

Graduate Council Meeting Minutes

December 4, 2012

Members Present: Anderson, Kelly – Special Ed and Child Development
Birdsong, Sarah - GPSG Student Representative
Davis, Christine – Communication Studies
Gray, Lee – Architecture
Lipford, Heather Richter – Software & Information Systems
McGregor, Rob Roy – Economics (Graduate Council Chair)
Reynolds, Tom – Associate Provost for Graduate Programs and Dean
Smith, Stephanie Moller – Sociology
Starrett, Greg – Anthropology
Swayne, Linda – Marketing (alternate for Peter Schwarz, Econ)
Thompson, Michael – Public Health Sciences
Walker, Judy – Atkins Library
Zhou, Aixi – Engineering Tech and Construction Mgmt

Also Attending: Susan Kennerly – School of Nursing
Susan Sell – Graduate School
Johnna Watson – Graduate School
Wyse, Matthew – Academic Affairs
Leslie Zenk – Academic Affairs

I. Approval for the November 4, 2012 Meeting Minutes

Chair McGregor called the meeting to order. Chair McGregor called for a motion to approve the November 4, 2012 meeting minutes. The motion was made by Swayne with a second from Birdsong. There being no further discussion, the Chair called for a motion to approve the minutes as submitted. The motion was approved unanimously.

II. Report of the Chair

Chair McGregor communicated that Peter Schwarz would again be attending meetings in the spring 2013; he had a teaching schedule conflict for the fall 2012. He thanked Schwarz's alternate, Linda Swayne for attending on his behalf.

Chair McGregor discussed the process for establishing Fifth Year Programs. One year ago, the Council approved the process to put through in a long form. There has been some objection to the procedure. Johnna Watson will prepare a proposal to revise the approval process for Fifth Year Programs. The proposal will then be considered by the Undergraduate Course and Curriculum Committee and the Graduate Council.

Leslie Zenk to discuss having a comprehensive calendar with Christine Robinson, the University Accreditation Director.

Greg Starrett is rotating off the Graduate Council to be replaced by Tanure Ojaide, of Africana Studies

III. Report of the Dean

- In December there will be 70 doctoral graduates. 752 total since the first grad in 1997.
- The Institute for International Education's (IIE) 2011 Open Door's Report estimates that international students contribute over \$304 million annually to North Carolina's economy. North Carolina ranks 17th in the nation in international students enrolled in higher education, and **UNC Charlotte ranks fourth** among institutions in the state:

(1) NCSU: 3,235;

(2) Duke University and Medical Center: 2,850;

(3) UNC Chapel Hill: 1,674, and

(4) UNC Charlotte: 1,333.

Fifth on the list is UNC Greensboro with 547 international students. Most of these international students are enrolled in graduate programs.

- Thanked the Council for the hard work done this semester.

IV. Course and Curriculum Proposals

A. ANTH 10-26-12: Revisions to the M.A. Anthropology

Chair McGregor called for a motion to consider this proposal. Davis made the motion with a second from Starrett. A discussion took place and the following revisions were communicated:

- The catalog copy needs to be changed to reflect the correct course title and course description.
- Make known if this is replacing anything in the current catalog

The Chair called for a motion to approve the proposal pending revisions. Anderson made the motion with a second from Lipford. The motion was approved unanimously.

B. SofA 5-7-12: Addition of a New Track in Master of Architecture Program

Chair McGregor called for a motion to consider this proposal. Davis made the motion with a second from Gray. Eric Sauda was present to represent the department. A discussion took place. The Chair called for a motion to approve the proposal as submitted. Lipford made the motion with a second from Thompson. The motion was approved unanimously.

C. SON 11-6-2012: Revision to the Adult Health Nurse Practitioner Concentration

Chair McGregor called for a motion to consider this proposal. Anderson made the motion with a second from Smith. Susan Kennerly was present to represent the department. A discussion took place. The Chair called for a motion to approve the proposal as submitted. Gray made the motion with a second from Lipford. The motion was approved unanimously.

V. Graduate Program Director Discussion

Chair McGregor stated that he contacted David Swindell about the research he had done on this topic. Swindell reported he has much of the work in the data collection phase. He will work on giving what he has collected. The Chair will try to get together with Swindell before the holiday break and have something to report in the spring.

VI. Graduate Program Review Discussion

Chair McGregor discussed the timetable for the requested reviews in progress. The goal is to have the Council review these and provide feedback to the colleges. Then the colleges will provide their input to the Dean's and Provost by the end of the 2013 academic year.

- Need to incorporate student surveys
- Should we use part of the Jan. 15 meeting to discuss training the Council for this review?
- The Program Self-Study deadline is Feb. 1, 2013
- The Council can review these as a whole group or would it be more efficient to break up into subgroups?

VII. Reports from the Subcommittees:

Standards and Assessment: no report

Chair: Stephanie Moller Smith

Members: Lee Gray, Greg Starrett, Aixi Zhou

Planning: Anderson provided a handout with the changes to the subcommittee structure. A discussion ensued. A motion was made to do away with the existing subcommittee structure and appoint ad hoc subcommittees as needed. Gray made the motion with a second from Davis. The motion was approved unanimously.

Chair: Kelly Anderson

Members: Christine Davis, Sarah Birdsong, Heather Lipford

Course and Curriculum: With the abolishment of the subcommittee structures, the suggestion was made to formalize a Consent Calendar approach for approving Course and Curriculum proposals. Another topic of discussion is the course numbering policy.

Chair: Linda Swayne (fall)

Members: Michael Thompson, Judy Walker, Peter Schwarz,

VIII. Other Business:

Items to discuss at January 15 meeting:

- Ad hoc committee for course numbering policies

- Ad hoc committee for terminology (Chair McGregor asked Johnna Watson to do a presentation on recommended terminology for proposals.)
- Chair McGregor and Anderson asked advice from the Council on moving to a model for a later published deadline – Initial Review could be a hard deadline. It is a hardship on our PhD students to be asked to complete their program so early and then have to make arrangements to come back for the graduation ceremony. Chair McGregor asked Susan Sell to talk about the process for Thesis and Dissertation deadlines.
- Sarah Birdsong announced that the Graduate Research Symposium is coming up Saturday, March 23, 2013 and they are in need of faculty judges for this event. She asked the Council to pass information along to their colleges.

Chair McGregor called for a motion to adjourn the meeting.

The meeting adjourned at 1:35pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council