

Faculty Council

Minutes of September 27, 2018 Meeting

Voting Members Present

(Ex Officio): Rich Leeman (President); Joel Avrin (President-Elect); Chandra Subramaniam (FEC, COB); Lorenzo Hopper (FEC, CHHS); Ann Gonzalez (FEC, CLAS); Jonathan Marks (FEC, CLAS); Ryan Harris (FEC, LIB); Joan Lorden (Provost and Vice Chancellor for Academic Affairs); Ken Lambla (COAA Dean); Fatma Mili (CCI Dean); Dawson Hancock (On Behalf of COED Dean); Jennifer Troyer (Interim CHHS Dean); Nancy Gutierrez (CLAS Dean); Tom Reynolds (Graduate School Dean)

(Unit Representatives): Veronica Robinson (AFRS); Jonathan Marks (ANTH); Emily Makas (SOA); Mindy Shi (BINF); Matt Parrow (BIOL); Tom Schmedake (CHEM); Craig Paddock (COMM); Lyndon Abrams (CSLG); Matt Phillips (CJUS); Ellen Sewell (ECON); Rebecca Shore (EDLD); Greg Wickliff (ENGL); Yilei Zhang (FINN); John Diemer (GYES); Harry Chernotsky (GIAS); Oscar Larsen (HIST); Bret Wood (KNES); Concepcion Godev (LACS); Rita Johnston (LIB); Karen Ford-Eickhoff (MGMT); Nima Jalali (MKTG); Kevin McGoff (MATH); Terry Xu (MEES); Warren DiBiase (MDSK); Evelyn Orman (MUSC); Colette Townsend Chambers (SON); Lisa Rasmussen (PHIL); Menelaos Poutous (PHYS); John Szmer (POLS); Amy Canevella (PSYC); Lorenzo Hopper (PHS); Luke Reinke (REEL); Eric Hoenes de Pinal (RELS); Diana Rowan (SOWK); Celine Latulipe (ITIS); Gary Teng (SEEM); Robin Witt (THEA); Ashlyn Walden (UWP)

Voting Members Absent

(Ex Officio): Lisa Merriweather (Secretary); Gretchen Alterowitz (FEC, COAA); Mohamed Shehab (FEC, CCI); Jeanneine Jones (FEC, COED); Yesim Sireli (FEC, COE); Jen Hartman (FEC, CLAS); Phil Dubois (Chancellor); Rick Tankersley (Vice Chancellor for Research and Economic Development); Kevin Bailey (Vice Chancellor for Student Affairs); Steve Ott (COB Dean); Robert Johnson (COE Dean); Anne Moore (Library Dean); John Small (UCOL Dean)

(Unit Representatives): Paul Tanyi (ACCT); John Hukka (AERO); Jane Dalton (ARTS); Ram Kumar (BISOM); Shen-En Chen (CEGR); Taghi Mostafavi (ITCS); Tamara Williams (DANC); Arindam Mukherjee (ECGR); Jake Smithwick (ETCM); Stephan Hobbs (MSCI); Murray Webster (SOCY); Kelly Anderson (SPED)

Also Present (but Not Voting)

Matthew Wyse (Academic Affairs); Leslie Zenk (Academic Affairs); Jay Raja (Academic Affairs); Aimee Hawkins (Academic Affairs); Dean Adams (COAA Associate Dean); Christine Robinson (Assessment & Accreditation); Garvey Pyke (CTL); Jody Cebina (Distance Education & Summer Programs); Pamela Wimbush (Distance Education & Summer Programs); Kathy Giddings (Graduate Admissions); Christine Haynes (Graduate Council Chair); Beth Rugg (ITS); David Johnson (CLAS Faculty Council Chair); Jon Reece (Registrar's Office)

(Attendance chart attached)

The Faculty Council meeting was called to order at 1:01 P.M.

- 1. Minutes of the previous meeting of the Faculty Council.** Discussion of the minutes for the April 19, 2018 meeting generated no comments. Marks made a motion to approve and Rowan seconded the motion. The minutes for the April 19, 2018 meeting were approved unanimously.
- 2. Request to change name of the M.Ed. in Instructional Systems Technology (endorsed by Graduate Council 4/7/18).** Leeman gave background on the request. No further discussion ensued. Marks made a motion to approve and Subramaniam seconded the motion. The request to change the name of the M.Ed. in Instructional Systems Technology to the M.Ed. in Learning, Design and Technology was approved unanimously.
- 3. Request to award posthumous degree to Imtiaz Ikram.** Leeman gave background on the request. No discussion ensued. Xu made a motion to approve and Marks seconded the motion. The request to award a posthumous degree to Imtiaz Ikram was approved unanimously.
- 4. Online Course Certification and Assessment Discussion.** Leeman indicated the purpose of this discussion is to help us determine which way to take this policy. A formal policy will return to Faculty Council for approval later this academic year. Leeman explained that online course certification and assessment was run through both the Faculty Academic Policy and Standards Committee (FAPSC) and the Faculty Employment Status Committee (FESC) because of its nature. Leeman stated that Jody Cebina (Director, Distance Education), Garvey Pyke (Director, Center for Teaching & Learning), Dale Grote (Chair, FESC) are all here to answer questions the Faculty Council may have. Jody Cebina gave context. For two and half years the Distance Education Office has worked with the Provost's Office in an effort to ensure that we are in compliance with out-of-state laws. Our university joined NC-SARA (<http://nc-sara.org/>) and part of the compliance process involves reviewing C-RAC (Council of Regional Accrediting Commissions) guidelines and implementing our own policy that complies with those guidelines. We need to have documentation of compliance. We are subject to the rules of the state where a student resides when they are taking a course online. Joining NC-SARA allows exceptions and keeps us in compliance. Leeman gave background on where we are after FAPSC and FESC were tasked with this. FAPSC drafted a policy document. Their recommendation was for the policy at the university level to broadly suggest to the colleges guidelines for what is needed in their college level policy. Each of the colleges would have to implement their own policy and document compliance with their policy. FESC also gave policy input. FESC provided a written recommendation for a centralized approach at the university level. FESC Chair Dale Grote explained FESC's recommendation. C-RAC wants to ensure that teachers are qualified and receive ongoing training to teach 100% online and C-RAC also wants structure to 100% online courses. What FESC did was give recommendations for evaluation and centralized standards. We proposed the creation of a new committee to review courses designed for 100% online (an additional step to the standard course review and approval process). This is similar to how general education courses are reviewed and approved. Instead of each college having to figure out what C-RAC wants them to do, we handle it centrally. It is easier to demonstrate that we are doing what C-RAC wants if you have one central policy and process, instead of individual college policies and processes. It adds only one step to the approval process. Similar to how courses proposing an O (Oral Communication) and/or W (Writing Intensive)

designation go through an additional step in the workflow (University College workflow step), 100% online courses would go through an additional workflow step.

Q: Lansen asked about sections of a course being taught 100% online when the course may not have been originally designed for that.

A: That course would have had a normal review and we may be picking those up in the future, but currently we need at a minimum something to review brand new proposed courses designed to be offered 100% online.

Q: Rowan asked if the process with new committee was going to approve both a course and instructor?

A: Grote says we have to demonstrate that instructor teaching course is qualified.

Q: Teng said he will support if the committee helps with providing additional classroom support for the technologies needed for online courses.

Someone asked CTL to weigh-in on the discussion. Garvey Pyke, Director of CTL, weighed-in. He said the important questions are “How are we prepared to teach these classes?” and “How do we ensure your students’ needs and teaching needs are met.” CTL understands that evaluating teaching strategies should normally be developed at the closest level to the teaching. But he also said he understands that for compliance documentation that a centralized method makes things easier. Cebina said that around 650 sections of online courses are being offered. He said we should note that C-RAC is not asking for radical changes, just documenting how you ensure the course is appropriately designed for 100% online and that teachers are qualified to teach 100% online.

Leeman asked Faculty Council members to take this discussion issue back to your departments and colleges. I have already spoke to your faculty chairs. In October, we may be asking you to vote on this.

5. Report of the Chancellor. The Chancellor could not attend today’s meeting.

6. Report of the Provost. Provost Joan Lorden provided the following report:

- Hope you all came though the hurricane okay. The UNC System has made an appeal to the State Legislature for additional financial aid for students whose families were affected severely in eastern Carolina. Please be understanding and help these students if you have any in your class.
- There are three high profile recruitment searches underway. All three searches are now launched. In early spring, you will have opportunities for feedback.
- The civic action plan developed for the campus has been approved by the Chancellor. Tamara Johnson will take the lead on that. She will work out of the metropolitan studies division.
- The new M.S. in Management begins. Seems to be a very attractive program.
- The Ph.D. in Civil Engineering is awaiting approval from SACS.
- Board of Governors up to Masters in (CHHS)
- We are brainstorming how to address needs of students that did not start here, but are transferring here. Calling this group “part-way home” students. We are looking into how we approach this group, including establishing an interdisciplinary program of sorts.

- The second floor of Atkins Library is being called “Area 49”. There are lots of tools for faculty to use or give assignments to students. All kinds of things that are possible there. Atkins is inviting you in to see what they have and how you can use those tools.
- The office of undergraduate research will be located in Atkins Library as well.
- The Faculty Council several years ago asked me to report on late grades and I have been giving such a report at the first Faculty Council meeting each year. There are approximately 600 late grades each semester, which is way down, but still too many. I thank Rich Leeman for encouraging faculty to get their grades in.
- Thanks to Christine Robinson and Office of Accreditation and Assessment as the University has been given an award for excellence in assessment from the National Institute for Learning Outcomes Assessment (NILOA). Thanks to everyone.

7. Report of the President-Elect. President-Elect Joel Avrin informed the Faculty Council that he serves on Faculty Assembly that meets in Chapel Hill. Here are the highlights of recent Faculty Assembly business:

- President Spellings is realizing we need to look at competitiveness of faculty salaries. As a system, we are falling a little behind.
- We are starting to talk about free speech issues that are coming from Board of Governors. They want us to maintain an atmosphere that the classroom allow all points of speech. We are meeting with lawyers to look into legalities of the issue.
 - Q: Why did this become an issue? Who is thinking this has not been allowed previously?
 - A: Avrin said he believes some students possibly felt their views were being suppressed or redirected. Could stem from religious right and their views on LGBTQ issues. Leeman added it is a law that was passed by State Legislature which wanted conservative viewpoints (speakers not harassed, etc.) protected. Lorden mentioned that students have some misunderstandings about free speech. It is important that our students understand that our campus supports free speech throughout campus, and it is not limited to only several places on campus.
- The UNC System is interested in reaching students that have trouble reaching one of the 17 university campuses.

8. Report of the President. Faculty President Rich Leeman provided his report:

- Trying to improve response rates of student evaluations of courses & professors and how those evaluations are used.
- A personnel process designed for non-tenure track faculty is being developed.
- We will work with the Graduate Funding Task Force on implementation of recommendations.
- I am working with the Part-Time Faculty Committee to see how they can get more involved in faculty governance structure and in campus community.

9. New Business. None.

Marks made a motion to adjourn. Meeting adjourned at 2:02 P.M.

Minutes submitted by Matthew Wyse, Faculty Governance Assistant (Attendance chart attached)

Unit/Title	Representative	Present (Initial)	Alternate	Present (Initial)
Faculty Executive Committee Members (ex-officio)				
Faculty President	Rich Leeman	X	n/a	
President-Elect	Joel Avrin		n/a	
Secretary	Lisa Merriweather		n/a	
Arts + Architecture	Gretchen Alterowitz		Angela Rajagopalan	
Business	Chandra Subramaniam	X	Charles Bodkin	
Computing & Informatics	Mohamed Shehab		Srinivas Akella	
Education	Jeanneine Jones		Drew Polly	
Engineering	Yesim Sireli		Gary Teng	
Health & Human Services	Mike Turner		Lorenzo Hopper	X
Liberal Arts & Sciences	Ann Gonzalez	X	Jose Batista	
Liberal Arts & Sciences	Jon Marks	X	George Demakis	
Liberal Arts & Sciences	Jen Hartman		Jen Munroe	
Library	Ryan Harris	X	Katie Howell	
Chancellors and Deans (ex-officio)				
Chancellor	Phil Dubois			
Provost and Vice Chancellor for AA	Joan Lorden	X		
Vice Chancellor for Research & Econ Dev	Rick Tankersley			
Vice Chancellor for Student Affairs	Kevin Bailey			
Dean, College of Arts + Architecture	Ken Lambla	X		
Dean, College of Business	Steve Ott			
Dean, College of Computing & Informatics	Fatma Mili	X		
Dean, College of Education	Ellen McIntyre		Dawson Hancock	X
Dean, College of Engineering	Robert Johnson			
Dean, College of Health & Human Services	Jennifer Troyer	X		
Dean, College of Liberal Arts & Sciences	Nancy Gutierrez	X		
Dean, Graduate School	Tom Reynolds	X		
Dean, Library	Anne Moore			
Dean, University College	John Smail			
Academic Unit Representatives				
Accountancy	Paul Tanyi		Marcia Watson	
Aerospace Studies	John Hukka		Bret Peters	
Africana Studies	Veronica Robinson	X	Tanure Ojaide	
Anthropology	Jon Marks	X	<i>vacant</i>	
Architecture	Emily Makas	X	Jefferson Ellinger	
Art & Art History	Jane Dalton		Thomas Schmidt	
Bioinformatics & Genomics	Mindy Shi	X	Cory Brouwer	
Biological Sciences	Matt Parrow	X	Melanie Harris	
Business Info. Systems & Oper. Mgmt.	Ram Kumar		Kexin Zhao	
Chemistry	Tom Schmedake	X	Christopher Bejger	

Civil & Environmental Engineering	Shen-En Chen		Milind Khire	
Communication Studies	Craig Paddock	X	Sandy Hanson	
Computer Science	Taghi Mostafavi		Samira Shaikh	
Counseling	Lyndon Abrams	X	Ed Wierzalis	
Criminal Justice + Criminology	Matt Phillips	X	Anna Divita	
Dance	Tamara Williams		Karen Hubbard	
Economics	Ellen Sewell	X	Paul Gaggl	
Educational Leadership	Carl Westine		Rebecca Shore	X
Electrical & Computer Engineering	Arindam Mukherjee		<i>vacant</i>	
Engineering Tech. & Construction Mgmt.	Jake Smithwick		Aidan Browne	
English	Greg Wickliff	X	Ron Lunsford	
Finance	Yilei Zhang	X	Kiplan Womack	
Geography & Earth Sciences	John Diemer	X	Sara Gagne	
Global, International & Area Studies	Amal Khoury		Harry Chernotsky	X
History	Oscar Larsen	X	Sonya Ramsey	
Kinesiology	Bret Wood	X	Jeff Barto	
Languages & Culture Studies	Michael Doyle		Concepcion Godev	X
Library	Rita Johnston	X	Kate Dickson	
Management	Karen Ford-Eickhoff	X	Torsten Pieper	
Marketing	Nima Jalali	X	Charles Bodkin	
Mathematics & Statistics	Kevin McGoff	X	Gabor Heteyi	
Mechanical Engineering & Engr. Science	Terry Xu	X	Praveen Ramaprabhu	
Middle, Secondary & K-12 Education	Warren DiBiase	X	Susan Harden	
Military Science	Stephan Hobbs		Marcus Craig	
Music	Evelyn Orman	X	Elizabeth Sullivan	
Nursing	Willie Mae Abel		Colette Townsend Chambers	X
Philosophy	Lisa Rasmussen	X	Eddy Souffrant	
Physics & Optical Science	Tsing-Hua Her		Menelaos Poutous	X
Political Science & Public Admin.	John Szmer	X	Tom Barth	
Psychology	Amy Canevello	X	Jane Gaultney	
Public Health Sciences	Monika Sawhney		Lorenzo Hopper	X
Reading & Elementary Education	Luke Reinke	X	Anne Cash	
Religious Studies	James Tabor		Eric Hoenes de Pinal	X
Social Work	Diana Rowan	X	Susan McCarter	
Sociology	Murray Webster		Stephanie Moller	
Software & Information Systems	Celine Latulipe	X	Dale-Marie Wilson	
Special Education & Child Development	Kelly Anderson		Gloria Campbell-Whatley	
Systems Engineering & Engr. Mgmt.	Gary Teng	X	Tao Hong	
Theatre	Robin Witt	X	Kaja Dunn	
University Writing Program	Jan Rieman		Ashlyn Walden	X