

Current policy:

UNC Charlotte Academic Policy ~~and Procedure~~: Termination of Enrollment

I. Introduction

There is no introduction for this policy and procedure.

II. Policy ~~and Procedure~~ Statement

~~DROPPING OR WITHDRAWING FROM A COURSE(S) WHILE MAINTAINING ENROLLMENT IN OTHER COURSES~~ ~~TERMINATION BY THE STUDENT~~

~~A student may terminate enrollment in a course(s) but continue enrollment in other courses by dropping or withdrawing from a course by the respective deadlines specified in the Registration section of the Undergraduate Catalog. This may be done through Banner Self-Service.~~

~~Prior to the end of the add/drop period, a student may terminate enrollment in one or more courses by dropping them in accordance with the Registration policy. After the end of the add/drop period, a student may terminate enrollment in one or more courses by withdrawing from them in accordance with the Withdrawals policy.~~

~~OFFICIALLY WITHDRAWING FROM ALL COURSES FOR THE TERM (FALL, SPRING, SUMMER)~~

~~Students seeking to withdraw from all courses in a term, after the Add/Drop period as defined in the Registration section of the Catalog, must officially withdraw to terminate enrollment for that term. A student may withdraw from the University through Banner Self Service by the deadline for that term. A withdrawal is effective when the withdrawal action is submitted through Banner to the Office of the Registrar. A student who withdraws from the term will receive the grade of W for all courses in progress; any student who leaves the University before the close of a term without withdrawing officially will receive a failing or unsatisfactory grade (F for undergraduate courses and U for graduate courses) in each course for which he/she is registered. Students who experience a personal or medical crisis have the option of requesting a withdrawal from all courses via the Dean of Students Office during the term the crisis begins. If approved, the Dean of Students Office will notify the student's academic department(s). [Note: In addition to withdrawing from all courses, students must terminate all financial obligations with the University such as financial aid, housing, dining, etc., by completing necessary paperwork in each office.]~~

~~TERMINATION BY THE UNIVERSITY~~

~~The University maintains the right to terminate a student's enrollment in a course for a variety of reasons including, but not limited to: students not meeting necessary prerequisites, course schedule changes, course cancelation due to low enrollment, or the student's nonfulfillment of course prerequisites. ~~or minimum course enrollment is not met.~~~~

~~The University maintains the right to terminate a student's enrollment at the University in all courses in a term for a variety of reasons including, but not limited to: academic suspension, suspension for violation of the Code of Student Responsibility, or suspension for violation of the Code of Student Academic Integrity, ~~or for a student who has not been enrolled for the period of one calendar year.~~ Students who have been suspended for academic or disciplinary reasons must apply for readmission as described in the Readmission of Former Students policy.~~

III. Definitions

- **Course** – A specific subject studied within a limited period of time. Courses may utilize lectures, discussion, laboratory, seminar, workshop, studio, independent study, internship, or other similar teaching formats to facilitate learning.
- **Registrar** – The official at the University who is responsible for maintaining student records. The Office of the Registrar plans and oversees registration, academic record maintenance, transcript preparation, graduation, a degree audit report system, and curricular records.

IV. Policy and Procedure Contact(s)

- **Authority:** Faculty Council
- **Responsible Office:** Office of the Provost and Vice Chancellor for Academic Affairs
- **Additional Contact(s):** Office of the Registrar

V. History

- There is no documented History for this policy and procedure.

VI. Related Policies, Procedures, and Resources

- The Code of Student Responsibility
- The Code of Student Academic Integrity

VII. Frequently Asked Questions

- **Which students are covered under this policy and procedure?**
This policy and procedure applies to all undergraduate students at UNC Charlotte.