

Graduate Council Meeting Minutes

November 1, 2016

Members Present: Anderson, Kelly – Special Ed and Child Development
Binder, Amanda – Atkins Library
Cornelius, Judith – School of Nursing
Ellinger, Jefferson – School of Architecture
Haynes, Christine – History
Mauer, David – Finance
McCloud, Sean – Religious Studies
McGregor, Rob Roy – Economics
Reynolds, Tom – Associate Provost and Dean of the Graduate School
Shin, Min, Computer Science
Steck, Todd – Biology
Williams, John – GPSG Representative, Ph.D Candidate, C&I
Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Birkett, James – Graduate School
Freitag, Alan – Graduate School
Hall-Hertel – Katherine – Graduate School
Morse, Janet – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs

Absent: Beorkrem, Chris, School of Architecture
Melynda Ozan – Atkins Library

I. Report of the Chair – Chair Rob Roy McGregor

- **Approval of the October 4, 2016 Meeting Minutes:**

Chair McGregor called for a motion to approve the October 4, 2016 Graduate Council meeting minutes as submitted. Cornelius made the motion with a second from Mauer. The motion was approved unanimously.

II. Report of the Dean – Dean Tom Reynolds

- IRS Directive Change – Health Insurance premiums for graduate students. Universities will be allowed to subsidize the Health Insurance for graduate students. We will still need to look at this since the total cost continues to rise and may not be sustainable.
- SPRINT Program – Distributed a handout with information regarding the São Paulo Researcher in International Collaboration (SPRINT) Program. Contact Dr. Dan Janies if you are interested in learning more about this collaborative research.

III. Other Business

- **MS in Respiratory Care:**

This proposal serves as example where the *Request to Plan* and *Request to Establish* was approved and sent off campus to GA without going through the on campus review process. Dean Reynolds suggested that Graduate Council's involvement should begin

earlier in the review process in order for the Council to have meaningful input. Chair McGregor will add *How to Modify the Review Process* as a discussion topic to our December meeting agenda.

- **Play Therapy Concentration for Ph.D. in Counseling:**

This proposal, which was approved by the Council in the spring, clearly states the intent of creating a play therapy concentration for both Ph.D. and Master's programs. Only the catalog copy for the Master's concentration was included in this proposal. The Council approved Chair McGregor's suggestion to request a "short form" to create the catalog copy for the Ph.D. program.

IV. **Course and Curriculum Proposal**

A. **Graduate Certificate in Entrepreneurship and Innovation**

A discussion took place and a motion was made to approve the proposal as submitted. Anderson made the motion with a second from Shin and Cornelius. The motion was approved unanimously

B. **Graduate Certificate in Human Computer Interaction**

A discussion took place and the following comments were shared.

- Under **Admission Requirement**: minimum overall GPA of 2.8, should this be 2.75?
- Under **Student Learning Outcomes**: Address inconsistencies regarding student assessment, states 1-5 scale, then states must receive 3 or better on a 4-point scale,
- **Effective Date**: change from Fall 2016 to Fall 2017

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Haynes made the motion with a second from Cornelius. The motion was approved unanimously.

C. **RSCH 7160 – Hierarchical Linear Models in Education**

A discussion took place and the following comments were shared.

- In looking at this course proposal and the proposal for the doctoral level 8160, will there be any differentiation in assignments (research projects) for masters level (7160) and doctoral (8160)?
- Change **Requested Effective Term** from 2018 to 2017.
- On the syllabus, under **Course Description**: change RSCH 8160 to RSCH 7160
- Under **Instructional Method**: Face-to-Face is listed on the syllabus and Hybrid: Face-to-Face & Online in the body of the proposal

Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Mauer made the motion with a second from Binder. The motion was approved unanimously.

D. **RSCH 8160 – Hierarchical Linear Models in Education**

A discussion took place and the following comments were shared.

- Under **Instructional Method**: Face-to-Face is listed on the syllabus and Hybrid: Face-to-Face & Online in the body of the proposal
 - On the syllabus, under **Course Description**: change RSCH 6890 to RSCH 8160
- Thereby hearing no further discussion, Chair McGregor called for a motion to approve the proposal pending revisions. Mauer made the motion with a second from Binder. The motion was approved unanimously.

V. **Discussion Topic & Other Items of Business for 2016-17**

- **Discussion topic: How should a “culminating experience” be defined?**
 - Proposal for Master’s Culminating Experience was presented by Katherine Hall-Hertel which offered new text for the course catalog. A motion to review the proposal was made by Anderson with a second from Mauer. The motion was approved unanimously.
 - Chair McGregor called for a motion to amend the text of the proposal. A motion was made by Haynes with a second from Steck. The motion was approved unanimously.
 - Change **Faculty Governance** to **the graduate curriculum review process** in the following sentence; *Such substitutions must be formally approved through ~~Faculty Governance~~ the graduate curriculum review process.* A motion was made to approve the change by Anderson with a second from Haynes. The motion was approved unanimously.
 - Change **assessment** to **demonstration** in the following sentence; *The intent of graduate education is to provide broad exposure to a specific discipline, culminating in an independently researched comprehensive ~~assessment~~ demonstration of a student’s competence in the field.* A motion was made to approve the change by Anderson with a second from Haynes. The motion was approved unanimously.
 - Remove the sentence; *Students may not undertake the culminating experience until they have completed their coursework or until the final courses are in progress.*—A motion was made to approve the change by Steck with a second from Effinger. The motion was approved unanimously.
 - Chair McGregor called for a motion to approve the proposal as amended. Mauer made the motion with a second from Anderson. The motion was approved unanimously.
- **Fact Sheet for Faculty: Monthly Newsletter with Graduate Council Highlights**
 - Chair McGregor will put together a sample “Fact Sheet for Faculty” of the November 1st meeting to review at the December 6, 2016 Council meeting.

The meeting adjourned at 2:00pm.

Respectfully submitted,



Secretary to the Graduate Council