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To: Graduate Council
From: Sandra Krause, Assistant Dean
Date: January 25, 2019
RE: Graduate Faculty Representative

The Graduate Faculty Representative selection process has evolved such that programs increasingly select new faculty with little or no experience. That can be problematic because new faculty are not always equipped to represent the process and protect the rights of the student. Therefore we are suggesting the following changes.

**Current catalog copy: Degree Requirements and Academic Policies:
PhD, DBA, DNP, EdD**

Graduate Faculty Representative

The graduate faculty representative is a member of the doctoral student's advisory committee appointed by the Graduate School. This faculty member's role is primarily but not totally procedural. He/she must 1) assure that the doctoral student is treated fairly and impartially by his or her advisory committee, and 2) assure that University standards and policies are upheld. For these reasons, it is preferable for faculty serving in this role to have prior experience serving on a dissertation committee. The faculty member may also participate in the development and evaluation of the student's research to the extent appropriate for the faculty member's background. The Graduate Faculty Representative is a full voting member of the committee. This representative is generally appointed prior to the student's dissertation proposal defense and must participate in the formation of the student's topic and in the final dissertation examination. A student's advisor may consult with the Graduate School regarding selection of this representative.

**Proposed catalog copy: Degree Requirements and Academic Policies:
PhD, DBA, DNP, EdD**

Graduate Faculty Representative

The Graduate Faculty Representative is a member of the doctoral student's advisory committee and is appointed by the Graduate School. Advisors may recommend to the Graduate School a

faculty member who meets the relevant criteria (below). Recommendations should accompany the initial Committee form. This faculty member's role is primarily, but not totally, procedural. They must assure that the doctoral student is treated fairly and impartially by his or her advisory committee, and assure that University standards and policies are upheld. For these reasons, faculty serving in this role should:

- Hold tenure and a Regular Graduate Faculty membership
- Have served on a dissertation or thesis committee prior to this appointment
- Come from a department different than the student and chair

The faculty member may also participate in the development and evaluation of the student's research to the extent appropriate given the faculty member's background. The Graduate Faculty Representative is a full voting member of the committee. This representative is appointed prior to the student's dissertation proposal defense and should participate in the formation of the student's topic and in the final dissertation examination.