UNC CHARLOTTE ACADEMIC POLICY AND PROCEDURE: GRADING

**II. POLICY AND PROCEDURE STATEMENT**

**REPEATING COURSES**
A student may receive credit for a course one time only, unless the course description specifies that it “may be repeated for credit.”  However, subject to College or program restrictions, students can repeat a previously completed course to earn a higher grade. A student seeking to repeat a course for which they have already earned credit (earned a passing grade) must receive a Repeat Course Override.

Grade Replacement will automatically be applied for the first two courses (maximum of 8 credit hours) repeated where the previous grade earned was a C or below. Under Grade Replacement, both grades earned for the course will be reflected on the transcript. However, only the higher of the two grades for the course will be used in GPA calculations. For any course repeated without Grade Replacement, the most recent grade earned will be used for prerequisite purposes and ALL GRADES earned for the course will be reflected on the transcript and will be used in overall GPA calculations. **Grade Replacement will not be applied** to

* any course other than the first two courses repeated where the previous grade earned was a C or below.
* courses that may be repeated for credit, except forwhere the student is enrolled
* courses for which the initial grade was received owing to an admitted or adjudicated academic dishonesty violation. ()

For Grade Replacement to apply, the course to be repeated and the repeat course must have their grades assigned by UNC Charlotte. Grade Replacement will not be processed after a student graduates.

When the course being repeated is a course with an associated lab, the lecture and lab must be repeated concurrently to only consume one of the two allowable grade replacements.

If a student is repeating a course where Grade Replacement would have applied and the student withdraws from the course or from the University, the previous final course grade will be the grade of record for the course and not a W. Any such withdrawal still consumes one of the two grade replacements permitted under this policy. However, a course that is dropped before the end of the Add/Drop period or a course for which the student receives a WE (withdrawal with extenuating circumstances) does not consume one of the allotted replacements.

Students will be notified after the last day to add or drop a course for the term or session about any grade replacements in effect for that term or session.  Students wishing to opt out of using a grade replacement must comply as instructed by the Office of the Registrar and by the withdrawal deadline for the term or session.  They must similarly comply with the instructions provided and by the withdrawal deadline if they wish to apply grade replacement to a different course being repeated during the same term.

Note – Since credits can be awarded only once for a course, repeats can affect athletic eligibility, academic standing, veteran’s benefits and financial aid status.