

Graduate Council Meeting Minutes

March 10, 2020

Members Present: Allan, Craig – Geography and Earth Sciences
Burfield, Allison – School of Nursing
Godev, Concepción – Languages & Culture Studies/Graduate Council Chair
Mauer, David – Finance
Miller, Elizabeth – English
Mostafavi, Taghi – Computer Science (alternate for Heather Lipford, SIS)
Reynolds, Tom – Graduate School Dean (ex-officio, non-voting)
Scarborough, Beth – Atkins Library

Also Attending: Gaddis, Keiffer – Human Resources
Goodliffe, Julie – Graduate School
Hall-Hertel, Katherine – Graduate School
Jensen, Jeff – Legal Affairs
Krause, Sandy – Graduate School
Lim, Churlzu – Systems Engineering & Engineering Management
Morse, Janet – Graduate School
Perez-Quinones, Manuel
Skerlak, Christi – Graduate School
Stinnett, Gary – Human Resources
Watson, Johnna – Graduate School
Worthey, Tracy – Human Resources

Absent: Anderson, Nadia – School of Architecture
Browne, Aidan – Engineering Technology & Construction Management
Lachance, Joan – Middle, Secondary & K-12 (alternate for Lyndon Abrams, CLSG)
Suptela, Alex – PhD Candidate, BIOL and Graduate Student Representative (GPSG)
Tabor, James – Religious Studies

I. Report of the Chair – Concepcion Godev

Chair Godev reminded the Council of the proposed new method for reviewing and approving graduate proposals in Curriculog.

A. Approval of the February 4, 2020 Meeting Minutes

Burfield made a motion to approve as submitted with a second from Mauer. The

motion was unanimously approved.

II. Report of the Dean – Tom Reynolds

Dean Reynolds reminded the Council about recruiting opportunities for graduate students for summer and fall in the scholarship portal. www.ninerscholars.uncc.edu The deadline to nominate students is March 23.

He also reported on a new Graduate School Fellowship that is doing very well.

The Claudia M. Reynolds Graduate Fellowship - \$1000 award for continuing non-traditional master's or doctoral students. Please check out this and other fellowships using the following link:

www.graduateschool.uncc.edu/funding/fellowships

III. Discussion Topic

A. Proposed Policy on Research and Teaching Assistant (RA and TA) Definitions

Julie Goodliffe, Graduate Student Funding Committee Co-chair

Gary Stinnett, Human Resources

Keiffer Gaddis, Human Resources

Tracy Worthey, Human Resources

Stinnett communicated that with the recent changes to the Fair Labor Standards Act (FLSA), the U.S. Department of Labor has issued new guidance to colleges and universities regarding work that is classified as administrative and how this affects student employees beginning July 1, 2020. Graduate students doing administrative work will need to be hired as FLSA non-exempt and paid on an hourly basis. These students will no longer go through the eGA system but will be hired using EPAF. Graduate Teaching Assistants, Graduate Research Assistants and Residential Assistants are exempt, but departments need to be thinking about job descriptions making sure that the work these populations are doing has a direct relationship to the program of study.

Stinnett went on to share that graduate students can still do administrative work which can provide important experiential learning, but how you pay them will be different than the process we use to fund TA's, RA's and Residential Assistants.

Goodliffe distributed a handout that the funding committee has developed to document official language to identify graduate student assistantship types. The Office of Research and Economic Development (RED) asked for some time to review the TA/RA definitions. Godev asked this Office to provide their feedback

to the Graduate Student Funding Committee by March 20, 2020. Therefore, the Council will delay a vote until the April 7, 2020 Graduate Council meeting to give RED a chance to weigh in.

IV. Course and Curriculum Proposals

- A. New Graduate Certificate Program – Advanced Literacy Instruction & Intervention
Originator: Bruce Taylor, Reading and Elementary Education
Graduate Council Assignments: Aidan Browne, Elizabeth Miller and Allison Burfield

Burfield made a motion to approve as submitted with a second from Miller. The motion was approved unanimously.

- B. New Graduate Certificate Program – Applied Nursing Informatics
Originator: David Langford, School of Nursing
Graduate Council Assignments: Joan Lachance, Craig Allan, James Tabor and Alex Suptela

The Council had a question with regard to whether there needs to be a clarifying statement about if/how program completion impacts NC Board licensure. There was no one in attendance from the school so we will reach out to Dr. Langford for an answer.

Burfield made a motion to approve pending minor clarification to this question with a second from Miller. The motion was approved unanimously.

- C. New Graduate Program – Economics, Urban Economics and Real Estate Concentration
Originator: Craig Depken, Economics
Graduate Council Assignments: Aidan Browne, Elizabeth Miller and Allison Burfield

1. This program has an established GMAT/GRE waiver criteria, but I do not see it under the Admissions Requirements of this proposal. Please make sure you include it, so it will continue to appear in the catalog. **Kathy Giddings**
2. Curriculog indicates that proposals for a new Concentration should include at least one new SLO that is directed to the new Concentration. I couldn't find any evidence of such an SLO in the attached document. **Elizabeth Miller**

Allan made a motion to return the proposal back to the department to upload a current SLO document and add the GMAT/GRE waiver criteria with a second from Burfield. The motion was unanimously approved.

D. New Graduate Course – EIST 8140 Instructional Video Development

Originator: Florence Martin, Educational Leadership

Graduate Council Assignments: Aidan Browne, Elizabeth Miller and Allison Burfield

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

E. New Graduate Course – KNES 6320 Advanced Principles of Strength and Conditioning

Originator: Susan Arthur, Kinesiology

Graduate Council Assignments: Joan Lachance, Craig Allan, James Tabor and Alex Suptela

There were a couple of minor edits in the proposal that have been corrected. Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

F. New Graduate Course – KNES 6340 Periodization of Resistance Training

Originator: Susan Arthur, Kinesiology

Graduate Council Assignments: Joan Lachance, Craig Allan, James Tabor and Alex Suptela

There were a couple of minor edits in the syllabus that have been corrected. Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

G. New Graduate Course – SOWK 5111 Promoting Healing Through Mindfulness and Resiliency

Originator: Diana Rowan, Social Work

Graduate Council Assignments: Joan Lachance, Craig Allan, James Tabor and Alex Suptela

Burfield made a motion to approve the proposal pending clarification relating to the course numbering convention with a second from Miller. The motion was unanimously approved.

- H. Graduate Program Revision – Special Education M.A.T.
Originator: Ya-yu Lo, Special Education and Child Development
Graduate Council Assignments: Nadia Anderson, David Mauer and Taghi Mostafavi

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

- I. New Graduate Course – SPED 5371 Person-Centered Planning within Inclusive Classrooms for Students with Extensive Support Needs
Originator: Ya-yu Lo, Special Education and Child Development
Graduate Council Assignments: Nadia Anderson, David Mauer and Taghi Mostafavi

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

- J. New Graduate Course – SPED 5377 Advanced Literacy for Students with Diverse Learning Needs
Originator: Ya-yu Lo, Special Education and Child Development
Graduate Council Assignments: Nadia Anderson, David Mauer and Taghi Mostafavi

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

- K. New Graduate Course – SPED 5379 Diversity and Disability in the Inclusive Classroom
Originator: Ya-yu Lo, Special Education and Child Development
Graduate Council Assignments: Nadia Anderson, David Mauer and Taghi Mostafavi

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

- L. New Graduate Course – SPED 6390 Collaboration and Transition-Focused Education
Originator: Ya-yu Lo, Special Education and Child Development
Graduate Council Assignments: Nadia Anderson, David Mauer and Taghi Mostafavi

Burfield made a motion to approve the proposal as submitted with a second from Miller. The motion was unanimously approved.

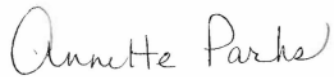
V. Other Business

- A. Chair Godev asked the Council Secretary to poll the Graduate Council for feedback on the new procedure to review/discuss proposals in Curriculog.

Allan made a motion to adjourn the meeting with a second from Mauer. The meeting adjourned at 1:20pm.

The next meeting is scheduled for **Tuesday, April 7, 2020.**

Respectfully submitted,



Annette Parks
Graduate Council Secretary