

Graduate Council Meeting Minutes

September 4, 2018

Members Present: Abrams, Lyndon - Counseling
 Browne, Aidan – Engineering Technology & Construction Management
 Burfield, Allison – School of Nursing
 Canevello, Amy – Psychology (alternate for James Tabor, RELS)
 Godev, Concepción – Languages & Culture Studies
 Grover, Priyanka – GPSG Representative, PhD Candidate, BIOL
 Haynes, Christine – History
 Lipford, Heather – Software & Information Systems
 Mauer, David – Finance
 Reynolds, Tom – Graduate School
 Richardson, Christine – Biological Sciences (alternate for Tom Barth, POLS)

Also Attending: Hall-Hertel, Katherine – Graduate School
 Krause, Sandy – Graduate School
 Lachance, Joan – Middle, Secondary & K-12
 Langford, David – School of Nursing
 Leeman, Rich – Communication Studies
 Morse, Janet – Graduate School
 Starrett, Greg - Anthropology
 Watson, Johnna – Graduate School
 Wong, Peter - Architecture
 Wyse, Matt – Office of the Provost

Absent: Emerling, Jae – Art & Art History
 Scarborough, Beth – Atkins Library

I. Report of the Chair – Christine Haynes

- **Approval of the May 1, 2018 Graduate Council Meeting Minutes**
Motion made by: Concepcion Godev
Seconded by: David Mauer
Approved unanimously
- **Approval of the August 21, 2018 Graduate Council Meeting Minutes**
Motion made by: Aidan Browne
Seconded by: Amy Canevello
Approved unanimously

- Chair Haynes asked a volunteer to serve as Vice Chair to the Chair. Concepcion Godev was nominated by David Mauer and unanimously elected to the position for the 2018-19 academic year.
- Chair Haynes recognized Associate Dean of the Graduate School, Johnna Watson. Final count after census was 5323 graduate students. This is 80 lower than last fall. New Masters are up and new PhD numbers are up. Graduate Certificates numbers are down. A great job of getting those last students enrolled.

This concluded the Chair's report.

II. Report of the Dean – Dean Tom Reynolds

Dean Reynolds invited the Council to attend the Graduate Education Summit to be held on Friday, September 14, 2018 in the Halton Reading Room. The Graduate Student Task Force will be rolling out their report as part of the agenda.

- **Two Faculty Award Competitions** are coming up. Please help by identifying and nominating good people. Handouts were distributed on each.
 - First Citizens – Faculty Research or other Creative Projects
 - Harshini V. de Silva – Graduate Mentor Award
- **RIO – Research Integrity Officer**
 - Dean Reynolds holds this position for the university
 - Information has been added to the Graduate School's website to help educate faculty and staff on Research misconduct. There is also a template that will allow anyone to report misconduct anonymously. <https://graduateschool.uncc.edu/deans-office/research-integrity-office>
 - To assist with educating our faculty and staff on responsible conduct or research, we have hired Faculty Fellow Dr. Lisa Rasmussen to work with Dr. Katherine Hall-Hertel (Graduate School Associate Dean) to develop some training on promoting good, ethical research and fellowship.

III. Letter of Intent, Proposed New Ph.D. – Rich Leeman

Leeman explained there was strong interest in Digital Cultures and Communication and a growing need for people at the PhD level to engage in this research. He stated that we want to be at the leading edge of this interdisciplinary program. They are preparing for a five-year cohort, with a total of 30 students. He is not sure where they will be housed. The students will be looking for funding. There was a considerable amount of discussion on what funding would support this program. Leeman expressed that he does not want this new program to cannibalize existing programs but was looking for enrollment increase dollars to provide tuition support, some support from grants, paid internships, and private work. Hoping for a 2020 implementation date.

IV. Syllabus Template Update – Katherine Hall-Hertel

Hall-Hertel was asked by Chair Haynes to update the graduate course syllabus guidelines document with current policy information. Hall-Hertel distributed the revised document and asked for any feedback at the next meeting. She also requested this document be sent electronically to all Graduate Council members to share with their departments and college faculty.

- Hall-Hertel suggested adding this as a resource in Curriculog.

V. Course and Curriculum Proposals

- ANTH 5020 – Topics in Cultural Anthropology
 - Greg Starrett attended to answer questions.
 - He provided a sample syllabus in Curriculog as suggested by Graduate Council members from the May 1 meeting.
 - Sample syllabus still needs graduate grading scale and university policies. This should be corrected by the department before the course is actually taught.

Godev made a motion to approve with a second from Lipford. The motion was approved unanimously.

- ANTH 5040 – Topics in Biological Anthropology
 - Greg Starrett attended to answer questions.
 - He provided a sample syllabus in Curriculog as suggested by Graduate Council members from the May 1 meeting.
 - Sample syllabus still needs graduate grading scale and university policies. This should be corrected by the department before the course is actually taught.

Godev made a motion to approve with a second from Lipford. The motion was approved unanimously.

- ANTH 5050 – Topics in Archaeology
 - Greg Starrett attended to answer questions.
 - He provided a sample syllabus in Curriculog as suggested by Graduate Council members from the May 1 meeting.
 - Sample syllabus still needs graduate grading scale and university policies. This should be corrected by the department before the course is actually taught.

Godev made a motion to approve with a second from Lipford. The motion was approved unanimously.

- ARCH 6500 – Integrated Path to Architectural Licensure (iPAL) Career Experience:
 - Peter Wong attended to answer questions. Wong gave a brief background of the program for the benefit of the new Council members. He stated that over the summer, he worked with Johnna Watson (Graduate School), Bruce Blackmon (Registrar) and Patrick Madsen (Career Center) to formalize this co-op course at the graduate level.
 - This provides a protocol that allows students to engage in service learning without taking classes. With the number of service learning hours, it would be impossible to be successful with taking classes simultaneously. It also provides legal oversight at these off-site locations and students may remain in loan deferment while participating.
 - Johnna Watson to submit a proposal to create this formal process for other colleges.

Lipford made a motion to approve as submitted with a second from Burfield. The proposal was approved unanimously.

- Teaching English as a Second Language, M.Ed. - [Graduate Program Inactivation]

- The reason for this request is to change the M.Ed. in TESL to a concentration under the M.Ed. in Middle, Secondary, and K12 Education beginning spring 2019.

Mauer made the motion to approve as submitted with a second from Burfield. The proposal was approved unanimously.

- Architecture and Information Technology, M.S. Arch/M.S. IT, Dual Degree - [New Graduate Program]
 - José Gamez attended to answer questions.
 - The Master of Architecture III is being deactivated because it no longer met the requirements of NAAB accreditation; therefore, a Master of Science in Architecture (non-professional degree) has been created to replace the previous MIII.

Godev made a motion to approve as submitted with a second from Mauer. The proposal was unanimously approved.

- Nursing Practice: Nurse Anesthesia Across the Lifespan, D.N.P. - [Graduate Program Revision] David Langford attended to answer questions about the Nurse Anesthesia program that includes the following courses listed. Due to new accreditation standards to address the increased academic preparation for the Nurse Anesthesia practice, this proposal creates new doctoral courses that will replace existing MSN courses after 2021 when the MSN program will be closed. The School of Nursing proposes to make this program a concentration under the existing Doctor of Nursing Practice.

There was considerable discussion to decide if making this a concentration was the best practice or creating a new stand-alone doctoral program. Johnna Watson will research what other universities are doing to respond to this sort of accreditation-imposed change across the UNC system. Chair Haynes, Johnna Watson and David Langford to have an additional discussion about this proposal.

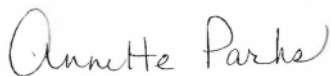
Lipford made a motion to send back to the department for further discussion on whether to make this program a concentration under the existing DNP or creating a new doctoral program. Since the change does not have to occur before 2021, there is time for this to go through the normal process of creating a new degree program. Canevello seconded the motion. The motion was approved unanimously.

- NUAN 8154 - Advanced Pharmacology of Non Anesthetic Agents
- NUAN 8155 - Advanced Pharmacology of Anesthetic Agents
- NUAN 8156 - Applied Physics and Chemistry in Nurse Anesthesia
- NUAN 8157 - Advanced Pathophysiology in Nurse Anesthesia I
- NUAN 8158 - Advanced Pathophysiology in Nurse Anesthesia II
- NUAN 8161 - Principles of Nurse Anesthesia I
- NUAN 8162 - Principles of Nurse Anesthesia II

- NUAN 8163 - Principles of Nurse Anesthesia III
- NUAN 8164 - Principles of Nurse Anesthesia IV
- NUAN 8171 - Professional Aspects of Nurse Anesthesia
- NUAN 8172 - Nurse Anesthesia Review
- NUAN 8484 - Clinical Residency in Nurse Anesthesia I
- NUAN 8485 - Clinical Residency in Nurse Anesthesia II
- NUAN 8486 - Clinical Residency in Nurse Anesthesia III
- NUAN 8487 - Clinical Residency in Nurse Anesthesia IV
- NUAN 8488 - Clinical Residency in Nurse Anesthesia V
- NUAN 8489 - Clinical Residency in Nurse Anesthesia VI
- NUDN 8641 Project Development I
- NUDN 8642 - Project Development II
- NUDN 8643 - Project Development III
- NUDN 8644 - Project Development IV
- NURS 6273 - Advanced Human Physiology

The meeting adjourned at 2:00pm.

Respectfully,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Graduate Council Secretary