

# Graduate Council Meeting Minutes

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October 3, 2017

Members Present: Barth, Tom – Political Science & Public Administration  
Beorkrem, Chris – School of Architecture  
Fitchett, Paul – Middle, Secondary, and K-12 Education  
Godev, Concepción – Languages & Culture Studies  
Haynes, Christine – History  
Herman-Smith, Bob – School of Social Work  
Mauer, David – Finance  
McCloud, Sean – Religious Studies  
Reynolds, Tom – Associate Provost and Dean of the Graduate School  
Sanders, Bridgette – Atkins Library  
Valley, Taylor – GPSG Representative, Public Administration  
Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Freitag, Alan – Graduate School  
Hall-Hertel, Katherine – Graduate School  
Morse, Janet – Graduate School  
Tankersley, Rick – Research & Graduate Education, CLAS  
Watson, Johnna – Graduate School  
Wyse, Matt – Academic Affairs

Absent: Su, Zhengchang – Computer Science

## I. Report of the Chair – Chair Christine Haynes

- **Approval of the August 22 and September 5, 2017 Meeting Minutes:**
  - Chair Haynes called for a motion to approve the August 22 and September 5, 2017 Graduate Council meeting minutes as submitted. Barth made the motion with a second from McCloud. The motion was approved unanimously.
- **Graduate School Advisory Board:**

Alan Freitag has invited the Graduate School Advisory Board to attend various meeting on campus relating to Graduate School affairs. We may have a few members sitting in on our meetings.

## II. Report of the Dean – Dean Tom Reynolds

- ***Fostering Integrity in Research: A Report from the National Academies of Science, Engineering, and Medicine:*** Dean Reynolds, also the University Research Integrity Office, distributed a proposal that initiates an on-going, long-term initiative to begin developing and promoting *Best Practices* as outlined in the above report. He is asking the council to review *Fostering Integrity in Research* report at [www.nap.edu/21896](http://www.nap.edu/21896) and would like to go over ideas and discuss approving this proposal at the next Graduate Council meeting.

### III. Discussion Topics and other Items of Business

- **Policy Discussion - Transferring C Grades:**

Katherine Hall-Hertel was present to give an overview, offer guidance, and answer questions regarding an upcoming proposal from the Cato College of Education. A copy of the current Transfer Credit policy was distributed and attention was directed to item number six.

6. The grade in any course accepted for transferred credit must be A or B, as defined by UNC Charlotte (a 3.0 or above on a 0.0-4.0 grade point scale). **Coursework that has been graded on a Pass/No Credit or Satisfactory/Unsatisfactory basis will not be accepted for transfer.** In some cases, the Graduate School will allow completed thesis credit (graded on a Pass/No Credit scale) to be transferred into a doctoral program. It should be noted that, although the credit for a course may transfer, the grade will not be used to calculate the graduate GPA at UNC Charlotte.

The Cato College of Education has 11 certificates that transfer into a master's program. They are requesting an exception to the above policy so that a C grade could transfer in this situation. Since one off exceptions are difficult to administer, Dr. Hall-Hertel would like to propose an all or nothing approach. If the council feels like the exception should be made, she proposes changing the policy for everyone. If not, the policy stays the same.

- **Request from Cato College of Education to change the name of the M.Ed. in Curriculum and Supervision to a M.Ed. in Educational Leadership:**

Council member Paul Fitchett was able to explain the rationale for the change and answer questions. A discussion took place and the following comment was shared.

- Should the CIP code change?

Chair Haynes called for a motion to approve this request. Beorkrem made the motion with a second from Fitchett. The motion was approved unanimously.

- **Revised Checklist for reviewing Curriculog Proposals:**

Matt Wyse was present to elaborate, stating the revisions made to the checklist for reviewing Curriculog proposals were those he had proposed in at our August 22 organizational meeting. The council agreed this document is very helpful with the move from paper to electronic proposals.

### IV. Course and Curriculum Proposal

#### 1. GRAD – 6000/8000 Topics in Graduate Professional Development

Katherine Hall-Hertel was present to field questions. A discussion took place and the following comments were shared.

- It might be helpful to provide some sort of description of various topics beyond the sample syllabus. Why are topics classes necessary? Where do you foresee the demand?
- Depending on the need of individual programs, credit hours gained through GRAD 8000 may or may not be part of the required hours for graduation.
- Change Moodle to Canvas

Thereby hearing no further discussion, Chair Haynes called for a motion to approve as submitted. Barth made the motion with a second from Fitchett. The motion was approved unanimously.

## 2. NUDN – 8999 DNP Clinical Elective

A discussion took place and the following comments were shared.

- It seems to me that this might better be two courses, one for scholarly research and one for practicum hours. Those two tasks seem too different to be converged into one course.
- I agree with a P/F approach, however, a bit more clarification is needed. Perhaps, the student and instructor of record develop a contract that binds the student to certain requirements (i.e., deliverables) that must be completed by the end of the semester.
- I am not sure whether it makes sense to offer this course as variable credit from 1-4 hours. This seems rather arbitrary to me, and could be abused.
- Clarify assessment practice.
- What is the objective criteria for the number of credits hours received?
- What is substantive progress?

Thereby hearing no further discussion, Chair Haynes made a motion return to the originator for clarification. McCloud made the motion with a second from Maurer. The motion was approved unanimously

## 3. RSCH 7150 – Structural Equation Modeling

A discussion took place and the following comment was shared.

- The proposed syllabus for the masters level version of the course did not detail how the grade in the course would be determined (e.g., 30% exam 1, ...).

Thereby hearing no further discussion, Chair Haynes called for a motion to approve pending revisions. McCloud made the motion with a second from Mauer. The motion was approved unanimously.

## V. New Business

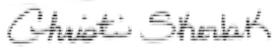
### • **Bylaws of the Graduate Faculty – Article II – Membership:**

Chair Haynes will ask program directors for their input regarding the Bylaws of the Graduate Faculty policies below.

- Section 2: Admission – Re-appointment to Graduate Faculty:
- Section 3: Duties and Powers – Eligibility to Chair Thesis/Dissertation Committees:

The meeting adjourned at 2:00pm.

Respectfully submitted,



Secretary to the Graduate Council