

## Faculty Council

### Minutes of April 19, 2018 Meeting

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#### Voting Members Present

**(Ex Officio):** Rich Leeman (President); Chandra Subramaniam (FEC, COB); Ann Gonzalez (FEC, CLAS); Joel Avrin (FEC, CLAS); Somaly Kim Wu (FEC, LIB); Phil Dubois (Chancellor); Joan Lorden (Provost and Vice Chancellor for Academic Affairs); Ken Lambla (COAA Dean); Jennifer Troyer (On Behalf of COB Dean); Fatma Mili (CCI Dean); Dawson Hancock (On Behalf of COED Dean); Susan Sell (On Behalf of CHHS Dean); Nancy Gutierrez (CLAS Dean); Christi Skerlak (On Behalf of Graduate School Dean); John Smail (UCOL Dean)

**(Unit Representatives):** Marcia Watson (ACCT); Veronica Robinson (AFRS); Jonathan Marks (ANTH); Chris Beorkrem (SOA); Bao-Hua Song (BIOL); Kexin Zhao (BISOM); John Risley (CHEM); Sayde Brais (COMM); Eric Saule (ITCS); Matt Phillips (CJUS); Gretchen Alterowitz (DANC); Ellen Sewell (ECON); Lynn Ahlgrim-Delzell (EDLD); Sukumar Kamalasan (ECGR); Nan Byars (ETCM); Greg Wickliff (ENGL); Yilei Zhang (FINN); Sara Gagne (GYES); Amal Khoury (GIAS); Maren Ehlers (HIST); Jose Manuel Batista (LACS); Nicole Spoor (LIB); Karen Ford-Eickhoff (MGMT); Nima Jalali (MKTG); Gabor Heteyi (MATH); Heather Coffey (MDSK); John Allemeier (MUSC); Willie Mae Abel (SON); Phillip McReynolds (PHIL); Tsing-Hua Her (PHYS); Jason Windett (POLS); Jane Gaultney (PSYC); Andrew Harver (PHS); Tracy Rock (REEL); Sean McCloud (RELS); Murray Webster (SOCY); Celine Latulipe (ITIS); Shawnee Wakeman (SPED); Gary Teng (SEEM); Jan Rieman (UWP)

#### Voting Members Absent

**(Ex Officio):** Lisa Merriweather (Secretary); Delia Neil (FEC, COAA); Cynthia Gibas (FEC, CCI); Mark D'Amico (FEC, COED); Yesim Sireli (FEC, COE); Mike Turner (FEC, CHHS); Justin Conrad (FEC, CLAS); Bob Wilhelm (Vice Chancellor for Research and Economic Development); Kevin Bailey (Vice Chancellor for Student Affairs); Robert Johnson (COE Dean); Anne Moore (Library Dean)

**(Unit Representatives):** John Hukka (AERO); Lisa Homann (ARTS); Rebekah Rogers (BINF); Kimberly Warren (CEGR); Pam Lassiter (CSLG); Roy Fielding (KNES); Terence Fagan (MEES); Stephan Hobbs (MSCI); Diana Rowan (SOWK); Kaja Dunn (THEA)

#### Also Present (but Not Voting)

Matthew Wyse (Academic Affairs); Leslie Zenk (Academic Affairs); Heather McCullough (CTL); Amy Shehee (Development); Steve Carter (Distance Education); Tina McEntire (Enrollment Management); Beth Rugg (ITS); Janet Daniel (OASES); Christopher Knauer (Registrar)

(Attendance chart attached)

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1. **Minutes of the previous meeting of the Faculty Council.** Discussion of the minutes for the March 15, 2018 meeting generated no comments. Harver made a motion to approve and Marks seconded the motion. The minutes for the March 15, 2018 meeting were approved unanimously.
2. **Request to change name of the M.Ed. in Middle Grades and Secondary Education.** Leeman said it comes as a motion from FEC. The request is to change the name to the M.Ed. in Curriculum and Instruction. The Graduate Council endorsed the request on March 20, 2018. Kamalasan seconded the motion. The request to change the name of the M.Ed. in Middle Grades and Secondary Education to the M.Ed. in Curriculum and Instruction was approved unanimously.
3. **Request to change name of the Master in Fire Protection and Administration (MFPA).** Leeman said it comes as a motion from FEC. The request is to change the name to the Master of Science in Fire Protection and Safety Management. The Graduate Council endorsed the request on March 20, 2018. Teng seconded the motion. The request to change the name of the Master in Fire Protection and Administration to the Master of Science in Fire Protection and Safety Management was approved unanimously.
4. **Request to change name of the BSET in Fire Safety Engineering Technology.** Leeman said it comes as a motion from FEC. The request is to change the name to the BSET in Fire and Safety Engineering Technology. The Undergraduate Course and Curriculum Committee endorsed the request on February 27, 2018. Teng seconded the motion. The request to change the name of the BSET in Fire Safety Engineering Technology to the BSET in Fire and Safety Engineering Technology was approved unanimously.
5. **Revision to Honors Program Policy.** Leeman said this is a proposal from the Honors Council and explained the three goals of the proposal. It comes as a motion from FEC. Subramaniam seconded the motion. No further discussion took place. The revision to the Honors Program Policy was approved unanimously.
6. **Recommendation to revise Emeritus Faculty Policy.** Leeman said the Emeritus Faculty Policy specifies that only tenured faculty can qualify for emeritus status. This proposal aims at recommending that the policy adds language to add non-tenure track faculty status. Sixteen other institutions in our system already do this. This comes as a motion from FEC and makes a recommendation to the Board of Trustees. Ford-Eickhoff seconded the motion. Saule made a motion to grandfather-in retired faculty. The motion to amend carried. Vote on the main motion combined with the amendment was approved. Recommendation to the Board of Trustees to revise Emeritus Faculty Policy and grandfather-in retired faculty was approved unanimously.
7. **Exponential Campaign Presentation.** Amy Shehee presented on the Exponential Campaign. She comes from Breia College in Breia Kentucky in which no tuition is charged and she was part of a team that raised money for the endowment. This is the fourth campaign in UNC Charlotte history. The goal is 200 million dollars by 2020. We are 75% of the way there. The campaign goals are

divided into four pillars: opportunity, resources, talent, and impact. Pillar of opportunity primarily encompasses student scholarships. At UNC Charlotte, 76% of students receive financial aid. Fifty-four percent (54%) receive Pell grants. The Faculty Legacy Scholarship is at \$23,000, would love for it to reach \$25,000. It is a tremendous scholarship as it funds books, etc. The Faculty and Staff Campaign Committee have provided guidance for this portion of the campaign. From faculty and staff \$9.9 million. Participation goal of 1449 individuals. Shehee talked about ways to contribute. Planned giving is where you can add UNC Charlotte as a beneficiary. The benefits are flexibility, good financial planning, does not reduce disposable income, provides tax benefits, and more. Shehee shared a story of when Chancellor Phil Dubois came to her and said he and Lisa wanted to do something significant for UNC Charlotte, but wanted to ensure a certain level of income for their retired years. They were able to accomplish both of these goals. Shehee gave an example of a charitable remainder unitrust and provided contact information. Shehee told the room there is literature you may have and that she is willing to stay after for questions.

- 8. Online Certification Discussion.** Leeman explained that both FAPSC and FESC had this charge. The Faculty Academic Policy and Standards Committee (FAPSC) proposed a policy. Their approach was to decentralize it and put it with the colleges. The Faculty Employment Status Committee (FESC) did not develop a formal policy, but provided recommendations that it be centralized with a committee, similar to how Oral Communication (“O”) and Writing Intensive (“W”) designations go through a University College committee. Leeman said he wanted to bring this to you for discussion and let you know what the committees are thinking. We will need to resolve this in the Fall semester. Discussion today? Rieman liked the idea of decentralizing it. Each college is going to need to find their own best practices. Harver asked what the proportion of online classes is. Lorden said the proportion is about 15%. Lorden said there is an important point to note that record keeping and documentation that you are following policy is a responsibility and can be burdensome for each college to have to do. We will be called upon to certify that we meet the standards. Decentralizing requires you to certify at a local level. Smail said evaluating the faculty teaching the courses and evaluating the courses themselves are two separate things. Knauer added that if we do not have some consistency with how these courses are handled it could create hassles going forward. Harver asked if there are separate reporting for online courses for SACS. Lorden answered that online has to meet the same standards as face-to-face and additional requirements (privacy, etc.) with SACS and federal standards. We have to demonstrate to SARA NC (State Authorization Reciprocity Agreement North Carolina) that we comply. Wickliff asked if online learning is already articulated in the mission statement. Lorden answered that it only needs to be appropriate to the institution’s mission statement. It is in our strategic plan. Leeman asked everyone to take this back to your departments and stated that we will pick this discussion back up in the Fall.
- 9. Report of the Chancellor.**

  - Chancellor Dubois started by stating that he worked with Amy Shehee on the gift she mentioned and it was easy to do. He and Lisa took some securities out, put them in the trust, it earns money, and the principle passes onto the University.

- With light rail, hundreds have purchased passes. People are using it for community and traveling to center city for entertainment. With non-profits in center city, it allows opportunities for service learning.
- Judy Rose retired from her position as Athletic Director and Mike Hill was hired. Hill hired the new men's basketball coach, Ron Sanchez. Judy Rose will continue as the Chancellor's special assistant with intercollegiate athletics for several more months.
- There is an effort to build a 200 plus room hotel across the street from the J.W. Clay campus entrance. Marriott board voted to come. There is hope it could open in Fall 2020. This hotel conference center is now a marketable entity with light rail here.
- In Fall 2019 the University recreation center opens and it will be spectacular. Memberships are \$15 a month. Union parking deck expansion should provide more plentiful parking in the middle of campus upon completion. Belk plaza should be ready this summer. It has a massive fountain. We have a capital construction plan to 2021. We are currently planning through 2026. Library tower elevators have to be updated. They are not ADA compliant.
- Shout out to Tina McEntire for her work on Niner Central at the former candy counter in Cone Center. We are pleased with the result and will likely expand the number of people working there.
- The Board of Trustees has a student trustee, but does not have a faculty trustee. There is some issue with having an employee on the board. We have invited the Faculty President to sit in the meetings at the table to be part of the discussions, but not as a voting member.

#### **10. Report of the Provost.**

- Provost Lorden said Niner Central looks fantastic. It has been wonderful.
- Lorden shared a chart that shows midterms reporting. Sixteen percent (16%) of courses had nothing reported. That is down from 22% of courses from a few years ago. Our goal is 0%.
- How do you improve the response rate in student evaluations? If you give the students time to complete them in class, you can get around 90% response rate.
- We are doing recruitment for some important positions: Vice Chancellor for Research and Economic Development (Wilhelm), Dean of the College of Arts + Architecture (Lambla), and Dean of the College of Health and Human Services (Fey-Yensan).
- One big organizational change involves the metropolitan studies and extended academic programs, which is a hodgepodge of programs put together for convenience that do not necessarily go together. Applied research and community-engaged research do not fit with summer camps, distance education, etc. Learning, teaching, and technology involved in learning and teaching will be grouped together, and research will be separated.
- A non-tenure track teaching award will be started. We need to think about a more systemized way in evaluating and assisting those non-tenure track faculty members.
- Lorden end wishing everyone a wonderful summer and hoping to see everyone at one of the University's graduation ceremonies.

**11. Report of the President.**

- Leeman reminded everyone of the upcoming graduate student funding task force forums. He indicated that it has been an honor working with this group and that he would be happy to forward the preliminary report.
- The Faculty-wide Faculty Governance elections have been completed and Leeman stated that he has notified all those participants. Joel Avrin has been elected President-Elect.

**12. New Business.** None.

**Motion to adjourn. Meeting adjourned at 1:43 P.M.**

Minutes submitted by Matthew Wyse, Faculty Governance Assistant

(Attendance chart attached)

Unit/Title	Representative	Present (Initial)	Alternate	Present (Initial)
<b>Faculty Executive Committee Members (ex-officio)</b>				
Faculty President	Rich Leeman	X	n/a	
Past President	-		n/a	
Secretary	Lisa Merriweather		n/a	
Arts + Architecture	Delia Neil		Angela Rajagopalan	
Business	Alice Tseng		Chandra Subramaniam	X
Computing & Informatics	Cynthia Gibas		Jing Yang	
Education	Mark D'Amico		Rebecca Shore	
Engineering	Yesim Sireli		Gary Teng	
Health & Human Services	Mike Turner		Andrew Harver	
Liberal Arts & Sciences	Ann Gonzalez	X	vacant	
Liberal Arts & Sciences	Joel Avrin	X	vacant	
Liberal Arts & Sciences	Justin Conrad		Concepcion de Godev	
Library	Betty Ladner		Somaly Kim Wu	X
<b>Chancellors and Deans (ex-officio)</b>				
Chancellor	Phil Dubois	X		
Provost and Vice Chancellor for AA	Joan Lorden	X		
Vice Chancellor for Research & Econ Dev	Bob Wilhelm			
Vice Chancellor for Student Affairs	Kevin Bailey			
Dean, College of Arts + Architecture	Ken Lambla	X		
Dean, College of Business	Steve Ott		Jennifer Troyer	X
Dean, College of Computing & Informatics	Fatma Mili	X		
Dean, College of Education	Ellen McIntyre		Dawson Hancock	X
Dean, College of Engineering	Robert Johnson			
Dean, College of Health & Human Services	Nancy Fey-Yensan		Susan Sell	X
Dean, College of Liberal Arts & Sciences	Nancy Gutierrez	X		
Dean, Graduate School	Tom Reynolds		Christi Skerlak	X
Dean, Library	Anne Moore			
Dean, University College	John Smail	X		
<b>Academic Unit Representatives</b>				
Accountancy	David Kerr		Marcia Watson	X
Aerospace Studies	John Hukka		Stephen (Blake) Evans	
Africana Studies	Veronica Robinson	X	Akin Ogundiran	
Anthropology	Jonathan Marks	X	Nicole Peterson	
Architecture	Zhongjie Lin		Chris Beorkrem	X
Art & Art History	Lisa Homann	X	Bonnie Noble	
Bioinformatics & Genomics	Rebekah Rogers		Mindy Shi	
Biological Sciences	Jian Zhang		Bao-Hua Song	X
Business Info. Systems & Oper. Mgmt.	Kexin Zhao	X	Ram Kumar	
Chemistry	John Risley	X	Kathy Asala	

Civil & Environmental Engineering	Kimberly Warren		Milind Khire	
Communication Studies	Sayde Brais	X	Robin Rothberg	
Computer Science	Erik Saule	X	Taghi Mostafavi	
Counseling	Pam Lassiter		Lyndon Abrams	
Criminal Justice + Criminology	Matt Phillips	X	John Stogner	
Dance	Gretchen Alterowitz	X	Kim Jones	
Economics	Ellen Sewell	X	Paul Gaggl	
Educational Leadership	Lynn Ahlgrim-Delzell	X	Rebecca Shore	
Electrical & Computer Engineering	Sukumar Kamalasan	X	Babak Parkhideh	
Engineering Tech. & Construction Mgmt.	Jake Smithwick		Nan Byars	X
English	Greg Wickliff	X	Alan Rauch	
Finance	Yilei Zhang	X	Kiplan Womack	
Geography & Earth Sciences	John Diemer		Sara Gagne	X
Global, International & Area Studies	Amal Khoury	X	Harry Chernotsky	
History	Erika Edwards		Maren Ehlers	X
Kinesiology	Roy Fielding		David Verrill	
Languages & Culture Studies	Jose Manuel Batista	X	Jordan Bledsoe	
Library	Amanda Binder		Nicole Spoor	X
Management	Karen Ford-Eickhoff	X	Ed Jernigan	
Marketing	Nima Jalali	X	Charles Bodkin	
Mathematics & Statistics	Gabor Heteyei	X	Kevin McGoff	
Mechanical Engineering & Engr. Science	Terence Fagan		Praveen Ramaprabhu	
Middle, Secondary & K-12 Education	Heather Coffey	X	Paul Fitchett	
Military Science	Stephan Hobbs		Marcus Craig	
Music	Jonathan Govias		John Allemeier	X
Nursing	Willie Mae Abel	X	Kelly Powers	
Philosophy	Phillip McReynolds	X	Michael Kelly	
Physics & Optical Science	Tsing-Hua Her	X	Yildirim Aktas	
Political Science & Public Administration	Jason Windett	X	Jim Walsh	
Psychology	Alyssa McGonagle		Jane Gaultney	X
Public Health Sciences	Andrew Harver	X	Elena Platonova	
Reading & Elementary Education	Tracy Rock	X	Maryann Mraz	
Religious Studies	Sean McCloud	X	Kathryn Johnson	
Social Work	Diana Rowan		Bob Herman-Smith	
Sociology	Murray Webster	X	Stephanie Moller	
Software & Information Systems	Celine Latulipe	X	David Wilson	
Special Education & Child Development	Shawnee Wakeman	X	Kristen Beach	
Systems Engineering & Engr. Mgmt.	Gary Teng	X	Ertunga Ozelkan	
Theatre	Kaja Dunn		Aly Amidei	
University Writing Program	Jan Rieman	X	Rebecca Agosta	