

Graduate Council Meeting Minutes

August 18, 2015

Members Present: Anderson, Kelly – Special Ed and Child Development
Ge, Yaorong – Software & Information
Haynes, Christine - History
Hildreth, John – Engineering Technology and Construction Management
Livesay, Dennis – Bioinformatics & Genomics (Chair)
Makas, Emily – School of Architecture
McCloud, Sean – Religious Studies and Alternate for Christine Haynes
McGregor, Rob Roy – Economics
Poler, Jordan – Chemistry and Alternate for Murray Webster
Speights, Sabrina – PhD Candidate, Org Science and GPSG Student Representative
Steck, Todd – Biological Sciences
Walker, Judy – Atkins Library
Webster, Murray – Sociology
Wiggins, Casper – Accounting and Alternate for Rob Roy

Also Attending: Freitag, Alan – Communication Studies
Hall-Hertel, Katherine – Graduate School
Skerlak, Christi – Graduate School
Watson, Johnna – Graduate School

Absent: McCarter, Susan – Social Work
Reynolds, Tom – Associate Provost and Dean, Graduate School

I. Introductions

Incoming Chair, Dennis Livesay welcomed the members and alternates and asked for each member to introduce themselves.

II. Announcements

- Chair Livesay stated that the Council will need to be trained on using Acalog/Curriculog and he'll research on the start date of implementation.
- Chair Livesay also communicated to the Council the importance of being a member and hoped they would take information addressed at the meetings back to their colleges.

III. Overview of the Graduate Council Member roles and responsibilities

Chair Livesay distributed a handout which outlines the duties of a Graduate Council Member and asked the Council to review before the next meeting. The Chair suggested that Council members communicate with their college Graduate Program Directors to let them know of their college representative.

IV. Discussion of Graduate Council Operations

- Chair Livesay communicated that he would distribute the proposals evenly among the members for review prior to the Council meetings. He would assign 2-3 members per proposal with one primary or lead and the others as readers.

- Chair Livesay expects all members to at least skim each proposal but provide comments and feedback on the assignments.
- The Chair will adhere to the 2 week deadline for sending in agenda items. He will make exceptions based on the number of proposals submitted.
- Chair Livesay has asked Rob Roy McGregor to be the Vice-Chair. He asked the Council for any objections and none were made.
- Chair Livesay discussed the Graduate Faculty By-Laws briefly as this was an outstanding item from the last academic year. Two areas for future discussion are: Page 5, item D. The revised proposal deleted this item as it was redundant with item C and the role of the Associate member. Page 1, Section 1 Eligibility. Chair Livesay will petition the Faculty Executive Council to ask that this be put back on the table.

V. ActiveCollab Demonstration

In the interest of time, Chair Livesay asked the Council to defer this item until the next Council meeting.

VI. New Business

Chair Livesay communicated that in his discussions with Dean Reynolds, the Council is charged with two items this year:

- Review the recurring graduate enrollment plans with colleges.
- Discuss dual degree programs - are they interdisciplinary or two programs?
- Discuss other policy level areas that need to be addressed.

Johnna Watson (Graduate School) communicated that the fall graduate enrollment goal is 5138 and we are at 4992 currently. She is confident that by census we will meet goal.

Respectfully submitted,



Annette Parks
Secretary to the Graduate Council