

Graduate Council Meeting Minutes

Tuesday, December 5, 2023

Members/Alternates Present:

Godev, Concepcion, Chair – Languages & Culture Studies
Allan, Craig – Geography and Earth Sciences
Brown, Dace – Public Health Sciences
Chattopadhyay, Jackie – Alternate, Political Science and Public Administration
Cooper, Liz – Bioinformatics and Genomics
Lachance, Joan – Middle, Secondary and K-12 Education
Mauer, David – Finance, alternate for Gene Lai
Montanaro, Erika – Psychological Science
Mukherjee, Pinku – Interim Dean, Graduate School
Rasmussen, Monica – GPSG Student Representative
Reitzel, Adam – Biological Sciences
Sarkar, Kaus - Dance

Also Attending: Dalton, David – Languages and Culture Studies
Hall Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Schmedake, Tom - Chemistry
Walter, Michael – Chemistry
Watson, Johnna – Graduate School
Wyse, Matt – Faculty Governance

Absent: McAdams, Jeff – Library, (Sick child)
Smithwick, Jake – Engineering Technology and Construction Mgmt

I. **Report of the Chair – Dr. Concepcion Godev**

Chair Godev opened the meeting.

A. Approval of the November 7, 2023, Meeting Minutes

Godev listed one edit to the minutes. There being no further comments, a motion was made by Allan with a second from Sarkar to approve the minutes pending the revision. The motion was approved by a unanimous vote.

II. **Report of the Graduate School Dean – Dr. Pinku Mukherjee**

- David Dalton attended the meeting to get information about continued funding for master's programs of graduate students holding an assistantship.
- Dean Mukherjee communicated that the initial funding was a two-year PILOT facilitated by the then, Senior Associate Provost, Dr. Jay Raja.
 - The plan was to have more students funded by grants.

- The new Provost, Dr. Jennifer Troyer, is working to identify other options. She will be discussing with the College Deans and may have some suggestions after December 18, 2023.
- The Graduate School does not fund this PILOT.
- This affects not just CHESS, but also COS, COB, and COAA.
- Funding depends on several factors – students graduating early, students moved over to grants, compensation packages, etc.
- There is no new funding currently. A communication will be forthcoming if there will be funding for the new class starting in the fall 2024.
- Right now, the base of funding is not changing.

III. Discussion Topics

A. Report from the Syllabus Review Committee – Joan Lachance and Kaus Sarkar

- Lachance communicated the following key points:
- They want to keep things simple and be clear about any changes that will impact the process of the Graduate Council.
- There is gray area as to how this may impact policy or procedures.
- In Curriculog, the department/college level completes the syllabus. One of the major questions is that we have no control over what the final product will be when the course is actually taught. So where does our responsibility end?
- Not every person entering information in Curriculog is a faculty member, some are administrative personnel.
- They will try and craft a proposal for review at the January 2024 meeting.

IV. Course and Curriculum Proposals

A. ADMN 6190 – Curriculum in Higher Education (New Graduate Course)

Originator: Cathy Howell – Educational Leadership

Committee Members: Cooper, Lai, and Sarkar

A motion was made by Allan with a second from Mauer to approve the proposal as submitted. The motion was approved by a unanimous vote.

B. ADMN 8190 – Curriculum in Higher Education (New Graduate Course)

Originator: Cathy Howell – Educational Leadership

Committee Members: Cooper, Lai, and Sarkar

A motion was made by Mauer with a second from Sarkar to approve the proposal as submitted. The motion was approved by a unanimous vote.

C. Child and Family Development: Birth through Kindergarten, Grad Cert Revision

Originator: Heather Taylor – Special Education and Child Development

Committee Members: Chattopadhyay, Reitzel and Smithwick

A motion was made by Allan with a second from Lachance to approve the proposal as submitted. The motion was approved by a unanimous vote.

- D. Economics, M.S. and Business Administration, M.Sc., Dual Degree (New Program)
Originator: Rob Roy McGregor – Economics
Committee Members: All Members

A discussion took place and questions were answered by David Mauer who was in attendance representing the college. A motion was made by Allan with a second from Lachance to approve the proposal as submitted. The motion was approved by a unanimous vote.

- E. ECGR 5116 – Artificial Intelligence for Biomedical Applications
Originator: Minhaj Nur Alam, Electrical and Computer Engineering
Committee Members: Allan and Brown

A few questions were raised in Curriculog and will be sent to Dr. Alam for a response. A motion was made by Brown with a second from Allan to approve pending revisions to the proposal and the syllabus. The motion was approved by a unanimous vote.

- F. ECGR 5117 – AI for Robotics and Automation
Originator: Andrew Willis, Electrical and Computer Engineering
Committee Members: Allan and Brown

A few questions were raised in Curriculog and will be sent to Dr. Willis for a response. A motion was made by Allan with a second from Lachance to approve pending revisions to the syllabus. The motion was approved by a unanimous vote.

- G. ECGR 5189 – Cloud Native Application Architecture
Originator: Arun Ravindran, Electrical and Computer Engineering
Committee Members: Chattopadhyay, Reitzel and Smithwick

A motion was made by Allan with a second from Lachance to approve the proposal as submitted. The motion was approved by a unanimous vote.

- H. MBAD 6777 – UNCC EGADE
Originator: Janaki Gooty, Business Administration MBA (Interdisciplinary)
Committee Members: Lachance, Montanaro and Rasmussen

A question was raised, and a response was given by the Originator, Janaki Gooty. A motion was made by Allan with a second from Mauer to approve the proposal as submitted. The motion was approved by a unanimous vote.

- I. Nanoscale Science, PhD – Graduate Degree Name Revision
Originator: Michael Walter, Chemistry
Committee Members: Lachance, Montanaro and Rasmussen

Dr. Walter and the Chemistry department chair, Dr. Thomas Schmedake were both in attendance to field questions. A discussion took place, and the Council was satisfied with the clarifications. A motion was made by Allan with a second from

Mauer to approve the proposal as submitted. The motion was approved by a unanimous vote.

V. **Other Business**

Katherine Hall-Hertel communicated that the Graduate Council has been given access to the Committee Chair Training course in Canvas and would like to hear any feedback at the January 16, 2024, meeting.

There being no other business, Mauer made a motion to adjourn with a second from Lachance. The motion was approved by a unanimous vote.

Meeting Adjourned: 1:48pm.

Next Meeting: January 16, 2024
12:30-2:00pm – Reese 211

Respectfully,



Annette Parks
Graduate Council Secretary