

# Graduate Council Meeting Minutes

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April 6, 2021

## Members Present:

Azarbayjani, Mona – The School of Architecture  
Brintnall, Kent – Religious Studies  
Fenwick, Abbey – Kinesiology  
Godev, Concepción – Languages & Culture Studies and Graduate Council Chair  
Lachance, Joan – Middle, Secondary & K-12  
Lai, Gene – Finance  
Miller, Elizabeth (Liz) – English  
Morse, Ed – Mechanical Engineering and Engineering Science  
Mostafavi, Taghi – Computer Science  
Reisdorf, Bibi – Communication Studies (alternate for Craig Allan)  
Reynolds, Tom – Associate Provost and Graduate School Dean  
Sung, Way – Bioinformatics and Genomics (alternate for Taghi Mostafavi)  
Suptela, Alex – PhD Candidate, BIOL/Graduate Student Representative (GPSG)  
Truesdale, Angel – Atkins Library

## Also Attending:

Deng, Shaozhong – Mathematics and Statistics  
Goodliffe, Julie, Graduate School  
Hall-Hertel, Katherine – Graduate School  
Heafner, Tina – Middle, Secondary and K-12 Education  
Kissau, Scott – College of Education Dean's Office  
Krause, Sandy – Graduate School  
Morse, Janet – Graduate School  
Names-Mattefs, Alaina – College of Liberal Arts and Sciences  
Parrow, Matthew – Biological Sciences  
Rasmussen, Lisa – Philosophy and Graduate School Faculty Fellow  
Watson, Johnna – Graduate School  
Wyse, Matt – Faculty Governance

## I. Report of the Chair – Dr. Concepcion Godev

### A. Approval of the March 9, 2021 Graduate Council Meeting minutes.

Lai made a motion to approve the minutes as submitted with a second from Mostafavi. The motion was unanimously approved.

## II. Report of the Graduate School Dean – Dr. Tom Reynolds

Reynolds reported it was good to be back after a brief leave.

### III. Discussion Topics

#### A. Graduate Assistant (GA) Handbook, final draft – Julie Goodliffe, Director, Graduate Student Funding and Fellowships, Graduate School

<https://drive.google.com/drive/u/o/folders/1ABTZaVwoCVfOwreVHpaWomoorlAdtBe2>

Julie Goodliffe gave a brief background on the topic.

- The GA Handbook in part, was created to provide clarity on the definitions of graduate assistantships and to adhere to new Federal laws with relationships to administrative responsibilities.
- The handbook provides definitions, eligibility and workload for the different types of graduate assistantship:
  - Graduate Teaching Assistantships
  - Graduate Research Assistantships
  - Graduate Fellows
  - Administrative Student Employment

The Graduate Council provided the following feedback:

- Add verbiage to address hours spent on on-site and off-site activities.
- Provide direction in the workload policy for students.
- For Early Entry students or programs that enroll for 4 semesters or 2 semesters, students are unlikely to take 9 CH.
- Some GRA's serve as Assistant Editor on Scholarly Journals. Provide for flexibility.

A motion was made to approve with revisions was made by Mostafavi with a second from Lai. The motion was passed with eight in favor and one abstention.

#### B. Authorship Dispute Resolution Policy – Lisa Rasmussen, Professor, Philosophy and Graduate School Faculty Fellow

<https://drive.google.com/drive/u/o/folders/1YqupQsUqwMyUC8buQlrOCgAgL4ERXtxR>

Lisa Rasmussen provided a brief overview of the topic.

- This came about over a concern for fostering a culture of Research Integrity across campus.
- The university received an NSF grant.
- There will be a guidance document on Scope and Applicability.
  - clarify good, healthy practices
  - have a clear process to resolve disputes
  - Faculty cannot be included as an author just by virtue of serving on a student's committee. They must meet the criteria.

- Intellectual Contributions – limit to substantial contributions, data collections.
    - Author abandonment/hostages
    - Add mediators along with Ombudsman.
- Will collect comments from Faculty Council, Dean’s Council and Faculty Executive Council.

A motion was made to approve moving forward by Lai with a second from Miller. The motion was unanimously approved.

#### IV. Course and Curriculum Proposals

##### A. BIOL 5284 – Eukaryotic Microbiology

Originator: Matthew Parrow, Biological Sciences

Graduate Council Assignments: Mona Azarbayjani, Joan Lachance, Gene Lai, Alex Suptela

A discussion took place. The following revision was requested for the syllabus:

1. Need separate syllabus for cross-listed 5000 level course.

A motion was made by Suptela to approve pending the submission of a graduate course syllabus with a second from Mostafavi. The motion was approval unanimously.

##### B. EDCI 8158 – Research in Curriculum, Instruction, and Educator Development

Originator: Tina Heafner, Middle, Secondary and K-12 Education

Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

##### C. EDCI 8206 – Globalization, Communities and Schools

Originator: Tina Heafner, Middle, Secondary and K-12 Education

Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick

A discussion took place. The following revisions were requested:

1. Proposal needs to clarify *Instructional Method* (B16).
  - Online: No specific meeting times
2. Update syllabus to include U in the grading scale.
3. Update syllabus to remove WebEx (as it is going away May 2021) and include ZOOM.

A motion was made to approve the proposal pending revisions by Lachance with a second from Fenwick. The motion was unanimously approved.

##### D. EDCI 8475 – College Co-Teaching Internship

Originator: Tina Heafner, Middle, Secondary and K-12 Education

Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

- E. EDCI 8485 – College Teaching and Educator Development Internship  
Originator: Tina Heafner, Middle, Secondary and K-12 Education  
**Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi**

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

- F. EDCI 8620 – Pro-Seminar in Curriculum & Instruction  
Originator: Tina Heafner, Middle, Secondary and K-12 Education  
**Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi**

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

- G. EDCI 8655 – Seminar on Practice-Based Teacher Education and the Science of Learning  
Originator: Tina Heafner, Middle, Secondary and K-12 Education  
**Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi**

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

- H. MATH 6690 – Graduate Teaching Assistant Training  
Originator: Shaozhong Deng, Mathematics and Statistics  
**Graduate Council Assignments: Mona Azarbayjani, Joan Lachance, Gene Lai, Alex Suptela**

A discussion took place. The following revisions were requested:

1. Syllabus needs the Weekly outline included.

A motion was made to approve the proposal pending revisions by Lai with a second from Azarbayjani. The motion was unanimously approved.

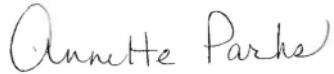
- I. Sociology, Applied Social Research Concentration, M.A. (New Graduate Program)  
Originator: Yang Cao, Sociology  
**Graduate Council Assignments: Mona Azarbayjani, Joan Lachance, Gene Lai, Alex Suptela**

Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

## V. Other Business

Mostafavi made a motion for the meeting to adjourn with a second from Reisdorf. The meeting adjourned at 2:10pm.

Respectfully,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks  
Graduate Council Secretary