

Graduate Council Meeting Minutes

November 6, 2012

Members Present: Anderson, Kelly – Special Ed and Child Development
Birdsong, Sarah - GPSG Student Representative
Davis, Christine – Communication Studies
Gray, Lee – Architecture
Lipford, Heather Richter – Software & Information Systems
McGregor, Rob Roy – Economics (Graduate Council Chair)
Reynolds, Tom – Associate Provost for Graduate Programs and Dean
Smith, Stephanie Moller – Sociology
Starrett, Greg – Anthropology
Swayne, Linda – Marketing (alternate for Peter Schwarz, Econ)
Thompson, Michael – Public Health Sciences
Zhou, Aixi – Engineering Tech and Construction Mgmt

Also Attending: Mark Ezell – Social Work
David Freedman – Social Work
Katherine Hall-Hertel – Graduate School
Susan Sell – Graduate School
Walker, Judy – Atkins Library
Johnna Watson – Graduate School
Wyse, Matthew – Academic Affairs
Leslie Zenk – Academic Affairs

I. Approval for the October 2, 2012 Meeting Minutes

Chair McGregor called the meeting to order. Chair McGregor called for a motion to approve the October 2, 2012 meeting minutes. The motion was made by Lipford with a second from Swayne. There being no further discussion, the Chair called for a motion to approve the minutes as submitted. The motion was approved unanimously.

II. Report of the Chair

Chair McGregor introduced guest, Matt Wyse, the new Faculty Governance Assistant. He then recognized Leslie Zenk, Academic Affairs.

III. Report of the Dean

Dean Reynolds shared that the department of Kinesiology submitted an Early Entry proposal.

The General Administration is improving the system-wide process of approving and implementing graduate proposals.

Until recently, the system-wide Graduate Council was represented by a Faculty representative and Graduate Deans. There was a desire to change the composition based on the way

programs are reviewed at the system level. Now the UNC Graduate Council will consist of Graduate Deans only but campuses will still be invited to provide faculty input for the review of new degree proposals.

IV. Workshop on Academic Careers for Advanced Doctoral Students and Post-doctoral Researchers – Katherine Hall-Hertel, Graduate School

- Hall-Hertel distributed a handout and communicated that she is seeking the Graduate Council's endorsement for more career support for graduate students.
- She is proposing to hold a full-day workshop using four faculty members.
- The purpose of the workshop is to assist PhD candidates and post-doctoral students seeking academic jobs and exploring non-academic jobs.
- She has obtained advanced sponsorship by CRI and CPAE.
- A discussion followed covering when to offer the workshop (fall or spring) and how do we identify PhD candidates.

A motion to endorse the workshop was made by Starrett with a second from Swayne. The endorsement was approved unanimously. Hall-Hertel will communicate a firm date.

V. Course and Curriculum Proposals

A. ITIS -10-06-10: Network Science (ITIS 6520/8520)

Chair McGregor called for a motion to consider this proposal. A discussion took place and the following revisions were communicated:

- Needs complete syllabus
- Needs letters of support

The Chair called for a motion to approve the proposal pending revisions. Smith made the motion with a second from Anderson. The motion was approved unanimously.

B. REEL 9-28-2012: New Course and Course Substitution for the Graduate Certificate in Elementary Education

Chair McGregor called for a motion to consider this proposal. A discussion took place. The Chair called for a motion to approve the proposal as submitted. Anderson made the motion with a second from Birdsong. The motion was approved unanimously.

C. SIS 2012-09-14: Usable Security and Privacy (ITIS 6420/8420)

Chair McGregor called for a motion to consider this proposal. A discussion took place and the following revisions were communicated:

- Needs library consultation

The Chair called for a motion to approve the proposal pending the revision. Swayne made the motion with a second from Davis. The motion was approved unanimously.

- D. MSW 9-24-2012: Revisions to the MSW to be in compliance with Accreditation Standards
Mark Ezell and Dan Freedman were present to represent the Social Work department. Chair McGregor called for a motion to consider this proposal. A discussion took place. The Chair called for a motion to approve the proposal as submitted. Thompson made the motion with a second from Anderson. The motion was approved unanimously.

VI. Graduate Program Director (GPD) Proposal – Dean Tom Reynolds

Dean Reynolds stated that the draft job description for the GPD lists those duties to be done at the program level; not just for a single individual. Other areas that need to be addressed with the GPD are:

- A. What resources do we need to fund this position?
- B. A position of leadership
- C. Communication for this individual
- D. Can the Graduate Council come up with a set of baseline requirements?
- E. 9 month vs. 12 month stipend?

The Dean would like to see the Council serve as a unit to promote this position. Long term, be the Advisory Council. He would like for the Council to prepare a draft job description with responsibilities; endorse it or modify as needed. Then take this draft back to their colleges to implement. Each college may have a slightly different model. Use this as a guideline at the unit level.

A discussion took place. Chair McGregor stated that he would get with David Swindell to see what information was collected in a former report. Will continue the discussion at the December 4 meeting.

VII. Graduate Program Review Discussion – Dean Tom Reynolds

Dean Reynolds continued the discussion of the Graduate Program Review process. The Graduate Council is asked to serve as the internal review panel as a pilot study for one year. The Dean gave the Council the option to break up in teams to review the cluster or act as a group. There was some discussion of the need to have a comprehensive listing of program accreditations and reviews to see if the timing of the GPR could be brought in line with other types of review. Leslie Zenk stated she would look into this possibility.

VIII. Reports from the Subcommittees:

Standards and Assessment: no report
Chair: Stephanie Moller Smith
Members: Lee Gray, Greg Starrett, Aixi Zhou

Planning: no report
Chair: Kelly Anderson

Members: Christine Davis, Sarah Birdsong, Heather Lipford

Course and Curriculum: no report

Chair: Linda Swayne (fall)

Members: Michael Thompson, Judy Walker, Peter Schwarz,

IX. Other Business:

Items to discuss at December 4 meeting:

Course and Curriculum database

Graduate Program Director role – get feedback from colleges

Does the Council want to meet in January?

Chair McGregor called for a motion to adjourn the meeting. The motion was made by Davis and a second from Anderson.

The meeting adjourned at 1:40 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Annette Parks".

Annette Parks
Secretary to the Graduate Council