

Faculty Council

Minutes of April 23, 2020 Meeting

Voting Members Present

(Ex Officio): Joel Avrin (President); Debra Smith (Secretary); Charles Bodkin (FEC, COB); Jay Wu (FEC, COE); Susan McCarter (FEC, CHHS); Beth Whitaker (FEC, CLAS); Ryan Harris (FEC, LIB); Phil Dubois (Chancellor); Joan Lorden (Provost and Vice Chancellor for Academic Affairs); Kevin Bailey (Vice Chancellor for Student Affairs); Jennifer Troyer (COB Interim Dean); Fatma Mili (CCI Dean); Catrine Tudor-Locke (CHHS Dean); Nancy Gutierrez (CLAS Dean); Tom Reynolds (Graduate School Dean); Anne Moore (Library Dean); John Smail (UCOL Dean)

(Unit Representatives): Debra Smith (AFRS); Dennis Ogburn (ANTH); Kelly Carlson-Reddig (SOA); Cory Brouwer (BINF); Melanie Harris (BIOL); Ram Kumar (BISOM); Jay Troutman (CHEM); Melody Dixon-Brown (COMM); Zbyszek Ras (ITCS); Phyllis Post (CSLG); Sam DeWitt (CJUS); Ayesha Sadaf (EDLD); Sukumar Kamalasan (ETCM); Weimin Wang (ECGR); Bryn Chancellor (ENGL); Yilei Zhang (FINN); Craig Allan (GYES); Amal Khoury (GIAS); Jeff Barto (KNES); David Boyd (LACS); Katie Howell (LIB); Karen Ford-Eickhoff (MGMT); Nima Jalali (MKTG); Shaoyu Li (MATH); Regina Vrikkis (MEES); Warren DiBiase (MDSK); Shawn Smith (MUSC); Kelly Powers (SON); Rick Moll (PAS); Lisa Rasmussen (PHIL); Tsing-Hua Her (PHYS); Joshua Miller (POLS); Andrew Case (PSYC); Lauren Wallace (PHS); Maryann Mraz (REEL); Kent Brintnall (RELS); Suzanne Boyd (SOWK); Phil Rutledge (SOCY); Tonya Frevert (ITIS); Kelly Anderson (SPED); David Fillmore (THEA); Amy Colombo (WRDS)

Voting Members Absent

(Ex Officio): Gretchen Alterowitz (FEC, COAA); Mohamed Shehab (FEC, CCI); Drew Polly (FEC, COED); Jen Hartman (FEC, CLAS); James Tabor (FEC, CLAS); Rick Tankersley (Vice Chancellor for Research and Economic Development); Brook Muller (COAA Dean); Teresa Petty (COED Interim Dean); Robert Johnson (COE Dean)

(Unit Representatives): Paul Tanyi (ACCT); John Hukka (AERO); Bonnie Noble (ARTS); Brett Tempest (CEGR); Tamara Williams (DANC); Doug Hague (DTSC); Ellen Sewell (ECON); Dan Dupre (HIST); Stephan Hobbs (MSCI); Ertunga Ozelkan (SEEM)

Also Present (but Not Voting)

Leslie Zenk (Academic Affairs); Jay Raja (Academic Affairs); Matthew Wyse (Academic Affairs); Garvey Pyke (CTL); Kim Bradley (Chancellor's Office); Cathy Blat (College of Engineering); Susan Sell (College of Health and Human Services); Tina McEntire (Enrollment Management); Kimberly Laney (Enrollment Management); Kim Harris (FAPSC Chair); Linda Swayne (Faculty Athletics Representative); Katherine Hall-Hertel (Graduate School); Jeff Wetherbee (ITS); Jesh Humphrey (Legal Affairs); Janet Daniel (OASES); Jon Reece (Registrar); Olga Pogorelsky (Registrar's Office); Tahlieah Sampson (Student Government)

(Attendance chart attached)

The meeting began at 1:03 P.M.

1. **Minutes of the Previous Meeting of the Faculty Council.** No discussion ensued. Ford-Eickhoff moved to approve the minutes. The motion was seconded. The minutes for the March 12, 2020 meeting were approved unanimously.

2. **Review of the Five-Year Academic Calendar.** Registrar Jon Reece explained the changes (highlighted in yellow) to the preliminarily approved 2020-2021 and 2022-2023 calendars. Avrin asked if anyone had questions about the five-year academic calendar. Hearing none, McCarter moved to approve. DeWitt seconded the motion. The motion to approve the Five-Year Academic Calendar and recommend approval to the Chancellor was approved unanimously.

3. **Proposed changes to Academic Advising Policy.** Linda Swayne who has knowledge of FAPSC's work on this policy spoke. Swayne said the policy came before FAPSC as a part of a 7-year review. Kim Harris, Chair of FAPSC, joined the virtual meeting and shared reasoning behind FAPSC's recommended revisions. Avrin mentioned an amendment suggestion by Lisa Walker to change the line "Students who are undeclared should seek advising from their assigned advisor in the University Advising Center" to "Students who are undeclared should seek advising from their assigned advisor in the University Advising Center or the University Transfer Center". A motion to approve the amendment was made, seconded, and approved. A motion to approve was made and seconded. The motion to approve the proposed revisions to the Academic Advising Policy as amended was approved unanimously.

4. **Proposed changes to Classroom Attendance Policy.** Linda Swayne shared the background on the proposed revisions. The proposed amendments in the Google Doc were discussed. It was suggested Vrikkis change her suggestion into a formal amendment. A motion to skip this agenda item for now and come back to it later in the meeting was made. Khoury seconded the motion. The motion was approved. [See agenda item #4 following agenda item #6].

5. **Proposed changes to Baccalaureate Degree Progression Policy.** Provost Lorden said her understanding was Faculty Council previously tabled this agenda item over concern that the new summer semester would change faculty workload and/or require faculty to teach in summer. Lorden said this will not change faculty workload or faculty 9-month contracts. This will not require faculty to teach in summer. The primary driver of this change was simplifying financial aid for summer. Avrin reminded that there is a 14-credit hour cap on the full summer semester, but no automatic way to limit to 7 credit hours per summer half-term. Lorden said we have the Registrar's Office reach out to students who register for over 7 credit hours in a summer half-term and explain to them that this is a half-term and the colleges advise the students. Avrin mentioned discussion on

Google Doc. Smail said the issue is enforcement. Banner cannot enforce a cap in part of term. College offices and departments would have to find the students over the cap and then deregister them. Tough for us to choose which course to drop them from. Dixon-Brown said she supports the proposed amendment in the Google Doc. The proposed amendment changes “Students should not enroll in more than 7 credits in a summer half term” to “Students are not permitted to enroll in more than 7 credits in a summer half term, unless advance approval is received from the dean of the student’s major college.” Avrin said the Registrar’s Office was able to identify the students over 7 credit hours. They cannot block them from taking over 7 credit hours, but could an advising hold be triggered? Reece said the Registrar’s Office is fine with the proposed amendment. Without a tool to stop students from over registering, a policy with teeth/authority would help advisors tells students they cannot register for over 7 credit hours. The report the Registrar’s Office can run can be filtered by specific colleges, departments, majors, etc. The Registrar’s Office is working on a statement that will be delivered to these students that registered for more than 7 credit hours. Dixon-Brown moved to amend. Whitaker seconded the motion. The amendment was approved. Dixon-Brown moved to approve the proposal as amended. Vrikkis seconded the motion. The motion to approve the proposed revisions to Baccalaureate Degree Progression Policy, as amended, was approved unanimously.

6. **Proposed changes to Registration Policy.** Miller moved to approve. McCarter seconded the motion. The motion to approve revisions to the Registration Policy was approved unanimously.

4. **Vrikkis made a motion to comeback to agenda item #4.** Tudor-Locke seconded the motion. The motion was approved. Vrikkis read the proposed amendment in the Google Doc. The proposed amendment suggests changing the statement “Students who receive an excused absence shall be allowed to take an examination or complete an assignment scheduled within a reasonable time, as determined by the instructor, after the absence occurs” to “Students who receive an excused absence shall be afforded the opportunity to earn full credit for the missed exam or assignment within a reasonable timeframe as determined by the instructor”. And the statement, “The instructor may impose appropriate academic penalties if the student fails to satisfactorily complete the assignment or examination within a reasonable timeframe after the absence” should be changed to “The instructor may impose appropriate academic penalties if the student fails to satisfactorily complete the assignment or examination within a reasonable timeframe”. Dewitt moved to approve the amendments. Tudor-Locke seconded the motion. The amendments were approved. Whitaker moved to approve the revisions to the Classroom Attendance Policy as amended. Dewitt seconded the motion. The motion to approve revisions to the Classroom Attendance Policy, as amended, was approved unanimously.

7. **Report of the Chancellor.** Chancellor Dubois gave the following report:
 - The chancellor search is now at the Board of Governors for next week’s vote. The new chancellor might start on July 1, but we do not know the start date yet.

- Day of Remembrance will be a virtual event. It will be a 30-minute performance starting at 5:10 pm on April 30th and running to 5:40pm.
- There will be a streamed version of commencement.
- We are doing scenario planning for how to handle fall semester due to coronavirus. The scenario planning involves best case, middle case, and worst case scenarios. Absent a vaccine most people will not want a full campus. One option is to start fall semester 3 weeks late, which will push everything back included the following spring semester. The middle case scenario involves starting on time, but starting online and transitioning back to face-to-face instruction later in the semester.
- Student fees pay for on-campus services, if the students do not have access to these services, we probably should not charge those specific fees.
- Unfortunately, many are predicting a surge of cases to come in Mecklenburg County in June.

Dubois said he'd like to thank the faculty for all their support over the years and asked for questions.

Q: Whitaker – Could we utilize a mixed approach? Have more classes offered online than usual for students not wanting to come back and move small classes into large classrooms to allow for social distancing.

A: We are discussing maybe taking half the seats out of classrooms and then alternating weekly the student who attend in person and the students who attend virtually. We are thinking through all scenarios. Might make hand sanitizer and masks available in every classroom.

Q: Carlson-Reddig – A 3-week delay does not sound like a lot of time. Why would 3 week delay be that much better?

A: The 3-week delay would allow us to delay fall as much as possible without overlapping with summer. Some students want a residential program and will not enroll if we do not offer this.

A: Lorden – A lot of students do not have good access to online services. The longer we delay the more information we can receive on how to provide adequate classes.

8. Report of the Provost. Provost Lorden gave a brief report due to meeting time remaining:

- We see that less students are taking a “W” or “WE” than usual. Perhaps this is because of the option to take a “P”.
- I appreciate what the faculty have done with this quick pivot to online teaching. Very impressive.
- We are soon concluding three big position searches. Two dean positions will be before the board on May 4th.

9. Report of the President. President Avrin thanked the Provost for her leadership and mentioned this was the last Faculty Council meeting of the academic year.

10. **New Business.** None.

Dewitt moved to adjourn. Carlson-Reddig seconded. Meeting adjourned.

Minutes submitted by Matthew Wyse, Faculty Governance Assistant

(Attendance chart attached)

Unit/Title	Representative	Present (Initial)	Alternate	Present (Initial)
Faculty Executive Committee Members (ex-officio)				
Faculty President	Joel Avrin	X	n/a	
Past President	-		n/a	
Secretary	Debra Smith	X	n/a	
Arts + Architecture	Gretchen Alterowitz		Angela Rajagopalan	
Business	Charles Bodkin	X	Chandra Subramaniam	
Computing & Informatics	Mohamed Shehab		Srinivas Akella	
Education	Drew Polly		Dawson Hancock	
Engineering	Jay Wu	X	Sukumar Kamalasan	
Health & Human Services	Susan McCarter	X	Travis Hales	
Liberal Arts & Sciences	Jen Hartman		Jen Munroe	
Liberal Arts & Sciences	Beth Whitaker	X	Dale Grote	
Liberal Arts & Sciences	James Tabor		<i>vacant</i>	
Library	Ryan Harris	X	Katie Howell	
Chancellors and Deans (ex-officio)				
Chancellor	Phil Dubois	X		
Provost and Vice Chancellor for AA	Joan Lorden	X		
Vice Chancellor for Research & Econ Dev	Rick Tankersley			
Vice Chancellor for Student Affairs	Kevin Bailey	X		
Dean, College of Arts + Architecture	Brook Muller			
Dean, College of Business	Jennifer Troyer	X		
Dean, College of Computing & Informatics	Fatma Mili	X		
Dean, College of Education	Teresa Petty			
Dean, College of Engineering	Robert Johnson			
Dean, College of Health & Human Svcs.	Catrine Tudor-Locke	X		
Dean, College of Liberal Arts & Sciences	Nancy Gutierrez	X		
Dean, Graduate School	Tom Reynolds	X		
Dean, Library	Anne Moore	X		
Dean, University College	John Smail	X		
Academic Unit Representatives				
Accountancy	Paul Tanyi		Marcia Watson	
Aerospace Studies	John Hukka		Bret Peters	
Africana Studies	Debra Smith	X	Veronica Robinson	
Anthropology	Dennis Ogburn	X	Catherine Fuentes	
Architecture	Kelly Carlson-Reddig	X	<i>vacant</i>	
Art & Art History	Bonnie Noble		Marek Ranis	
Bioinformatics & Genomics	Cory Brouwer	X	Robert Reid	
Biological Sciences	Melanie Harris	X	Matt Parrow	
Business Info. Systems & Oper. Mgmt.	Ram Kumar	X	Kexin Zhao	
Chemistry	Jay Troutman	X	Jordan Poler	
Civil & Environmental Engineering	Brett Tempest		Srinivas Pulugurtha	

Communication Studies	Melody Dixon-Brown	X	Craig Paddock	
Computer Science	Zbyszek Ras	X	Taghi Mostafavi	
Counseling	Phyllis Post	X	Susan Furr	
Criminal Justice + Criminology	Sam Dewitt	X	Bruce Arrigo	
Dance	Tamara Williams		Marissa Nesbit	
Data Science	Doug Hague			
Economics	Ellen Sewell		Paul Gaggl	
Educational Leadership	Ayesha Sadaf	X	Carl Westine	
Electrical & Computer Engineering	Sukumar Kamalasan	X	Robert Cox	
Engineering Tech. & Construction Mgmt.	Weimin Wang	X	Jake Smithwick	
English	Bryn Chancellor	X	Alan Rauch	
Finance	Yilei Zhang	X	Kiplan Womack	
Geography & Earth Sciences	Craig Allan	X	Larianne Collins	
Global, International & Area Studies	Amal Khoury	X	Harry Chernotsky	
History	Dan Dupre		Peter Thorsheim	
Kinesiology	Jeff Barto	X	David Verrill	
Languages & Culture Studies	David Boyd	X	Anastasia Korolova	
Library	Katie Howell	X	Jeff McAdams	
Management	Karen Ford-Eickhoff	X	Torsten Pieper	
Marketing	Nima Jalali	X	Charles Bodkin	
Mathematics & Statistics	Qingning Zhou		Shaoyu Li	X
Mechanical Engineering & Engr. Sci.	Regina Vrikkis	X	Nigel Zheng	
Middle, Secondary & K-12 Education	Warren DiBiase	X	Greg Wiggan	
Military Science	Stephan Hobbs		Marcus Craig	
Music	Shawn Smith	X	Jeremy Marks	
Nursing	Kelly Powers	X	Florence Okoro	
Performing Arts Services	Ben Stickels		Rick Moll	X
Philosophy	Lisa Rasmussen	X	Eddy Souffrant	
Physics & Optical Science	Tsing-Hua Her	X	Shunji Egusa	
Political Science & Public Admin.	James Douglas		Joshua Miller	X
Psychology	Andrew Case	X	Amy Canevello	
Public Health Sciences	Lauren Wallace	X	Lorenzo Hopper	
Reading & Elementary Education	Maryann Mraz	X	Anne Cash	
Religious Studies	Kent Brintnall	X	William Sherman	
Social Work	Suzanne Boyd	X	Shanti Kulkarni	
Sociology	Webster Murray		Philip Rutledge	X
Software & Information Systems	Tonya Frevert	X	Dale-Marie Wilson	
Special Education & Child Development	Kelly Anderson	X	Shawnee Wakeman	
Systems Engineering & Engr. Mgmt.	Ertunga Ozelkan		Gary Teng	
Theatre	David Fillmore	X	Mark Pizzato	
Writing, Rhetoric and Digital Studies	Amy Colombo	X	Justin Cary	