

Graduate Council Meeting Minutes

September 6, 2022

Members Present:

Dalton, David, Chair – Languages & Culture Studies
Canevello, Amy – Psychological Science
Chattopadhyay, Jackie – Political Science and Public Administration (alternate)
Johnson, Brandon – GPSG Student Rep and PhD Candidate, Curr & Instruction
Lai, Gene – Finance
Mostafavi, Taghi – Computer Science
Peterson, Nicole – Anthropology
Reynolds, Tom – Associate Provost and Graduate School Dean
Sarkar, Kaustavi – Dance
Smithwick, Jake – Engineering Technology and Construction Management

Also Attending:

Gamez, Jose – The College of Arts + Architecture
Hall-Hertel, Katherine – Graduate School
Krause, Sandy – Graduate School
Morse, Janet – Graduate School
Mukherjee, Pinku – College of Liberal Arts and Sciences
Names-Mattefs, Alaina – College of Liberal Arts and Sciences
Watson, Johnna – Graduate School
Wyse, Matt – Faculty Governance Assistant, Academic Affairs

Absent:

Brown, Dace - Public Health Sciences
Lachance, Joan – Middle, Secondary and K-12 Education
McAdams, Jeff – Atkins Library

I. Report of the Chair – Dr. David Dalton

Chair Dalton opened the meeting.

A. Approval of the August 23, 2022 Meeting Minutes

The minutes were approved as submitted by a unanimous vote.

B. Graduate School Interim Dean Position

Chair Dalton shared that he was asked to serve on the committee to select the interim Dean of the Graduate School. As most of you know, Dean Tom Reynolds will be retiring December 31, 2022. This position is important for graduate education and in working with the Graduate Council so he encouraged the members to participate in this process.

II. Report of the Graduate School Dean – Dr. Tom Reynolds

Major Gift: Dean Reynolds reported that a Donor made a gift of almost \$500K to recruit and retain outstanding new graduate students. The funds must stay in

Development for a year before dispersing. He said that maybe a Fellowship could be created with the funds.

Faculty Awards: The two graduate faculty awards that the Graduate School facilitates will be coming up in November.

Harshini V. de Silva Graduate Mentor Award – deadline for nominations is November 4, 2022. The link for the nomination form and criteria is below.

[Harshini V. de Silva Nomination Process](#)

First Citizens Bank Scholars Medal Award – deadline for nominations is November 11. The link for the nomination form and criteria is below:

[First Citizens Bank Scholars Medal Award](#)

Dean Reynolds encouraged the Council to share this information with their departments and colleges and to nominate their graduate faculty who meet the criteria.

Graduate Academic Affairs – Katherine Hall-Hertel, Graduate School, invited the Council to visit the new location for the Center for Graduate Life and Learning, now located in Atkins 146. There will be two open house receptions, Wed., Sept. 7 from 8:30 – 11:00am and Thursday, Sept. 8, from 3:00-4:00pm.

Graduate School Relocation: Hall-Hertel shared that plans are underway for the Graduate School staff to relocate to Reese, 5th floor at the end of September.

Graduate Enrollment: Johnna Watson, Graduate School gave an update on graduate enrollment.

- Final numbers post census were 6,090 graduate students, down from last year (6332). In terms of funding, that's a difference of \$12M less than last year.
- We are funded off of Credit Hours and not student numbers.
- Continuing student numbers are down. Graduate Certificate numbers are down. (mostly Teaching Certificates)
- New Graduate Certificates is the same as last year.
- Engineering numbers are up, as well as HHS and Construction Management, while Business graduate student numbers are down.
- There is a project being looked at to allow students to enroll in programs during the second half of the semester. Will keep you posted on the status.

III. Discussion Topics

A. SP/UP Grade Proposal Revision – Sandy Krause, Graduate School

Krause served on an Equity Audit group. Members were comprised of five different colleges, ISSO, Legal Affairs, and Financial Aid. They were tasked with reviewing and revising graduate policies.

- SP/UP Graduate Proposal – this is not a policy change, just language changes to ensure clarity. Items clarified are:
 - Define expectations and assessments
 - Acceptable progress, degree progression
 - UP – not a negative impact, there is credit for a UP grade. Feedback needs to happen between student, advisor and GPD if a second UP grade is given.
 - In-progress grade has been deleted and is no longer available.
 - These definitions protect the student.
 - Students can appeal the UP grade, that is why documentation is important.
- Discuss these clarifications with your Graduate Program Directors. Bring feedback to the next Graduate Council meeting.

IV. Course and Curriculum Proposals

A. RESP 6111 – Patient-Centered Care in Cardiopulmonary Disease (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Sarkar, Lai, and Mostafavi

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

B. RESP 6116 – Inquiry and Application of Evidence-Based Practice (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Sarkar, Lai, and Mostafavi

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

C. RESP 6120 – Advanced Cardiopulmonary Diagnostics and Therapeutics (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Sarkar, Lai, and Mostafavi

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

D. RESP 6202 – Respiratory Care Advanced Practice (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Sarkar, Lai, and Mostafavi

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

E. RESP 6404 – Clinical Practice Advance Respiratory Care I (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Lachance, Smithwick and Johnson

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

- F. RESP 6405 – Clinical Practice Advance Respiratory Care II (New Graduate Course)
Originator: Dr. Kim Clark, Kinesiology
Graduate Council Assignments: Lachance, Smithwick and Johnson

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

- G. RESP 6406 – Clinical Practice Advance Respiratory Care III (New Graduate Course)
Originator: Dr. Kim Clark, Kinesiology
Graduate Council Assignments: Lachance, Smithwick and Johnson

A motion was made by Lai to approve the proposal as submitted with a second from Sarkar. The motion was approved by a unanimous vote.

- H. RESP 6407 – Clinical Practice Advance Respiratory Care IV (New Graduate Course)
Originator: Dr. Kim Clark, Kinesiology
Graduate Council Assignments: Lachance, Smithwick and Johnson

The following request was made to address a revision to the syllabus:

- Please add required readings or provide more information on the syllabus.

A motion was made to approve the proposal pending revision by Lai with a second from Canevello. The motion was approved by unanimous vote.

- I. RESP 6605 – Project Development I (New Graduate Course)
Originator: Dr. Kim Clark, Kinesiology
Graduate Council Assignments: Canevello, Peterson and Chattopadhyay

The following request was made to address a revision to the syllabus:

- Please add required readings or provide more information on the syllabus.

A motion was made to approve the proposal pending revision by Lai with a second from Canevello. The motion was approved by unanimous vote.

- J. RESP 6606 – Project Development II (New Graduate Course)
Originator: Dr. Kim Clark, Kinesiology
Graduate Council Assignments: Canevello, Peterson and Chattopadhyay

The following request was made to address a revision to the syllabus:

- Please add required readings or provide more information on the syllabus.

A motion was made to approve the proposal pending revision by Lai with a second from Canevello. The motion was approved by unanimous vote.

K. RESP 6607 – Project Development III (New Graduate Course)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Canevello, Peterson and Chattopadhyay

The following request was made to address a revision to the syllabus:

- Please add required readings or provide more information on the syllabus.

A motion was made to approve the proposal pending revision by Lai with a second from Canevello. The motion was approved by unanimous vote.

L. Respiratory Care, Advanced Respiratory Care Practice Concentration (New Graduate Program)

Originator: Dr. Kim Clark, Kinesiology

Graduate Council Assignments: Canevello, Peterson and Chattopadhyay

The following request was made to address a revision to the syllabus and proposal.

- Please revise the concentration proposal and the SLOs to reflect just the concentration that is being proposed rather than the MSRC revisions.

A motion was made to approve the proposal pending revision by Lai with a second from Canevello. The motion was approved by unanimous vote.

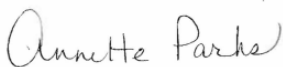
V. Other Business

Mostafavi made a motion to adjourn the meeting with a second from Sarkar.

Meeting Adjourned: 1:30pm.

Next Meeting: Tuesday, October 4, 2022, **12:30-2:00pm – New Location Reese 211**

Respectfully,



Annette Parks
Graduate Council Secretary