

# Graduate Council Meeting Minutes

May 3, 2011

Members Present: Erevelles, Sunil – Marketing  
Gray, Lee – Architecture  
Jackson, Tony - English  
Jones, Jeanneine – Middle, Secondary and K-12 Education  
Kulkarni, Shanti – Social Work  
Manouchehrabadi, Mahnaz – GPSG Student Gov't Rep, (Ph.D. Candidate, Biology)  
Mays, Larry – Bioinformatics and Genomics  
McGregor, Rob Roy – Economics (Graduate Council Chair)  
Mixon, Gregory - History  
Mozenter, Frada – Atkins Library  
Reynolds, Tom – Associate Provost and Dean of the Graduate School  
Steck, Todd - Biology  
Teng, Gary – Systems Engineering and Engineering Management

Also Attending: Sell, Susan – Graduate School  
Watson, Johnna – Graduate School  
Zenk, Leslie – Academic Affairs

## I. Approval of the April 5, 2011 Meeting Minutes

Chair McGregor called the meeting to order.

Chair McGregor asked for a motion to approve the April 5, 2011 meeting minutes. There being no further comments, the Chair called for the motion to approve the minutes as submitted. Mays made the motion with a second from Mixon. The motion was unanimously approved.

## II. Report of the Chair

- Chair McGregor thanked everyone for their participation on the Council this year and addressed his appreciation to those members who will be rotating off of the Council for the coming 2011-12 academic year. He also reported that he has been elected to serve another two-year term.
- The annual survey to the Graduate Faculty for input on the Dean of the Graduate School would be sent on May 3<sup>rd</sup> and ending on May 12. The feedback is confidential, but the review committee would have access to email addresses.
- The FEC turned down the preliminary proposal to increase the Graduate Admissions GPA citing a contradiction in proposal language. After further review, Chair McGregor would like to continue this discussion in the fall 2011.

## III. Report of the Dean

- Dean Reynolds congratulated Rob Roy McGregor on his election to serve as Chair for another two-year term and also thanked the members for a very productive year.

- The Dean commented that the new Curriculum approval process has been effective in streamlining the process.
- The week of May 23<sup>rd</sup> is Graduate Education Week and two students will be traveling to Raleigh on May 25<sup>th</sup> to witness the Governor proclaim Grad Ed Week. The students will be meeting to show how their work has had an impact on the economy and community.
- The Senior VP of AA in the GA plays an important role for our university and graduate education. Alan Mabe is retiring from his position and being replaced by Dr. Suzanne Ortega. The Dean expressed his delight at the appointment because Dr. Ortega was a Provost at the University of New Mexico and former Graduate School Dean. Ortega assumes her role July 1<sup>st</sup> and we hope to invite her here for a visit.

#### IV. Course and Curriculum Proposals

- a. BIOL 2-11-11: Revisions to the degree requirements for the PhD Program in Biology  
Chair McGregor called for the motion to consider. Jackson made the motion with a second from Gray. There being no further comments, Chair McGregor called for a motion to approve as submitted. Mays made the motion with a second from Jackson. The motion was approved unanimously.
- b. SoA 3-16-11: Graduate Curriculum New Coursework and Revision of Curriculum Sequence  
Chair McGregor called for a motion to consider. Erevelles made the motion with a second from Mixon. Chair McGregor called for a motion to approve pending editorial revisions. Erevelles made the motion with a second from Jackson. The motion was approved unanimously.

#### V. Reports from the subcommittees:

Standards & Assessment: Chair Lee Gray reported that the PhD Review committee continues to work on their proposal and will continue through the summer. They expect to have a first reading in the fall.

Planning: Chair Jeanneine Jones - no report

Course & Curriculum: - Chair Sunil Erevelles – no report

#### VI. Other Business

- Chair McGregor reported that he had received a short form from the department of Mathematics and Statistics with a request to reduce the hours for the MA in Mathematics Education from 36 to 33. Chair McGregor asked the Council if they would prefer to require the department to submit in a long form or allow the Chair to work with the department and approve as a short form. Mays made the motion to allow the Chair to review as a short form with a second from Erevelles. The motion was approved unanimously.
- Chair McGregor also discussed another short form submitted by the Special Education department which inserted GPA minimums that were not consistent. The Chair

suggested that the short form could be approved if the department would take out any reference to a GPA minimum.

- Some of the short forms reviewed by the Chair may have been motivated by the Registrar's office – having to change how pre-requisites are listed. Banner is not intuitive for these pre-reqs. You must either write a short form or send a memo to the Registrar's office to let a student take the course.
  - The Chair asked the Council if we need to provide guidelines or does the Registrar's Office need to help us provide guidelines for vetting these needs. Chair McGregor suggested he discuss the question with Registrar Chris Knauer.

The meeting adjourned at 12:32pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks  
Secretary to the Graduate Council