

APPENDIX A

Master's Degree Requirements

Residence Requirements

No more than six credit hours of transferred credit are accepted toward a master's degree. All other work must be residence credit.

Residence credit is credit that is earned under the conditions specified herein and may be applied toward the attainment of graduate degrees at UNC Charlotte. These conditions must be satisfied regardless of the location (on campus, online, or distance) in which the course is given.

Instruction

The instructor must be a member of the UNC Charlotte Graduate Faculty.

Course(s)

The content of each course must be approved by regularly established college, Graduate School and University curricular processes before the course is scheduled or offered.

Residence credit may also be awarded by virtue of an examination administered by the Graduate Faculty of the department offering credit. A student may also, with the prior approval of the appropriate UNC Charlotte department and the Dean of the Graduate School, take graduate courses for residence and course credit at other regionally accredited institutions.

Program Approval

Each student's individual program of study must be approved by his/her department/college. **A maximum of six hours of transferred credit may be included in the approved program of study.**

Minimum Hours and Quality

A student is expected to satisfactorily complete a minimum of 30 to 60 semester hours of approved graduate level courses, depending upon his/her individual program, with an overall GPA of 3.0 or above in courses on the degree plan of study. Grades in all courses attempted, whether or not on the plan of study, will remain on the transcript and will be included in the calculation of the student's GPA as it is reported on the transcript. No more than six hours evaluated as C may be counted toward the minimum hours required for the master's degree.

Time Limit

No course older than six years may be applied towards a master's degree (including transfer credit). This policy is in place because of the University's interest in a degree being current when it is awarded. Courses that exceed this time limit must be revalidated or retaken, whichever the graduate program decides necessary, if they are to count in a degree program.

To revalidate a course, the student, along with the program coordinator and the course instructor, prepare a revalidation plan that must be reviewed and approved by the Graduate School. This plan often involves taking a special examination designed by the faculty of the graduate program. Once the plan has been completed, the program coordinator must notify the Graduate School in writing. The Revalidation Form is available on the Graduate School website at graduateschool.uncc.edu/current-students/forms.

Students may not revalidate courses with a grade of C or lower, courses that are internships or other forms of practica, or courses taken at other institutions. **Additionally, no more than 25% of the courses on a student's program of study may be revalidated and for master's students no course older than eight years may be revalidated.**