

# Graduate Council Meeting Minutes

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May 1, 2018

Members Present: Barth, Tom – Political Science & Public Administration  
Beorkrem, Chris – School of Architecture  
Boyd, Suzanne – School of Social Work  
Fitchett, Paul – Middle, Secondary, and K-12 Education  
Godev, Concepción – Languages & Culture Studies  
Haynes, Christine – History  
Mauer, David – Finance  
McCloud, Sean – Religious Studies  
Reynolds, Tom – Graduate School  
Su, Zhengchang – Computer Science  
Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Butler, Bettie – Middle, Secondary, and K-12 Education  
Hall-Hertel, Katherine – Graduate School  
Hancock, Dawson – Dean’s Office – Research & Graduate Studies  
Kimble, Jeff – Engineering Technology & Construction Management  
Listwan, Shelley – Criminal Justice & Criminology  
Morse, Janet – Graduate School  
Tankersley, Rick – Dean’s Office – Research and Graduate Education  
Turner, Mike - Kinesiology  
Watson, Johnna – Graduate School  
White, Brian – Graduate School  
Wong, Peter – Architecture

Absent: Sanders, Bridgette – Atkins Library  
Valley, Taylor – GPSG Representative, Public Administration

## **I. Report of the Chair – Chair Christine Haynes**

- **Approval of the April 17, 2018, Meeting Minutes:** Chair Haynes called for a motion to approve the April 17, 2018, Graduate Council meeting minutes. Mauer made the motion to approve as submitted, with a second from Barth. The motion was approved unanimously.

## **II. Report of the Dean – Dean Tom Reynolds**

- **Architecture, M.Arch [Graduate Accelerated Master's Program Request]**  
This request was received and approved in Curriculog.

## **III. Discussion Topics and other Items of Business**

- **Graduate Student Funding Task Force Preliminary Report:** The preliminary report was circulated to Council members before the meeting to review and bring questions, comments, concerns, and/or suggestions for discussion today. Task Force committee co-chairs Rick

Tankersley and Johnna Watson were present to obtain feedback, offer rationale behind the recommendations, and answer questions.

#### IV. Course and Curriculum Proposal

1. **ETGR 5301 - [New Graduate Course] – Environmental Pollution Control:** Dr. Jeff Kimble, from Engineering Technology & Construction Management, was present to answer questions and gave an overview of this new graduate course. The Council considered this proposal in March and had many concerns with the syllabus. Discussion of the updated syllabus took place and it was determined the requested revisions were satisfied. McCloud made the motion to approve as revised and Godev seconded the motion. The motion was approved unanimously.
2. **ETGR 5302 - [New Graduate Course] – Industrial Hygiene:** Dr. Jeff Kimble, from Engineering Technology & Construction Management, was present to answer questions and gave an overview of this new graduate course. The Council considered this proposal in March and had many concerns with the syllabus. Discussion of the updated syllabus took place and it was determined the requested revisions were satisfied. McCloud made the motion to approve as revised and Godev seconded the motion. The motion was approved unanimously.
3. **ETGR 5303 - [New Graduate Course] – Applied Ergonomics & Human Factors:** Dr. Jeff Kimble, from Engineering Technology & Construction Management, was present to answer questions and gave an overview of this new graduate course. The Council considered this proposal in March and had many concerns with the syllabus. Discussion of the updated syllabus took place and it was determined the requested revisions were satisfied. McCloud made the motion to approve as revised and Godev seconded the motion. The motion was approved unanimously.
4. **ANTH 5020 [New Graduate Course] – Topics in Cultural Anthropology:** Discussion of this proposal took place and the following revisions were requested.
  - Include necessary consultation.
  - Provide suggested cross-listings.
  - Include a sample syllabus.
  - Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. <https://facultygovernance.uncc.edu/resources-materials-templates>

McCloud made a motion to return this proposal to the originator to address these concerns and reconsider in the fall. Mauer seconded the motion. The motion was approved unanimously.

5. **ANTH 5040 [New Graduate Course] – Topics in Biological Anthropology:** Discussion of this proposal took place and the following revisions were shared.
  - Include necessary consultation.
  - Provide suggested cross-listings.
  - Include a sample syllabus.

- Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. <https://facultygovernance.uncc.edu/resources-materials-templates>

McCloud made a motion to return this proposal to the originator to address these concerns and reconsider in the fall. Mauer seconded the motion. The motion was approved unanimously.

**6. ANTH 5050 [New Graduate Course] – Topics in Archaeology:** Discussion of this proposal took place and the following revisions were shared.

- Include necessary consultation.
- Provide suggested cross-listings.
- Include a sample syllabus.
- Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. <https://facultygovernance.uncc.edu/resources-materials-templates>

McCloud made a motion to return this proposal to the originator to address these concerns and reconsider in the fall. Mauer seconded the motion. The motion was approved unanimously.

**7. ARCH 6500 [New Graduate Course] – Integrated Path to Architectural Licensure (iPAL) Career Experience:** *Tabled for revisions on April 17, 2018.* Mr. Peter Wong, from the School of Architecture, was present to answer questions and gave an overview of this new graduate course. Discussion of the proposal took place and it was determined credit hour issues were still unresolved. Mr. Wong will work with Johnna Watson over the summer for a solution. *Deferred to the September 2018, Graduate Council meeting.*

**8. CJUS 6171 [New Graduate Course] – Geospatial Analytics and Crime:** *Tabled for revisions on April 17, 2018.* Dr. Shelley Listwan, from Criminal Justice and Criminology, was present to answer questions and give an overview of this new graduate course. An updated syllabus and a letter of support from Geography was uploaded. Discussion took place and it was determined that all requested revisions were satisfied. Barth made the motion to approve as revised and Fitchett seconded the motion. The motion was approved unanimously.

**9. CJUS 6174 [New Graduate Course] – Data Visualization:** *Tabled for revisions on April 17, 2018.* Dr. Shelley Listwan, from Criminal Justice and Criminology, was present to answer questions and give an overview of this new graduate course. Discussion took place and it was determined that all requested revisions were satisfied. Fitchett made the motion to approve as revised and Su seconded the motion. The motion was approved unanimously.

**10. EDCI 6120 [New Graduate Course] – Critical Media Pedagogy and Urban Education:** Dr. Bettie Butler and Associate Dean Dawson Hancock, from the Cato College of Education, were present to answer questions and gave an overview of this new graduate course. Discussion took place and the following revisions were requested.

- Include an accurate graduate level grading scale..
- Required UNC Charlotte policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance.  
<https://facultygovernance.uncc.edu/resources-materials-templates>

Mauer made the motion to approve pending revisions to the syllabus and Godev seconded the motion. The motion was approved unanimously.

- 11. EDCI 6201/8201 [New Graduate Course] – Critical Media Pedagogy and Urban Education:** Dr. Bettie Butler and Associate Dean Dawson Hancock, from the Cato College of Education, were present to answer questions and gave an overview of this new graduate course. Discussion took place and the following revisions were requested.

- Include an accurate graduate level grading scale.
- Required UNC Charlotte policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance.  
<https://facultygovernance.uncc.edu/resources-materials-templates>

Mauer made the motion to approve pending revisions to the syllabus and Godev seconded the motion. The motion was approved unanimously

- 12. EDUC 6101 [New Graduate Course] – Culturally Responsive Classroom Management:** Dr. Bettie Butler and Associate Dean Dawson Hancock, from the Cato College of Education, were present to answer questions and gave an overview of this new graduate course. Discussion took place and the following revisions were requested.

- Include an accurate graduate level grading scale.
- Required UNC Charlotte policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance.  
<https://facultygovernance.uncc.edu/resources-materials-templates>

Mauer made the motion to approve pending revisions to the syllabus and Godev seconded the motion. The motion was approved unanimously

- 13. FINN 6800 [New Graduate Course] – Directed Study in Finance:** *Tabled for revisions on March 20, 2018.* Discussion took place and it was determined that all revisions requested in March were satisfied. After the second review, the following comment was shared.

- Minimum GPA for admission needs to be raised from 2.75 to 3.0, as required by the Graduate School.

Barth made the motion to approve pending the GPA revision and Fitchett seconded the motion. The motion was approved unanimously.

- 14. Gerontology, M.A. [Graduate Program Revision]:** Dr. Michael Turner, from the Department of Kinesiology, was present to answer questions and gave an overview of the program revisions. Discussion of this proposal took place and generated no revisions.

McCloud made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.

15. **INTE 5050 [New Graduate Course] – Topics and Practicum in Interpreting:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
16. **INTE 6050 [New Graduate Course] – Topics in Interpreting Studies:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
17. **INTE 6472 [New Graduate Course] – Spanish-English Legal Interpreting:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
18. **INTE 6474 [New Graduate Course] – Spanish-English Medical Interpreting:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
19. **INTE 6476 [New Graduate Course] – Spanish-English Community Interpreting:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
20. **INTE 6601 [New Graduate Course] – History, Theory, and Method of Interpreting:** Council member Concepción Godev, from the Department of Languages & Culture Studies, gave an overview and answered questions for this new graduate course. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.
21. **PHYS 5151 [New Graduate Course] – Thermal Physics:** Discussion took place and the following revision was requested.
  - The grading scale for graduate and undergraduate level courses need to be more clearly defined.

Beorkrem made the motion to approve pending revisions and McCloud seconded the motion. The motion was approved unanimously

**22. PHYS 5181 [New Graduate Course] – Solid State Physics:** Discussion of this proposal took place and generated no revisions. Beorkrem made the motion to approve as submitted and McCloud seconded the motion. The motion was approved unanimously.

**23. Urban Education, M.Ed. [New Graduate Program]:** Dr. Bettie Butler and Associate Dean Dawson Hancock, from the Cato College of Education, were present to answer questions and give an overview of this new graduate program. Discussion of this proposal took place and generated no revisions. Mauer made the motion to approve as submitted and Beorkrem seconded the motion. The motion was approved unanimously.

The meeting adjourned at 2:00 pm.

Christi Skerlak  
Graduate Council Secretary

The Graduate Council approved the May 1, 2018, minutes on \_\_\_\_\_.