

Graduate Council Meeting Minutes

March 1, 2022

Members Present:

Dalton, David, (Chair), Languages & Culture Studies
Brintnall, Kent, Religious Studies
Canevello, Amy – Psychological Science
Chakrabarti, Kausik – BIOL, alternate for Nicole Peterson
Fenwick, Abbey – Kinesiology
Lachance, Joan – Middle, Secondary and K-12 Education
Lai, Gene – Finance
Morse, Ed – Mechanical Engineering and Engineering Science
Mostafai, Taghi – Computer Science
Reynolds, Tom – Associate Provost and Graduate School Dean

Guests Present: Browne, Aidan – Engineering Technology & Construction Mgmt

Goodliffe, Julie – Graduate School
Hall-Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Lawton, Kevin – Mechanical Engineering
Morse, Janet – Graduate School
Names-Mattefs, Alaina – CLAS
Paquette, Elisabeth - Philosophy
Watson, Johnna – Graduate School
White, Brian – Graduate School
Wyse, Matt – Faculty Governance

Absent:

Cooke, Sekou – The School of Architecture
Truesdale, Angel – Atkins Library
Udeubor, Mike – PhD Candidate, Civil Engr/Grad Student Rep (GPSG)
(attending for Dylan Turner)

I. Report of the Chair – Dr. David Dalton

A. Approval of the February 1, 2022, Meeting Minutes

Mostafavi made a motion to approve the minutes as submitted with a second from Lai. The motion was approved by a unanimous vote.

II. Report of the Dean – Dr. Tom Reynolds

- Dean Reynolds reported that the Graduate School will be relocating to the fifth floor of Reese and subsequently the Provost and her staff will be moving to the second floor of Cato Hall in which the Graduate School now occupies. There will be renovations performed for both spaces and we anticipate using some flex space at the Center for Graduate Life and Learning in the interim.
- After 40 years at the university and 20 years as Dean of the Graduate School, Dean Reynolds announced his retirement effective January 1, 2023. This will allow the new Provost to conduct searches to replace both the Dean of the Graduate School and the College of Computing and Informatics.

III. Course and Curriculum Proposals

A. CEGR 6225 – Forensic Investigations

Originator: David Weggel, Civil Engineering

Graduate Council Assignments: Cooke, Lai, Mostafavi

A few items were missing from the syllabus: course description, instructional method, non-discrimination, Title IX.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

B. CEGR 6226 – Structural Systems

Originator: David Weggel, Civil Engineering

Graduate Council Assignments: Cooke, Lai, Mostafavi

The wrong syllabus was uploaded to the proposal (CEGR 6090). Requesting that the department submit the correct syllabus for review.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

C. CEGR 8225 – Forensic Investigations

Originator: David Weggel, Civil Engineering

Graduate Council Assignments: Cooke, Lai, Mostafavi

The wrong syllabus was uploaded to the proposal (CEGR 6090). Requesting that the department submit the correct syllabus for review.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

D. CEGR 8226 – Internship in Higher Education

Originator: David Weggel, Civil Engineering

Graduate Council Assignments: Cooke, Lai, Mostafavi

The wrong syllabus was uploaded to the proposal (CEGR 6090). Requesting that the department submit the correct syllabus for review.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

E. ENER 5196 – Introduction to Robotics (Engr Tech & Construction Mgmt, dept.)

Originator: James Conrad, EPIC

Graduate Council Assignments: Cooke, Lai, Mostafavi

The syllabus is missing the graduate grading scale.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

F. ENER 5274 – Applied Computational Methods

Originator: Aidan Browne, Engineering Technology and Construction Mgmt

Graduate Council Assignments: Cooke, Lai, Mostafavi

A few items were missing from the syllabus: no instructional method, no course outline and no Title IX.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

G. ENER 6850 – Capstone Project

Originator: Aidan Browne, Engineering Technology and Construction Mgmt

Graduate Council Assignments: Cooke, Lai, Mostafavi

Revisions to the syllabus include change catalog data to course description and add Title IX.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

H. HLTH 5206 – Interprofessional Approaches to Suicide Prevention

Originator: Lorenzo Hopper, Public Health Sciences

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

There were a couple of suggestions made but the proposal was approved as submitted. Brintnall made a motion to approve with a second from Mostafavi. The motion was approved by a unanimous vote.

I. HPSY 8601 – Foundations in Psychology I: Physiological, Cognitive and Affective Bases of Behavior

Originator: Virginia Gil-Rivas, Psychology

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

Edits to the syllabus were requested:

- Assign weeks to the course outline
- Correct Course number in title and body of syllabus
- More detailed information on the method of evaluation.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

J. HPSY 8602 – Foundations in Psychology II: Developmental, Community and Social Basis of Behavior

Originator: Virginia Gil-Rivas, Psychology

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

- Assign weeks to the topical outline

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

K. KNES 5100 – Organization & Administration Strength and Conditioning

Originator: Susan Arthur, Applied Physiology, Health and Clinical Sciences

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

- Clarify pre-requisites.
- Separate UG and Graduate syllabi into separate documents

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

L. KNES 5333 – Sport and Exercise Psychology

Originator: Susan Arthur, Applied Physiology, Health and Clinical Sciences

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

- Remove verbiage that students are required to have a laptop with a camera and microphone.
- Separate UG and Graduate syllabi into two separate documents.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

M. MEGR 5098 – Special Topics in Precision Engineering

Originator: Kevin Lawton, Mechanical Engineering

Graduate Council Assignments: Brintnall, Chakrabarti, Lachance and Uduebor

- Clarify pre-requisites.
- Add a schedule for outline

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

N. MEGR 5244 – Tire Mechanics

Originator: Kevin Lawton, Mechanical Engineering

Graduate Council Assignments: Canevello, Fenwick and Morse

- Syllabus is missing instructional method.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

O. MEGR 5280 – Advanced Manufacturing Processes

Originator: Kevin Lawton, Mechanical Engineering

Graduate Council Assignments: Canevello, Fenwick and Morse

- Correct cross-listed to course to show MEGR 4280 instead of 5280.
- Separate UG and graduate syllabus into separate documents.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

P. NUDN 8280 – Leveraging the Clinical Practice Doctorate for Career Advancement

Originator: David Langford, School of Nursing

Graduate Council Assignments: Canevello, Fenwick and Morse

Brintnall made a motion to approve as submitted with a second from Mostafavi. The motion was approved by a unanimous vote.

Q. NUDN 8302 – Responsible Conduct of Research and Scholarship in Nursing Practice

Originator: David Langford, School of Nursing

Graduate Council Assignments: Canevello, Fenwick and Morse

- Please correct the course number listed in the syllabus to NUDN 8302 instead of NURS 8002.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

R. WGST 5180 – Foundations of Gender, Sexuality and Women’s Studies

Originator: Sonya Ramsey, History

Graduate Council Assignments: Canevello, Fenwick and Morse

- Syllabus is missing:
- instructional method,
- instructor information,
- graduate grading scale.
- Course is listed as online asynchronous in Curriculog but syllabus seems to indicate a class time so this discrepancy needs to be cleared up.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

S. WGST 5190 – Indigenous Feminisms

Originator: Sonya Ramsey, History

Graduate Council Assignments: Canevello, Fenwick and Morse

- Syllabus is missing the instructional method and graduate grading scale.

Brintnall made a motion to approve pending revisions with a second from Mostafavi. The motion was approved by a unanimous vote.

IV. Discussion Items

A. Continuous Registration/Leave of Absence – Second Reading

Sandy Krause, Graduate School

- Krause reached out to Sarah Edwards in Legal. These are areas that Legal is interested in:
 - How do departments track students in labs?
 - How do departments track safety measures that students should follow?
- Right now, policy addresses student TA's. Students on assistantships – covers summer, contracts cover insurance
- Please email Sandy an example of a lab contract and what it covers.

B. Graduate Course Guidelines Document – David Dalton

- Different versions of this document are in a couple places. Suggest that we merge the documents and update Section 8 and place on the Faculty Governance website under Course & Curriculum Proposals, Resources.
- Need to state that separate syllabi are required for Undergraduate and Graduate courses.
- Items 8. a, b, and c should have their own line items.
- Item 8. d, e, f, and g, can be a note to use the most current requirements the university requires.

V. Other Business

The meeting was ended abruptly because of a Zoom (bomb) interruption from unwanted, external participants. Safeguards will be implemented going forward by using a wait room and more scrutiny in allowing participants to be allowed on the call.

The meeting ended at 1:40pm.

Next meeting will be Tuesday, April 5, 2022, at 12:30pm. The mode of meeting will be decided (F2F or Zoom).

Respectfully,



Annette Parks
Graduate Council Secretary