

**FACULTY COUNCIL
Meeting Minutes
September 24, 2015**

Voting Members Present

(Ex Officio): Jeffrey Leak (President); Lisa Walker (President-Elect); Loril Gossett (Secretary); Gregory Starrett (Past President); Dean Adams (FEC, COA+A); Chandra Subramaniam (FEC, COB); Susan Furr (FEC, COED); Howie Fang (FEC, COE); Paula Eckard (FEC, CLAS); James Tabor (FEC, CLAS); Judy Walker (FEC, LIB); Phil Dubois (Chancellor); Ellen McIntyre (Dean, COED); Robert Johnson (Dean, COE); Nancy Fey-Yensan (Dean, CHHS); Tom Reynolds (Dean, GS); Anne Cooper Moore (Dean, LIB); John Smail (Dean, UCOL)

(Unit Representatives): Casper Wiggins (ACCT); Tanure Ojaide (AFRS); Janet Levy (ANTH); Janet Williams (ARTS); Jian Zhang (BIOL); Cem Saydam (BISOM); Joanna Krueger (CHEM); Martin Kane (CEGR); Sayde Brais (COMM); Phyllis Post (CSLG); John Stogner (CJUS); Ann Dils (DANC); Ellen Sewell (ECON); Lynn Ahlgrim-Delzell (EDLD); Alan Rauch (ENGL); Kiplan Womack (FINN); John Diemer (GYES); Benny Andres (HIST); Reuben Howden (KNES); Ed Hopper (LACS); Ed Jernigan (MGMT); Jaya Bishwal (MATH); Alireza Tabarraei (MEGR); Heather Coffey (MDSK); David Russell (MUSC); Maren Coffman (SON); Phillip McReynolds (PHIL); Cherie Maestas (POLS); Jane Gaultney (PSYC); Beth Racine (PHS); Ian Binns (REEL); James Tabor (RELS); Mark Ezell (SOWK); Lisa Walker (SOCY); Jane Diane Smith (SPED); Yesim Sireli (SEEM)

Voting Members Absent

(Ex Officio): Cynthia Gibas (FEC, CCI); Mike Turner (FEC, CHHS); Mark Wilson (FEC, CLAS); Joan Lorden (Provost and Vice Chancellor for Academic Affairs); Arthur Jackson (Vice Chancellor for Student Affairs); Bob Wilhelm (Vice Chancellor for Research and Economic Development); Ken Lambla (Dean, COA+A); Steve Ott (Dean, COB); Yi Deng (Dean, CCI); Nancy Gutierrez (Dean, CLAS)

(Unit Representatives): Richard Sanders (AERO); David Thaddeus (SOA); Susan Sell (BINF); KR Subramaniam (ITCS); Aba Ebong (ECGR); Carlos Orozco (ETCM); John Cox (GIAS); Beth Martin (LIB); Charles Bodkin (MKTG); Jared Sloan (MSCI); Yasin Raja (PHYS); ITIS Member (ITIS); Tom Burch (THEA)

Also Present (but Not Voting)

Leslie Zenk (Academic Affairs); Matthew Wyse (Academic Affairs); Cindy Wolf Johnson (Academic Services); Heather McCullough (CTL/ITS); Dennis Livesay (Graduate Council); Johnna Watson (Graduate Programs); Malin Pereira (Honors College); Beth Rugg (ITS); Janet Daniel (OASES); Will Espin (Office of the Registrar); Jared Dobbertin (Student Body VP); Cathy Blat (University Center for Academic Excellence)

Meeting Called to Order by Dr. Jeffrey Leak at 12:31pm

I: Approval of Minutes from 4/23/2014

Moved to approve (Hopper); Second (Jernigan). Approved via acclamation

II: Faculty Legacy Scholarships (Michael Green)

Three years ago the Faculty Council established scholarship for needy students at UNCC. These scholarships are awarded to highest performing students in their academic areas with the greatest financial need. Ten of these scholarships have been awarded.

The 2015-2016 recipients:

- Richard Bennett (Computer Science)
- Tyler Goehring (Music Education)
- Kevin Johnson (Criminal Justice)
- Ashley Kernodle (Management)

III: Report of Chancellor (Philip Dubois)

Legislature Report:

The state budget should provide full funding to UNCC in order to support our enrollment growth (@ \$18 Million).

There has been a change to the rules governing the “carry forward” funds (flexible money not spent from previous year’s budget that can be used for campus repairs/renovations). Former rules limited this to 2.5% of the budget per year. On a one year trial basis, universities will be allowed to carry forward 5% (or @ \$10 Million). UNCC might be able to use some of these funds to help with development of the \$90 Million new science building.

UNCC is also hoping to use carry over money to help with salary increases this year. The current focus is on raising salary for Faculty (EPA non-faculty will be examined a different year). The hope is to have these raises made retroactive to July. There is currently a 10% raise/per year salary cap. As such, it may take a few years to bring some faculty up to the level of their peers.

Any carry over money left after raises are determined will be used to fund new positions and take care of equipment needs across campus. Some of these funds will also being rolled into a 5 year capital improvements budget to begin upgrading other buildings on campus (e.g., Denny, Macy).

Campus Issues:

Current renovation/construction efforts on campus include making upgrades to the counseling and career center, which will be moved adjacent to the campus health center. There is also a plan to move the campus entrance near John Kirk further from University City Blvd. The construction projects along the south campus entrance and along Phillips Rd are scheduled to be finished in mid-November.

Discussion:

- Q: Will the raises from this enrollment funding increase continue after this year?
A: Yes – the raises come from ongoing funds that will continue.
- Q: The budget has come out too late for some disciplines to competitively recruit and hire new faculty this year. Will the money allocated for these new hires be something we can hold over until next year?
A: We don't have to spend the money for new hires if the opportunity to recruit the type of people we want is lost this year. However unspent funds are returned to the Chancellor's office. We would then need to see how that money may be best used in the following year. Other issues/needs may come before additional recruiting next year.

IV: Annual Giving Green (Jeffrey Leak presenting on behalf of Stacie Young)

Stacie Young had been scheduled to speak but was unable to attend the faculty meeting.

Jeff Leak discussed the roll out of the annual campus charity campaign (Giving Green). Leak mentioned that the Faculty Executive Council had offered its support for the move to a single campus fund raising campaign (rather than separate programs for different charity groups). The FEC did suggest that the campaign organizers try to make it easier to “opt out” from the campaign's promotional material. There was also a suggestion that the Giving Green program offer a “not interested” option as a form of participation.

V: General Education Curriculum Changes (Dean of the University College - John Smail)

There is a University College Faculty Council (UCFC) task force looking at different ways to integrate student writing skills into multiple parts of the curriculum. This committee plans to unveil a new curriculum proposal to the campus community and wants to ensure faculty ownership/acceptance of the new curriculum before it is put into place. They will consult with Faculty Council in Oct/Nov for feedback. The UCFC hopes to make a decision on this issue in December and determine if it can go forward for Fall '16 or if they need to make more significant changes and wait until Fall '17.

To discuss this proposal with the UCFC, departments/individuals should schedule a meeting through Paula LaCross (University College Business Officer) at 704-687-5629 or placross@uncc.edu.

Discussion:

- Q: Academic departments typically make their course schedules in December for the following year. When will the UCFC curriculum decision be announced so department can make necessary adjustments to their schedules?
A: In Fall of 2016, the changes would only be in the first year writing program and should not directly impact other departments.
- Q: What was “broken” with the previous curriculum that the UCFC is trying to fix with these changes?
A: Our current model relies on an “inoculation” model to develop student writing. Students work on writing in the first year program but do not necessarily continue to develop these skills throughout the rest of their education. This does not seem to be working as well as we would like.
- Q: What is the deadline for scheduling a time to offer feedback to the committee?
A: The last day for consultations is Nov 30th – so the earlier the better.
- Q: How will this curriculum proposal be sent out to the faculty for review?
A: The specifics have yet to be determined but the goal is to send it out as broadly as possible.
- Q: Will this curriculum change come with additional resources? How will any additional costs associated with this program be supported?
A: Ultimately this is a Provost/Chancellor decision. The consultation process with faculty members is designed to provide feedback to help them determine how resources should be allocated.

**Point of Order (Hopper) – Request made to have Faculty President (Leak) clarify the rules of order in Faculty Council. It is unclear if the body is currently in a discussion session or if the University College is simply presenting a report. Leak explains that the Faculty Council operates with some rule flexibility to ensure representatives can ask questions and get the information they need during a report. It is the only forum available to get multiple perspectives on various issues.*

- Q: What % of General Education courses are taught by full-time faculty? Is there a reason to assume that full-time faculty may not buy in to the curriculum changes being proposed?
A: 60% of General Education courses are taught by Adjuncts/Part-Time Faculty. 40% of students at UNCC are taught by non-tenure-track faculty in General Education courses.
- Q: How will you get feedback from students to see how they view these changes and how it might impact them?
A: The Task Force would like the student government to get involved and provide feedback anyway they can.

VI: Report of President-Elect (Lisa Walker)

Walker is responsible for organizing UNC Charlotte's O. Max Gardner Award nomination this year. She has formed a committee to help with this process (Walker, Fitzgerald, Browder, Gomez). One important requirement for this award is that the nominee must have made a significant contribution to the welfare of mankind. Applications for this award need to be submitted by Thanksgiving.

Walker and J. Leak attended the AAUP conference to learn more about faculty governance. Walker focused on learning how universities manage and report their financial data in order to help the UNCC faculty gain a better understanding of the finances of our own university.

VII: Report of the President (Jeffrey Leak)

Leak presenting his summary of the key issues facing the Faculty Council in 2015-2016:

1. Academic Probation and Suspension Policy
2. Add/Drop Policy
3. Assessment Procedures
4. Orientation to Faculty Responsibilities
5. Special Topics Courses
6. Five Year Policy Review

Google Migration Process:

Some faculty members have informally reported feeling as if they weren't fully involved in the decision making process surrounding the switch from Outlook to Google. As a result of this feedback, Leak plans to meet with FITSAC (Faculty Information and Technology Services Advisory Committee) to see how this group was involved with the Google Migration.

Discussion:

- The FITSAC and an email subcommittee researched this issue 2-3 years ago and concluded that Google was a good option for students but not for Faculty because it wasn't enterprise ready. Despite this recommendation everyone was pushed to Google this past summer. It would be important to know how faculty committees/FITSAC are connected to the decision making process.
- Another issue to explore with FITSAC is the fact that there is no weekend tech support for faculty. There is support for students but not faculty support. Is this something that may be added in the future?
- The IT departments offer great support but do not always seem to understand how to integrate technology tools into the classroom for practical use. For example, it would be helpful to have a way to dim (but not totally shut off) lights in a classroom when showing a video clip, so that students can take notes. Is there a way to facilitate more interaction between faculty and classroom IT support?

- Can we connect the people in Classroom Support to our FITSAC committee?

Child Development Center:

The creation of an on-campus Child Development Center is current being explored. The Provost has indicated that if this plan moves forward it may take a few years and would probably be a public/private partnership.

Discussion:

- Faculty members are allowed to take a free class every semester, but many don't take advantage of this benefit. Can we explore creating a system in which faculty members are allowed to "bank" these course credit hours and apply them to their dependents to offset the cost of their education?

Meeting Adjourned at 1:48pm

Minutes submitted by Dr. Loril Gossett (Faculty Council Secretary)