

# Graduate Council Meeting Minutes

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**December 4, 2018**

Members Present:     Abrams, Lyndon – Counseling  
                           Anderson, Nadia – School of Architecture  
                           Barth, Tom – Political Science and Public Administration  
                           Burfield, Allison – School of Nursing  
                           Canevello, Amy – Psychology (alternate for James Tabor, RELS)  
                           Godev, Concepción – Languages & Culture Studies  
                           Grover, Priyanka – GPSG Representative, PhD Candidate, BIOL  
                           Lipford, Heather – Software & Information Systems  
                           Mauer, David – Finance  
                           Reynolds, Tom – Graduate School  
                           Scarborough, Beth – Atkins Library

Also Attending:     Flowers, Claudia – Educational Leadership  
                           Goodliffe, Julie – Graduate School  
                           Hall-Hertel, Katherine – Graduate School  
                           Hobbs, Harriet – Office of Assessment and Accreditation  
                           Martin, Florence – Educational Leadership  
                           Morse, Janet – Graduate School  
                           Nasipuri, Asis – Electrical and Computer Engineering  
                           Singer-Freeman, Karen – Academic Planning and Assessment  
                           White, Brian – Graduate School

Absent:             Browne, Aidan – Engineering Technology & Construction Management (Faculty meeting conflict)  
                           Haynes, Christine – History (Graduate Council Chair) (sick)

## **I. Report of the Co-Chair – Concepcion Godev**

- Due to the absence of Chair Haynes, Co-chair Concepcion Godev facilitated the meeting.
- On behalf of the Chair, Godev thanked the Council for their hard work this semester.
- Godev asked the Council to hold January 8, 2019 as a tentative date to meet in case it is needed. Confirmation will be sent out soon to keep this date or resume in February.
- **Approval of the November 6, 2018 Graduate Council Meeting Minutes**  
Motion made by: Burfield to approve as submitted  
Seconded by: Mauer  
Approved unanimously

## II. Report of the Dean – Tom Reynolds

- Graduate Enrollment Updates:
  - Combined summer and fall doctoral graduates for 2018 is 100. Last year's number was 61.
  - Combined summer and fall master's graduates for 2018 is 864. In 2017, the number was 768.
  - Spring 2019 graduate enrollment is up by 60 students compared to last year at this time (3,995 vs 3935)
  - Spring enrollment is always lower than fall but it's important because it effects the continuing numbers in the fall (e.g. fewer enrollments in spring means fewer continuing in fall).
- The 2019 recipient of the First Citizens Scholars Award is Steven Rogelberg from the departments of Psychology in CLAS and Management in the Belk College of Business.
- The 2019 recipient of the Harshini V de Silva Graduate Mentor Award is Rich Lambert in the department of Educational Leadership.
- Dean Reynolds provided a handout on Graduate Program Director and Graduate School Fellowships. He asked the Council to share this information with Graduate Program Directors as these opportunities are facilitated by GPD nominations.
- The Chancellor announced in Faculty Council that the University would receive \$8 million this year, with plans to save around \$2 million. The rest will focus on three priorities:
  - Non-tenure track faculty salaries
  - Graduate Assistantship stipends
  - Graduate Student tuition

The Dean thanked the Graduate Council for the good work they did this semester and wished everyone a great holiday.

## III. Discussion Topics

- A. **Concurrent Enrollment** – Julie Goodliffe presented on behalf of Johnna Watson (A handout was distributed to the Council.)
- Currently there is no policy which limits the number of programs a student can apply for or be admitted to.
  - This situation poses significant risk for the successful completion of the program(s).
  - Watson proposes the following:
    - This information should be captured at the point of admission.
    - Each program manager should be aware of the student's program choices and address any concerns with the student.
    - Also funding implications can be expected with multiple program choices.
  - Please share this topic with your departments and colleges and provide any feedback to Johnna Watson.

- B. **Introduction of Karen Singer-Freeman, Director of Academic Planning & Assessment** – Harriet Hobbs attended to introduce Karen Singer-Freeman, newest member in their department. Harriet took over Annette Simmons' role. Annette left in 2017. Karen is assuming Harriet's former role in Strategic Planning and Program Review.
- Program reviews will occur every 5-7 years.
  - Annual reports – every three years, a full comprehensive report is due.
  - If your college is up for accreditation, you are excused from the program review.
- C. **Remote Participation Policy for Committees** – Katherine Hall-Hertel (A handout was distributed to the Council.)
- Hall-Hertel asked the Council to consider adding some verbiage to allow flexibility in the policy that requires all members being present during defense and dissertation final defense events. If key members of these or dissertation committees have challenges attending in person, with advance notice, could other means of participation be approved such as video conferencing, etc.?
  - Hall-Hertel asked the Council to discuss this topic with their departments and colleges, and send any feedback to her.

#### IV. **Course and Curriculum Proposals**

A. **Graduate Certificate Program Inactivation** – Arts Administration

- Tom Barth, Graduate Council member, attended to represent the department. (Dr. Greg Weeks - Originator (Political Science and Public Administration)  
**Council members: All members**
- Course is being eliminated because of no enrollment.
- Taken as a concentration.
- This is the formal process to have it removed from Banner.

**Burfield made a motion to approve as submitted with a second from Mauer. The motion was approved unanimously.**

B. **New Graduate Certificate Program - Biomedical Sciences**

- Dr. Christine Richardson Originator (Biological Sciences) – not in attendance  
**Council members: Anderson, Mauer and Barth**
- A discussion took place surrounding the lack of focus in courses being offered, the reason for the offering and who the target population will be.

**Grover made a motion to approve as submitted with a second from Mauer. The motion was approved with eight voting yes, and one no. Two members were absent.**

C. M. S. in Computer Engineering – Letter of Intent

- Dr. Asis Nasipuri Originator (Electrical & Computer Engineering) attended to field questions.

**Council members: Abrams, Burfield and Canevello**

- Dr. Nasipuri communicated that since 1998, the Master’s degree was titled M. S. in Electrical Engineering. And since the department is Electrical and Computer Engineering, this new program brings focus to the Computer Engineering side. This will attract students wishing to focus more on Computer Engineering.

**Mauer made a motion to approve as submitted with a second from Burfield. The motion was approved unanimously.**

D. Educational Leadership, Ed.D. Graduate Program Revision

- Dr. Florence Martin Originator (Educational Leadership) Dr. Florence Martin and Dr. Claudia Flowers were in attendance to field questions.

**Council members: Godev, Browne, Lipford and Grover**

- A brief discussion took place to cover background. This proposal requests the addition of a new concentration, “Learning, Design and Technology” within the Ed.D. Program in Educational Leadership.

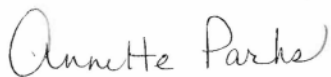
**Lipford made a motion to approve as submitted with a second from Abrams. The motion was approved unanimously.**

B. New or Other Business

- Please keep January 8, 2019 as a tentative date to meet in 2019. Confirmation will be sent out soon.

The meeting adjourned at 1:40pm.

Respectfully,



Annette Parks  
Graduate Council Secretary