

Graduate Council Meeting Minutes

September 2, 2014

- Members Present: Anderson, Kelly – Special Ed and Child Development
Davies, Angela – Physics and Optical Science
Fodor, Anthony – Bioinformatics and Genomics
Freitag, Alan – Communication Studies and Council Chair
Hicks, Cheryl – History
Hildreth, John – Engineering Technology and Construction Management
Howarth, T. Joe – GPSG Student Representative
McCarter, Susan – Social Work
Reynolds, Tom – Associate Provost and Dean of the Graduate School
Webster, Murray - Sociology
Wiggins, Casper – Accounting (alternate for Peter Schwarz, Econ)
- Also Attending: Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs
- Absent: Makas, Emily, School of Architecture/Randy Haldeman, Music, alternate
Walker, Judy – Adkins Library

I. Report of the Chair

Chair Freitag gave an update on the history of the Graduate Council and its goals.

- Approval of the May 6, 2014 Meeting Minutes
 - Chair Freitag called for a motion to approve the meeting minutes as submitted. Anderson made the motion with a second from McCarter. The motion was approved unanimously.
- Approval of the August 19, 2014 Meeting Minutes
 - Chair Freitag called for a motion to approve the meeting minutes as submitted. Wiggins made the motion with a second from Anderson. The motion was approved unanimously.
- Chair Freitag introduced Dr. Beth Rubin to the Council. Dr. Rubin was invited to attend the meeting in order to discuss the Graduate Course Proposal, PPOL 2-10-14b: Implement New Quantitative Skills Refresher. Chair Freitag asked the Council to allow this item to be discussed next on the agenda.
 - This proposal was initially considered by the Graduate Council at the April 1, 2014 meeting.
 - There were revisions requested to the original proposal.
 - Dean Reynolds allowed the course to be taught as a Special Topics course over the summer of 2014 as a Pilot.
 - Dr. Rubin attended the meeting today to discuss the results and get a clear understanding of the Graduate Council's requested revisions.
 - Requested revisions are below:
 - Change text to "required course"

- Suggested that the Credit Hours be changed from 1 to 2, since it is a 30 hour course.
- Change verbiage to: “Review of Theory, Introduction to Software” to more accurately describe the course.
- Make sure these edits are also made in the catalog copy.
- Chair Freitag called for a motion to approve with edits. Anderson made the motion with a second from Fodor. The motion was approved unanimously.
- Chair Freitag announced the upcoming Graduate Program Director meeting to be held on Friday, September 12, 2014 in the Harris Alumni Center.

II. Report of the Dean

Dean Reynolds reported that two Early Entry Applications had been submitted for approval.

- Early Entry Application – Master of Accountancy (approved 8-14-14)
- Early Entry Application – Applied Electromechanical & Energy Systems MS-EES (approved 8-27-14)
- Dean Reynolds announced the first two programs to apply for the Bachelor/Master’s Program (formerly called the Fifth Year Program). Latin American Studies and History
 - Students can be recruited out of high school,
 - Have to score 1700 or higher on the SAT, close to a 4.0
- Graduate Enrollment Update – Dean Reynolds asked Johnna Watson to give an update.
 - Johnna distributed three handouts with unofficial enrollment numbers before census. Sorted by college, by level – type, breakdown of res/non-res and comparisons to 2013.
 - As of today, we have met or exceeded the goal for fall with 5025. Johnna thanked the Council and their colleges for their participation in assisting with getting students enrolled.

III. Course and Curriculum Proposals

A. PPOL 2-10-14b: Implement New Quantitative Skills Refresher

This item was discussed in Item I under the Chair’s Report.

IV. Graduate Council By-laws – Chair Alan Freitag

Chair Freitag sent the Council the proposed changes for their review prior to the meeting.

- Background – the last revision to the Bylaws was 2003, and several items are no longer relevant.
- Chair Freitag provided the Council with an overview of the proposed changes and asked that the Council take these changes back to their respective colleges for feedback.
- Chair Freitag would like to vote on the proposed changes at the October 14, 2014 meeting.

V. Other Business

There being no other business, Chair Freitag called for the meeting to be adjourned. Davies made the motion with a second from Hildreth.

The meeting adjourned at 1:30pm.

The next meeting will be held on Tuesday, October 14, 2014 in Cato Hall, Room 228 at 12 noon. This meeting has been delayed one week (changed from the normal frequency of the first Tuesday in each month, due to fall break).

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council