

Graduate Council Meeting Minutes

September 6, 2011

Members Present: Anderson, Kelly – Special Ed and Child Development
Fodor, Anthony – Computer Science
Gray, Lee – Architecture
Kulkarni, Shanti – Social Work
McGregor, Rob Roy – Economics (Graduate Council Chair)
Schwarz, Peter - Economics
Sell, Susan – Graduate School, (alternate for Dean Tom Reynolds)
Shockey, Liz – GPSG Student Representative
Smith, Stephanie Moller - Sociology
Steck, Todd - Biology
Teng, Gary – Systems Engineering and Engineering Management

Absent: Olson, Mike – Atkins Library (Mike communicated in advance that he would be out of town)
Starrett, Greg - Anthropology

Also Attending: Watson, Johnna – Graduate School

I. Welcome and Approval for the August 16, 2011 Meeting Minutes

Chair McGregor welcomed two new members to the Graduate Council - Dr. Peter Schwarz, Economics department representing the College of Business and Dr. Stephanie Moller Smith, Sociology department representing the College of Liberal Arts and Sciences.

Chair McGregor called for the motion to approve the minutes from the August 16, 2011 meeting. Teng made the motion with a second from Gray. There being no further discussion, the minutes were approved unanimously.

II. Report of the Chair

Chair McGregor had one item of discussion to bring before the Council as information. He received a short form from the School of Nursing which involved changing the names of two courses. Even though name changes are minor, the General Administration has to give final approval for any name changes.

III. Report of the Dean

Susan Sell (Graduate School) attended on Dean Reynolds' behalf.

- Sell reported that Friday, 9/9/11, the PSM for Health Informatics was going before the General Administration for approval.
- Uptick in student graduations – 560 students graduated last year, as of 9/2/11, 674 had applied to graduate.

- Sell communicated that there is a new electronic form for graduation clearance which calculates the GPA (this was done manually before).
- For Summer II (2011), a record number of PhD students were cleared for graduation, (30), with 60 projected for fall 2011. This increase is partly new PhD programs and since 2005, we've had GASP funding.
- Census report ran on Friday, 9/2/11, the enrollment numbers were 25,300 with 25429 last fall.
- Johnna Watson (Graduate School) reported Enrollment Management numbers –
 - new PhD students are down,
 - new Master's students down,
 - new Grad Certificate numbers down
 - new Post Bac numbers down
 - Continuing PhD numbers are higher
- The decline in numbers can be partly explained because of funding – several federally funded programs are no longer being supported.

IV. Course and Curriculum Proposals

a. COMM 11-30-10a: Change in Core Requirements for MA Program in Communication Studies

Chair McGregor called for a motion to consider. Gray made the motion with a second from Teng. A discussion took place with a question about the removal of one course which the Council needed department clarification. The Chair called for a motion to approve pending the one revision or clarification. Kulkarni made the motion with a second from Gray. The motion to approve upon department clarification was unanimous.

b. COMM 11-30-10b: New Course for MA Program in Communication Studies

Chair McGregor called for a motion to consider. Teng made the motion with a second from Moller. A discussion took place with some questions from the Council –

- Who is eligible to apply for this course (MA or Grad Cert students) – not clear in proposal
- Update catalog?
- Sample syllabus needs to be revised to include the University Academic Integrity

Chair McGregor called for a motion to approve the proposal pending these revisions. Moller made the motion with a second from Kulkarni. The motion to approve pending revisions was unanimous.

c. ITCS 2-28-11: Addition of Info Security and Privacy Connections to MS Curriculum in Computer Science

Chair McGregor called for a motion to consider. Shockey made the motion with a second from Teng. With no further discussion, the Chair called for a motion to approve as submitted. Gray made the motion with a second from Moller. The motion was approved unanimously.

d. PHIL 02-21-11: New Graduate Course, Phil 6060 Independent Study

Chair McGregor called for a motion to consider. Moller made the motion with a second from Teng. A discussion took place with the following questions:

- Can the course be repeated for credit?
- What is the maximum number of hours allowed?
- The library consult refers to an attachment with the librarian's comments which was not included in proposal.

The Chair called for a motion to approve pending these revisions. Fodor made the motion with a second from Moller. The motion was unanimously approved.

e. SOCY 2-15-11: Proposal for Graduate Course entitled, "Sociology of Work"

Chair McGregor called for a motion to consider. Teng made the motion with a second from Gray. A discussion took place with the following requested revisions:

- Only one author, written from "I" standpoint
- Indicate what enrollment could be, only 5 students, up to 10 students?
- Indicate other faculty could teach the course

Chair McGregor called for a motion to approve pending revisions. Schwarz made the motion with a second from Kulkarni. The motion was approved unanimously.

V. Graduate Council's GPA Admissions Motion to F.E.C.

Chair McGregor gave a background for the item. Chair McGregor called for a motion to consider. Moller made the motion with a second from Gray. A discussion ensued. The Council made the following suggestions:

- The timeframe for the change to become effective immediately.
- Programs will need to update their websites.
- Motion to change proposed wording to the third paragraph of the Memo dated April 5, 2011 from Dr. Rob Roy McGregor to Dr. Charles Bodkin. Memo attached.

Doctoral and Master's Programs: *New wording should be:*

To be admitted to a doctoral or master's program, an applicant must have earned an overall GPA of at least 3.0 (based on a 4.0 scale) in the undergraduate degree or in the latest graduate degree program, however, because admissions decisions are based on a holistic review of an application, exceptions to this minimum G.P.A. requirement may be made on a case-by-case basis as warranted. A given program may have more rigorous admissions criteria.

The Graduate Council voted on the above revisions with 9 approving and 1 opposing. Chair McGregor will ask to attend the next Faculty Executive Committee meeting in October.

VI. Reports from the subcommittees:

- a. Standards and Assessment – Chair Gray will make a report at the October 4 meeting.

Members: Mike Olson, Moller

- b. Planning – Steck agreed to chair for the fall 2011 semester with Kulkarni chairing in the spring 2012 semester.

Members: Fodor, Anderson, Kulkarni

- c. Course and Curriculum – Gary Teng agreed to chair this committee.

Members: Starrett, Shockey, Schwarz

VII. Other Business

None

VIII. Next Meeting:

The next meeting will be held on Tuesday, October 4, 2011 at 12 noon, in Cato Hall Room 228.

The meeting adjourned at 1:15pm.

Respectfully submitted,



Annette Parks
Secretary to the Graduate Council