

Graduate Council Meeting Minutes

September 3, 2019

Members Present: Allan, Craig – Geography and Earth Sciences
Browne, Aidan – Engineering Technology & Construction Management
Burfield, Allison – School of Nursing
Canevello, Amy – Psychological Sciences (alternate for James Tabor RELS)
Godev, Concepción – Languages & Culture Studies and Graduate Council Chair
Lachance, Joan – Middle, Secondary & K-12 (alternate for Lyndon Abrams, CLSG)
Lipford, Heather – Software & Information Systems
Makas, Emily – School of Architecture (alternate for Nadia Anderson, SofArch)
Mauer, David – Finance
Reynolds, Tom – Graduate School
Richardson, Christine – Biological Science (alternate for Elizabeth Miller, ENGL)
Scarborough, Beth – Atkins Library
Suptela, Alex – PhD Candidate, BIOL and Graduate Student Representative (GPSG)

Also Attending: Hall-Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Leeman, Richard – Communication Studies
Lo, Ya-yu – Special Education and Child Development
Morse, Janet – Graduate School
Reisdorf, Bianca (Bibi) – Communication Studies (alternate for Craig Allan, GES)
Skerlak, Christi – Graduate School
Tankersley, Rick – Research and Economic Development
Watson, Johnna – Graduate School
White, Brian – Graduate School
Wyse, Matt – Faculty Governance, Office of the Provost

I. Report of the Chair – Concepcion Godev

- A. Approval of the May 7, 2019, Meeting Minutes
Mauer made a motion to approve the minutes as submitted with a second from Lipford. The motion was unanimously approved.
- B. Approval of the August 20, 2019 Organizational Meeting Minutes
Allan made a motion to approve the minutes as submitted with a second from Lipford. The motion was unanimously approved.

Chair Godev explained the protocol for the discussions surrounding graduate proposals in Curriculog. Proposal originators are invited to attend the meetings to address any questions with regard to their graduate proposals in Curriculog. After the originator and/or other guests attending make their presentations, they will then be excused to allow the Council to discuss and vote on the proposals.

II. Report of the Graduate School Dean – Tom Reynolds

Chancellor’s Search Committee:

Dean Reynolds communicated that the Search Committee for a new Chancellor is being chaired by Board of Trustees Chair, Mike Wilson ‘93. He also encouraged the Graduate Council to be thinking about the characteristics we value in the next Chancellor as we work toward becoming a Research 1 university.

Johnna Watson (Graduate School) reported that after census, graduate student enrollment set a record of 5545. That number is up 222 as compared to last fall. Another record set is the number of doctoral students enrolled for fall -1073. She also reported that domestic applications have picked up. Nineteen percent of admissions enrollment is made up of graduate students. Twenty-three percent of graduate students are comprised of international students. Watson will post more information on GPDNet. If you need access to GPDNet, you can contact Johnna Watson or Ash Bowers.

III. Course and Curriculum Proposals

- A. Digital Cultures and Communication PhD – New Graduate Program (Letter of Intent) Originator: Richard Leeman
Graduate Council Assignments – Allison Burfield, David Mauer

Leeman presented his comments citing external dollars and verbal commitments from PNG Gas and Duke Energy companies. Job Placement value is tied to the Hanover Study. If bottom of workforce is increasing, then that should create a need for PhD’s to lead these people. The students taking this program – half will be from academic and half from professionals.

The Council’s specific comments are in Curriculog with the main concern surrounding where the funds will come from to sustain the program when existing programs within the College of Liberal Arts and Sciences are struggling and need funding. Mauer made a motion with Burfield to second in moving forward but with the following vote: 4 endorsed proposal as is, 4 did not endorse the proposal and three abstentions.

- B. ETGR 5305 – System Safety Design and Management
Originator: John Hildreth/Tony Brizendine
Graduate Council Assignments – Heather Lipford, Joan Lachance

No one was present from the department to field questions. Mauer made a motion to approve as submitted with a second from LaChance. The motion was approved unanimously.

- C. Languages and Culture Studies: Business Language, New Graduate Certificate
Originator: Concepcion Godev
Graduate Council Assignments – Jose Gamez, James Tabor/Amy Canevello and

Alex Suptela

Godev was present to field questions or comments. She communicated that the courses making up this new graduate certificate program were existing courses with no financial burden on the department.

The Graduate Council strongly suggests shortening the name of this and the other two Graduate Certificate Programs. LCS will now have three Graduate Certificate Programs and students are getting confused in trying to select from the list of Certificates which all begin with Languages and Culture Studies. Computer systems can only display 11 characters, so any other unique characters after the department name may be dropped off, therefore making it difficult for students to select the correct program. Maybe abbreviate the department name to LCS or some other means to shorten and then better describe the Certificate so that students can more easily recognize the specific offering.

Mauer made a motion to approve as submitted with a second from Makas. The motion was approved unanimously.

D. SOWK 5104 – Interprofessional Collaboration in Healthcare

Originator: Diana Rowan

Graduate Council Assignments – Aidan Browne, Craig Allan, Christine Richardson

No one was present from the department to field questions. A discussion took place with minor revisions needed on the syllabus.

- The syllabus needs a graduate grading scale and clarification on when the course will be offered. There is a discrepancy between the proposal and syllabus with the proposal stating once per year in the fall and the syllabus reading (On Demand).

Browne made a motion to return the proposal to the originator for minor revisions with a second from Allan. The motion was approved unanimously.

IV. Discussion Topics

A. Composition of the Graduate Council Committee on Funding & Fellowships

Manuel Perez-Quinones addressed the Council and provided some background on the Graduate Student Funding Initiative. Dean Reynolds appointed Perez as chair of the committee to implement the initiatives that came out of the initial report. A key recommendation in the report was that the Graduate Council should establish a Committee and charge it to use the Task Force Report as a guide in leading the University to build a new model of graduate student funding that is both sustainable and scalable. This subcommittee of the Graduate Council will report to the Chair of the Graduate Council and the composition of the team will be as follows:

Chair – appointed by the Dean of the Graduate School

Vice Chair - Graduate School Director of Funding and Fellowships

Two Current Members of the Graduate Council – elected by the Graduate Council to two-year, staggered terms

Two Graduate Students (one doctoral and one masters) – the Graduate and Professional Student Government (GPSG) Graduate Council representative will serve on the Committee and the GPSG President will appoint the second representative; terms will be two-years and staggered.

Graduate School Associate Dean for Enrollment Management – Ex-Officio

This Committee's role is to present recommendations to the Graduate Council for voting. Perez also talked about the responsibilities of the Implementation Committee and asked for volunteers from the Graduate Council to serve on this committee. A memo was uploaded on the Faculty Governance website outlining the points that Perez covered.


B. **GASP Funding from Grants and Contracts – Rick Tankersley**

Tankersley distributed a handout entitled *GASP for Students Supported on Extramurally Funded (Grants or Contracts) Research Assistantships*, which provided an explanation of policy and procedures, eligibility requirements, tuition and health insurance benefits, deadlines, eligible education costs, courses and credits and frequently asked questions. This document can be found under the Graduate Council webpage located on the Faculty Governance website. Tankersley went on to communicate some of the changes to be integrated in his area as outlined in the Graduate Student Funding Task Force, which are: increasing stipends from \$7K to \$18.5K per academic year, Residential tuition for Master's students, Residential and International differential tuition for doctoral students, student fees would be charged to the Grant. Health Insurance would be provided to students working 20 hours/week for a full semester (15 weeks), which would be 4 semesters for Master's students and 10 semesters for doctoral students. These changes will be phased in and eligible for new contracts.

V. **Other Business**

The meeting adjourned at 2:05pm.

Respectfully,



Annette Parks
Graduate Council Secretary