

Graduate Council Meeting Minutes

March 13, 2012

Members Present: Anderson, Kelly – Special Ed and Child Development
Gray, Lee – Architecture
Kulkarni, Shanti – Social Work
McGregor, Rob Roy – Economics (Graduate Council Chair)
Olson, Mike, Atkins Library
Reynolds, Tom – Associate Provost for Graduate Programs and Dean
Schwarz, Peter - Economics
Steck, Todd - Biology
Teng, Gary – Systems Engineering and Engineering Management

Members Absent: Fodor, Anthony – Computer Science
Shockey, Liz - GPSG Student Representative for Liz Shockey
Smith, Stephanie Moller – Sociology
Starrett, Greg – Anthropology

Also Attending: Conboy, Rick – Global Programs, Business
Rasmussen, Lisa - Philosophy
Sell, Susan – Graduate School
Watson, Johnna – Graduate School
Zenk, Leslie – Academic Affairs

I. Welcome and Approval for the February 7, 2012 Meeting Minutes

Chair McGregor called the meeting to order and called for the motion to approve the minutes from the February 7, 2012 meeting. Schwarz communicated one correction on page 5, first paragraph, second sentence, change “form” to “from”. There being no further discussion, the Chair called for a motion to approve the minutes pending the one revision. Schwarz made the motion with a second from Teng. The motion was unanimously approved.

II. GRAD 2-2-12: Professionalism and the Responsible Conduct of Research

Chair McGregor called for a motion to consider. Gray made the motion with a second from Kulkarni. A discussion took place with the following questions and revisions requested:

- Modify impact statement on page 2.
- State who is required to take the class.
- Is there a hard waiver? Yes
- Is there a cap on enrollment? No
- How will this be communicated to the departments? The Graduate School will communicate.
- Programs using this course need to add to their plan of study.
- Proposing a Spring 2013 implementation.
- How will students be tracked taking the course? There will be an audit process.

- There being no further discussion, Chair McGregor called for the motion to approve the proposal pending revisions. Kulkarni made the motion with a second from Gray. The proposal was unanimously approved.

III. Report of the Chair

Chair McGregor had nothing to report but recognized Leslie Zenk, Academic Affairs.

Course and Curriculum/Catalog Changes

At present, UNC Charlotte has no deadlines for the course and curriculum approval process. Departments and colleges do not know when to plan, make changes, or when to expect a response.

Zenk distributed a handout to the Council showing peer institution guidelines. Zenk asked the Council to take this information and the deadline proposal and solicit feedback from their colleges. She would like for the Council to be ready to discuss at the next Graduate Council meeting in April.

IV. Report of the Dean

Dean Reynolds reported on Early Entry forms he had received.

- College of Business - Rick Conboy was present to answer any questions relating to the two from the College of Business. (MBA and Economics). The Council suggested adding Xiamen University to the title of the MBA also. Conboy communicated that they do have an Early Entry program for domestic students as well.
- Early Entry for Health Informatics, Professional Science Masters (HI PSM)

Dean Reynolds updated the Council on the Graduate Program Review process. Academic Affairs is planning for new programs and will incorporate the review process in the annual report.

V. Course and Curriculum Proposals

a. BINF 2-03-12: Revisions of Graduate Curriculum for the Dept of Bioinformatics

Chair McGregor called for a motion to consider. Kulkarni made the motion with a second from Teng. A discussion took place with the following revisions requested:

- Add grading scale to the syllabus.
- There being no further discussion, Chair McGregor called for the motion to approve the proposal pending the one revision. Anderson made the motion with a second from Teng. The proposal was approved unanimously.

b. CCI 12011666: Transfer of the HIT Graduate Certificate Program to the Graduate School

Chair McGregor called for a motion to consider. Kulkarni made the motion with a second from Gray. There being no further discussion, Chair McGregor called for the motion to

approve the proposal as submitted. Gray made the motion with a second from Kulkarni. The proposal was approved unanimously.

c. EDLD 1-24-12: ADMN 8181 Equity and Social Justice in Adult Education

Chair McGregor called for a motion to consider. Kulkarni made the motion with a second from Schwarz. There being no further discussion, Chair McGregor called for a motion to approve as submitted. Teng made the motion with a second from Kulkarni. The motion was approved unanimously.

d. SON 11-17-11: Revision of the Nurse Anesthesia Major & Post Master's Certificate

Chair McGregor called for a motion to consider. Teng made the motion with a second from Kulkarni. A discussion took place with the following revisions requested:

- Attachment 1 is missing.
- There being no further discussion, Chair McGregor called for a motion to approve pending the addition of attachment one. Gray made the motion with a second from Kulkarni. The motion was approved unanimously.

e. SON 12-15-11: Revision of NURS/GRNT 6275 Health Promotion, Nutrition and Wellness for Older Adults

Chair McGregor called for a motion to consider. Kulkarni made the motion with a second from Teng. There being no further discussion, Chair McGregor called for a motion to approve as submitted. Gray made the motion with a second from Kulkarni. The motion was approved unanimously.

VI. Reports from the subcommittees:

a. Standards and Assessment – no report

Chair Lee Gray,
Members: Olson, Moller

b. Planning – no report

Chair Shanti Kulkarni
Members: Fodor, Anderson, Steck

c. Course and Curriculum – no report

Chair Gary Teng
Members: Starrett, Shockey, Schwarz

VII. Other Business

Susan Sell distributed a handout on GRAD 7999/9999. This proposal was approved previously but never implemented. The repeat function in Banner has now been activated by the Registrar's Office. The Graduate School will communicate to the individual departments and will remove "by permit only".

Dean Reynolds raised the question should programs have a Graduate Faculty Criteria? Example used was Gerontology. The Council is to discuss with their colleges and discuss at the next meeting.

VIII. Next Meeting:

The next meeting will be held on Tuesday, April 3, 2012 at 12 noon, in Cato Hall Room 228.

The meeting adjourned at 12:55pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council