Deborah Sharer – ETCM
Johnna Watson – Graduate School
Leslie Zenk – Academic Affairs

I. Approval for the May 1, 2012 and August 14, 2012 Meeting Minutes

Chair McGregor called the meeting to order. Chair McGregor called for a motion to approve the May 1, 2012 meeting minutes. The motion was made by Smith with a second from Davis. There being no further discussion, the Chair called for a motion to approve the minutes as submitted. The motion was approved unanimously.

Chair McGregor called for a motion to approve the August 14, 2012 meeting minutes. The motion was made by Thompson with a second from Birdsong. There being no further discussion, the Chair called for a motion to approve the minutes as submitted. The motion was approved unanimously.

II. Report of the Chair

For the sake of time with a full agenda, Chair McGregor made no report but did recognize Alice Tseng to the Council to represent the College of Business as the current member Peter Schwarz and his alternate, Linda Swayne, were both unavailable.

III. Report of the Dean

Dean Reynolds stated that Friday, August 31 was census and Graduate Enrollment exceeded its goal with 5042 graduate students.

The Dean invited the Council to the upcoming Graduate Program Directors meeting to be held on Friday, September 14 at Harris Alumni Center from 11:30 – 4:00pm.

IV. Graduate Program Review – Dean Tom Reynolds

In the interest of time, the Dean deferred this agenda item to the end during Other Business.

V. Course and Curriculum Proposals

A. CHFD 3-27-12: M.A. in Teaching in Child and Family Studies: Early Childhood Ed (Birth-Kindergarten)

Chair McGregor called for a motion to consider. The motion was made by Davis with a second from Birdsong. A discussion took place with the following revisions:

1. Registration – be specific about applying - GPA requirements
2. Needs grading scale (only on 6330)
3. Possibly reword (add a new concentration within the MAT instead of establishing a new MAT).

There being no further discussion, the Chair called for a motion to approve pending revisions. Smith made the motion with a second from Anderson. The motion was approved unanimously.

B. ENGL 10-15-11: New courses for M.A. English

Chair McGregor called for a motion to consider. The motion was made by Davis with a second from Zhou. A discussion took place with the following revisions:

1. Catalog copy miswording – 6183
2. Needs library consultation
3. Needs grading scale

There being no further discussion, the Chair called for a motion to approve pending revisions. Anderson made the motion with a second from Thompson. The motion was approved unanimously.

C. GES 04-02-08: New Courses GEOG 5110 GIS for Non-majors

Chair McGregor called for a motion to consider. The motion was made by Davis with a second from Smith. A discussion took place with the following revisions:

1. Syllabus needs grading scale
2. Should there be a separate syllabus for UG and Graduate? Leslie Zenk to research and communicate findings to the Council.

There being no further discussion, the Chair called for a motion to approve pending revisions. Smith made the motion with a second from Birdsong. The motion was approved unanimously.

D. GES 01-12-12: New Course in Atmospheric Chemistry

Chair McGregor called for a motion to consider. The motion was made by Gray with a second from Anderson. A discussion took place with the following revisions:

1. Syllabus needs grading scale
2. Should there be a separate syllabus for UG and Graduate? Leslie Zenk to research and communicate findings to the Council.

There being no further discussion, the Chair called for a motion to approve pending revisions. Anderson made the motion with a second from Smith. The motion was approved unanimously.

E. GES 02-11-12: New Courses GEOG 5215 Urban Ecology and GEOG 5216 Landscape Ecology

Chair McGregor called for a motion to consider. The motion was made by Smith with a second from Davis. A discussion took place with the following revisions:

1. Syllabus needs grading scale
2. Should there be a separate syllabus for UG and Graduate? Leslie Zenk to research and communicate findings to the Council.

There being no further discussion, the Chair called for a motion to approve pending revisions. Anderson made the motion with a second from Lipford. The motion was approved unanimously.

F. KNES 3-14-12: Revision of the M.S. Clinical Exercise Physiology Program

Chair McGregor called for a motion to consider. The motion was made by Thompson with a second from Birdsong. A discussion took place with the following revisions:

1. Name changes must be approved by the Provost and then go to the GA for approval
2. Change KNES 7999 and replace with GRAD 7999
3. If name change is approved, what will you do for the students that are in the existing program? It is easier to move all students into the new named program.

There being no further discussion, the Chair called for a motion to approve pending revisions. Anderson made the motion with a second from Lipford. The motion was approved unanimously.

G. SON 4-20-12: Revision of the Advanced Clinical Major; Nurse Practitioner across the Lifespan and Post Master's Cert Nurse Pract. Across the Lifespan

Chair McGregor called for a motion to consider. The motion was made by Anderson with a second from Gray. The Chair stated that this proposal came in after the deadline for the May 2012 meeting and was deferred to September. A discussion took place with the following revision:

1. Needs 6230 syllabus

There being no further discussion, the Chair called for a motion to approve pending the revision. Anderson made the motion with a second from Gray. The motion was approved unanimously.

VI. Reports from the Subcommittees:

Standards and Assessment: no report,
Chair: Stephanie Moller Smith
Members: Lee Gray, Greg Starrett, Aixi Zhou

Planning: no report
Chair: Kelly Anderson
Members: Christine Davis, Sarah Birdsong, Heather Lipford

Course and Curriculum: no report
Chair: Linda Swayne (Peter Schwarz will assume role in spring 2013)
Members: Michael Thompson, Judy Walker, Linda Swayne for Peter Schwarz,

VII. Other Business:

A. SON 8-17-12: Establishment of a Doctor of Nursing Practice Long form and Appendix C

To meet the October 1 deadline for GA, the School of Nursing has asked that the Council consider this proposal. Dee Baldwin was in attendance to represent the School of Nursing. Chair McGregor called for the motion to consider the proposal and Appendix C. Thompson made the motion with a second from Birdsong. A discussion took place with the following revisions:

1. Make sure Long form and Appendix C are consistent
2. Page 4 – change dismissed to terminated
3. Page 7 – Under Project Defense change wording to two failures to defend would result in termination from the program.
4. Show pre-requisite list in Appendix C
5. 8442 missing prefix NUDN
6. Dates should have 2011

There being no further discussion, the Chair called for a motion to approve pending revisions. Thompson made the motion with a second from Anderson. The motion was approved unanimously.

B. Appendix C – DNP

1. Page 9 – under Project Defense change wording to “two failed attempts to defend will result in termination from the program.

Chair McGregor called for a motion to waive the second reading because of the October 1 deadline and approve pending revisions. Thompson made the motion with a second from Anderson. The motion was approved unanimously.

C. ET 11-17-11: Establishment of Master in Science in Applied Energy and Electromechanical Systems

Chair McGregor called for a motion to consider. The motion was made by Zhou with a second from Birdsong. Deborah Sharer was present to represent the department. The Chair stated the first reading was in May 2012.

1. Appendix A – request to plan is first, then Appendix C, the request to establish.
2. Question arose about funding for new equipment and resources - Sharer responded that the department has already upgraded labs and is tied closely to the EPIC building. Resources met within existing department faculty.

The Chair called for a motion to waive the second reading and allow the revisions to be reviewed by the Chair for approval. Davis made the motion with a second from Anderson. The motion was approved unanimously.

D. Graduate Program Review (GPR)

Dean Reynolds provided some history about GPR. The Council was first asked to do a Program Review for PhD programs. SACS now requires for both the Masters and PhD programs.

Dean distributed a memo outlining process. A cluster review to begin this year to incorporate 3 PhD and 5 Masters programs. The documents associated with the process will be uploaded in Active Collab. The Dean would like the Council to discuss at the upcoming Graduate Council meeting on October 2, 2012.

Program reviews would run on a 7-year cycle. The Dean would like for the Graduate Council to serve as an internal reviewing body. They could operate as a whole or divide into teams.

This process could also apply to professionally accredited degree programs but the self-study would need to be modified to address these.

The documents associated with the GPR will be uploaded in Active Collab under the Milestone, Forms, Policies and Procedures.

E. Faculty Governance

Leslie Zenk made the following announcements:

1. The long form has been updated and is now listed on the Faculty Governance website.
2. A new Faculty Governance Assistant, Mr. Matt Wyse starts this month.
3. Rick Lejk is the UCCC for undergraduate course proposals.
4. They are going to test the proposal for implementation deadlines at the UG level beginning this fall, following the last day of class.

The meeting adjourned at 1:40 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council