

Graduate Council Meeting Minutes

February 3, 2015

Members Present: Anderson, Kelly – Special Ed and Child Development
Fodor, Anthony – Bioinformatics and Genomics
Freitag, Alan – Communication Studies and Council Chair
Hicks, Cheryl - History
Hildreth, John – Engineering Technology and Construction Management
Howarth, T. Joe – GPSG Student Representative
Makas, Emily – School of Architecture
McCarter, Susan – Social Work
Ogundiran, Akin – Africana Studies (alternate for Angela Davis, PHOS)
Reynolds, Tom – Associate Provost and Dean, Graduate School
Schwarz, Peter – Economics
Walker, Judy – Atkins Library
Webster, Murray - Sociology

Also Attending: Sell, Susan – Graduate School
Watson, Johnna – Graduate School
Wyse, Matt – Academic Affairs
Zenk, Leslie – Academic Affairs

I. Report of the Chair

Chair Freitag called the meeting to order.

- Approval of the January 6, 2015 Meeting Minutes
Chair Freitag called for a motion to approve the meeting minutes as submitted. McCarter made the motion with a second from Hildreth. The motion was approved unanimously.
- Chair Freitag requested that the Graduate Council be included in the distribution of the Graduate Program Director Newsletter and The Graduate Source.

II. Report of the Dean

- On Wed., Feb. 4, Dean Reynolds reported that he will attend the UNC Graduate Council meeting. The Council is reviewing a new PhD program for the College of Education.
- Dean Reynolds also reported that Friday, Feb. 6, will be the spring Graduate Program Director's meeting. The meeting will begin at 10:00am in the Halton Reading Room (Atkins Library).
- Niner Food Pantry – there is a new initiative on campus, the Niner Food Pantry. Sean Langlely (Dean of Students Office) and Dr. Kim Buch, (Psychology) are co-facilitators of the program and they presented this initiative to the Graduate School staff at the last monthly department meeting. Dr. Buch communicated that they are in need of non-perishable food items and any volunteer support (faculty, staff or students) is appreciated to help operate the store in Colvard 3135 on Mondays and Thursdays from 3-6pm. She also communicated that graduate students make up the majority of their customers. We

are asking all GPD members to bring non-perishable food items to the next GPD meeting on Friday to support this effort. For more information on the Food Pantry and how your college and students might be able to help, contact Sean Langley slangley@uncc.edu or Kim.Buch@uncc.edu. Please share this information in your colleges.

III. Course and Curriculum Proposals

A. ECON 11-19-14: New Graduate Certificate Program

- Is there catalog copy?
- Section F: How will the certificate be evaluated? The program needs to state what metrics will be used to measure the success of the program and not the students.
- Graduate Certificate Programs are required to provide Student Learning Outcomes. Have the SLOs been seen by the Assessment Office?
- We suggest adding the following: length to complete, number of credit hours that will transfer to a Master's degree, and if there are any pre-requisites?

There being no further discussion, Chair Freitag called for a motion to approve the proposal with revisions. Hildreth made the motion with a second from Anderson. The motion was approved unanimously.

IV. Graduate Faculty By-Laws Update - Chair Freitag

Chair Freitag presented the revised version of suggested updates the Council made from the January 6, 2015 meeting. The following edits were identified:

- Revise date on the first page.
- Add definition of Associate Graduate Faculty in the first reference.

Chair Freitag will make the edits and bring back to the Council at the March 10 meeting.

V. EAB Report – Dean Reynolds

- Because of time constraints, Dean Reynolds will defer this topic until the March 10 meeting.

VI. eGFA System – Annette Parks

- Because of time constraints, Annette will defer this topic until the March 10 meeting.

VII. Acalog/Curriculog Update – Leslie Zenk and Matt Wyse

- Leslie and Matt shared a PowerPoint presentation of (Acalog/Curriculog) a system that the university has purchased to move into an electronic online process for submitting course proposals (Curriculog) and the online Catalog process (Acalog).

VIII. Other Business

Chair Freitag reported that the subcommittee assigned to work on the Graduate Dean's annual survey is revising some of the questions in the survey based on feedback from last year. Dean Reynolds and various Graduate Program Directors have been consulted to provide content updates.

The meeting adjourned at 1:33pm.

The next meeting will be held on Tuesday, March 10, 2015, in Cato Hall, Room 228 at 12 noon.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council